

Lostwithiel Town Council

A Meeting of the Town Council was held in the Guildhall on Tuesday 2 April 2013 at 7pm.

Councillors present

The Worshipful the Mayor Councillor Mrs Gillian Parsons
 The Deputy Mayor Councillor Mrs P Jarrett
 Honoured Burgess M Jones, Honoured Burgess R Peareth,
 Honoured Burgess W Nicholls, Councillor D Abbiss,
 Councillor C Jewels, Councillor D Parsons,
 Councillor D Robson, Councillor P Watkins
 & Councillor Mrs S Wilkinson

In attendance

Town Clerk Sandra Harris

Eight members of the public were in attendance.

754/12 PUBLIC PARTICIPATION

The Council was addressed regarding Lostfest and the proposed charge to the Museum to use the Guildhall.

755/12 APOLOGIES FOR ABSENCE

Councillor May, Councillor Pegg and Councillor Sweet.

756/12 DECLARATIONS OF INTEREST

Councillor Jewels - Agenda item 11 Lostwithiel Rotary
 Councillor Abbiss and Honoured Burgess Peareth Agenda item 13 Second Island Walkway.
 Mayor Mrs Parsons – Agenda item 23 Correspondence

Honoured Burgess Nicholls joined the meeting.

757/12 COMMUNITY POLICE REPORT

None

758/12 CORNWALL COUNCILLOR REPORT

None

759/12 TO RECEIVE & ADOPT THE MINUTES OF 5 MARCH 2013

The minutes of the Council meeting of 5 March were accepted, approved and duly signed by the Worshipful the Mayor Councillor Mrs Parsons. Proposed Councillor Robson seconded Councillor Abbiss. This proposal received the support of the Council.

760/12 PLANNING COMMITTEE MINUTES 12 February 2013

The minutes of the Planning Committee Meeting of 12 February 2013 were accepted by the Council. Proposed Councillor Robson seconded Councillor Abbiss. This proposal received the support of the Council.

761/12 FINANCE, STAFFING & GENERAL PURPOSES COMMITTEE

19 February 2013

The minutes of the Finance, Staffing & General Purposes Committee Meeting of 19 February 2013 were accepted by the Council. Proposed Councillor Jewels seconded Councillor Robson. This proposal received the support of the Council.

762/12 CORNWALL COUNCIL CONSULTATION – CORNWALL LOCAL PLAN

It was proposed by Honoured Burgess Jones and seconded by Deputy Mayor Mrs Jarrett that the clerk is instructed to advise Cornwall Council that having studied the Local Plan document Lostwithiel Town Council would like further clarification on the following:-

1. A more detailed breakdown of the housing figure for Lostwithiel.
2. Further information relating to how Lostwithiel fits into the overall picture
3. What proposals are in place/under consideration to create further employment opportunities in Lostwithiel?
4. How does Cornwall Council propose it will support and develop the existing infrastructure in Lostwithiel?
5. Please provide a concise definition of sustainable housing in the context of the draft Local Plan
6. Please provide more information on the perceived impact of the Local Plan proposals on Lostwithiel given that the town is outside the regeneration area.

This proposal received the support of the Council.

763/12 LOSTWITHIEL TOWN COUNCIL STANDING ORDERS

Paper copies of the Town Council's Standing Orders were distributed as requested.

764/12 LOSTWITHIEL ROTARY – proposed drainage scheme for King George V

Councillor Jewels having previously declared an interest left the meeting room. Honoured Burgess Jones and Councillor Watkins reported on their meeting at King George V playing field with representatives from Lostwithiel Rotary.

It was proposed by Honoured Burgess Peareth and seconded by Councillor Mrs Wilkinson that Lostwithiel Town Council accepts Lostwithiel Rotary's offer to alleviate the drainage issues by supplying free labour and materials and only a nominal cost to the Town Council of approximately £250 - £300. This proposal received the support of the Council.

Honoured Burgess Jones highlighted that Cornwall Council Highways should still address the water running off the entrance to the car park and into the field.

Councillor Jewels rejoined the meeting.

765/12 TOWN MAP BOARDS

It was proposed by Councillor Jewels and seconded by Honoured Burgess Nicholls that the bill for the map design is paid. This proposal received the support of the Council.

The clerk read to Council the price received to print and erect two map boards and advised Council of the correspondence received from Lostwithiel Business Group.

The clerk was instructed to provide the business group with an indication of the prices received and update the Finance, Staffing & General Purposes Committee with the Business Group's response.

766/12 SECOND ISLAND WALKWAY

Councillor Abbiss and Honoured Burgess Peareth having previously declared an interest left the meeting room.

The following quotations were opened at the meeting:-

Quotation 1	£260
Quotation 2	£350
Quotation 3	£431.45

After discussion it was proposed by Honoured Burgess Jones and seconded by

Councillor Robson that subject to satisfactory risk assessments and method statements Quotation 1 for £260 is accepted. This proposal received the support of the Council. Councillor Abbiss & Honoured Burgess Peareth rejoined the meeting.

767/12 LOSTFEST – to consider a request to fly two flags for Lostfest
It was proposed by Councillor Robson and seconded by Deputy Mayor Mrs Jarrett that the Council accepts Councillor Watkins very kind offer to make the necessary arrangements to fly both flags in the locations requested. This proposal received the support of the Council.

768/12 LOSTWITHIEL TOWN COUNCIL INSURANCE
The schedule of cover was read to Council. It was proposed by Councillor Jewels and seconded by Councillor Mrs Wilkinson that the Council renews the insurance on a one year term at a cost of £6826.28. This proposal received the support of the Council.

