

Lostwithiel Town Council
Finance, Staffing & General Purposes Committee Meeting

Tuesday 26 March 2013

A Meeting of the Town Council's Finance, Staffing & General Purposes Committee was held in the Town Clerk's Office on Tuesday 26 March 2013 at 7pm.

Councillors present

The Worshipful the Mayor of Lostwithiel Councillor Mrs G Parsons
Committee Chairman Councillor C Jewels
Honoured Burgess Jones, Councillor J Pegg
& Councillor D Robson

In attendance

Deputy Mayor Councillor Mrs P Jarrett
Councillor P Watkins
Town Clerk Mrs S Harris

No members of the public were present

FSGP738/12 PUBLIC PARTICIPATION

None.

FSGP739/12 APOLOGIES

Apologies for absence were received and accepted from Honoured Burgess Nicholls, Councillor May & Councillor Sweet.

FSGP740/12 DECLARATIONS OF INTEREST

None

FSGP741/12 MINUTES

The minutes of the Finance, Staffing & General Purposes Committee Meeting of 19 February 2013 were approved and duly signed by the Committee Chairman Councillor Jewels. Proposed Councillor Robson seconded Honoured Burgess Jones. This proposal received the support of the Committee.

FSGP742/12 DRAFT YEAR END FIGURES

The Committee considered the draft report and raised no queries. It was suggested that in future years a year on year comparison column should be added.

FSGP743/12 EARMARKED FUNDS

The Committee decided that the list should be submitted to full Council as prepared.

FSGP744/12 TOWN SEATS, DOG BINS & LITTER BINS

It was proposed by Mayor Mrs Parsons and seconded by Honoured Burgess Jones that all Lostwithiel