769/12 ACCOUNTS & FINANCE
It was proposed by Councillor Robson and seconded by Honoured Burgess Jones that the 2012 Annual Report is approved subject to the sentence regarding Councillor Watkins resignation and Councillor Mrs Bettin's co-option being deleted. This proposal received the support of the Council.
The clerk then highlighted to Council that one contractor invoice presented for payment was £20 in excess of the quotation. However, an extra visit to Lostwithiel had been made by the contractor due to circumstances beyond the contractor's control. It was proposed by Councillor Jewels and seconded by Honoured Burgess Jones that the extra £20 is paid in this instance. This proposal received the support of the Council.
It was then proposed by Honoured Burgess Jones and seconded by Honoured Burgess Nicholls that cheques totalling £9335.33 and an account transfer for £8000 are authorised for payment. This proposal received the support of the Council.

770/12 FINANCE – earmarking
It was proposed by Councillor Jewels and seconded by Honoured Burgess Jones that a total of £62956 are carried forward as earmarked funds. This proposal received the support of the Council.
The Mayor asked to carry forward £250 of the 2012 Mayor's Allowance to 2013 to cover the cost of Coronation medals. It was proposed by Councillor Watkins and seconded by Deputy Mayor Mrs Jarrett that the Council agrees to this request. This proposal received the support of the Council.

771/12 WOMBWELL HOMES BRUNEL 2 GRENVILLE ROAD
It was proposed by Councillor Watkins and seconded by Councillor Parsons that the clerk is instructed to respond to the developer to advise that the Council would like the opportunity to consider alternative suggestions. This proposal received the support of the Council.

772/12 HIGHWAYS
The clerk was instructed to notify Highways of the following:-
Potholes between the Parade and North Street
Potholes in Coulson Park
Potholes between the junction of Queen Street and Fore Street.
Water leak outside the Kings Arms
Water running down Edgcombe Hill outside Coombe Park which is dangerous when frosty

Coffeelake to Lanwithan – to road in this location needs more than just patching, it needs resurfacing.

Grass verge opposite the Talbot – the vehicle ruts in the grass need filling in.

It was proposed by Councillor Watkins and seconded by Honoured Burgess Jones that the clerk asks Cornwall Council that a Highways Steward contacts the Town Council to arrange a mutually convenient appointment to meet with members to walk around the town to assess the various issues. This proposal received the support of the Council.

773/12 SNOW & ICE

Honoured Burgess Peareth advised the Council that he had spoken to the proposed contractor's wife who has advised that the contractor's intention is to only cover the Lanwithan Hill/Coffeelake area.

It was proposed by Honoured Burgess Peareth and seconded by Councillor Robson that the clerk is instructed to send a letter to St Veep Parish Council to explain that it is not going to be practical for Lostwithiel Town Council to buy and store salt just to cover this area. This proposal received the support of the Council.

774/12 ANNUAL TOWN MEETING – 22 April

It was proposed by Honoured Burgess Jones and seconded by Councillor Robson that invitations are sent to the following town organisations and that the covering letter advises that presentations should be kept to a maximum of five minutes.

S Murray MP	Cornwall Councillor G Shakerley
Community Network Manager M Eddy	PCSO N Phillips
St Barts	St Winnow School
Lostwithiel School	Lostwithiel Forum
Lostwithiel Business Group	Lostwithiel Rotary
Transition Lostwithiel.	

This proposal received the support of the Council.

775/12 TO RECEIVE REPORTS FROM OUTSIDE BODIES

The Mayor advised Council that she attended the Community Network Meeting which discussed the Local Plan and public toilet provision.

The Mayor also attended the recent Lost in Play meeting, the London Cornish Association Dinner in London and the re-opening of Boconnoc House.

The Deputy Mayor advised that she had attended the South West Water completion meeting at the Earl of Chatham.

776/12 CORRESPONDENCE

Audit	Internal Auditor request for information
	External Audit date
Open reach	Request to carry out works in the courtyard
Lostwithiel Museum	Reply to Council letter
St Day Parish Council	Copy correspondence regarding
	Cornwall Homechoice register
Total Flood Protection	Offer to provide advice and guidance on
	Flood protection
Western Power	Invitation to stakeholder workshop

Lostwithiel residents

Offer of tree warden services

Allotment resignations

Allotment complaint

Complaint regarding engineering works at
Lanwithan Farm

Complaint regarding dog bin on the Parade

Highways - complaint Bodmin Hill

Highways - complaint Park Road maintenance

Highways – resident request for red road
covering in Coffeelake Meadow

Mayor Mrs Parsons having previously declared an interest left the meeting room and the Museum item of correspondence was chaired by Deputy Mayor Mrs Jarrett.

The Council decided to refer the Museum correspondence to the Finance, Staffing & General Purposes Committee.

Mayor Mrs Parsons rejoined the meeting and resumed chairmanship.

Open Reach

It was proposed by Councillor Jewels and seconded by Deputy Mayor Mrs Jarrett that the clerk is instructed to request further clarification on how it is proposed to get the cable into the building as Taprell House is a Listed Building and any ‘new works’ will require consent from Cornwall Council’s Planning Department. This proposal received the support of the Council.

The clerk was further instructed to refer all Highways issues raised by Lostwithiel residents to Cornwall Council and to refer all Land & Parks issues to the next Land & Parks Committee meeting.

777/12 NOTICES

None

778/12 ITEMS FOR NEXT AGENDA

None

The meeting closed at 10pm.

Chairman

Date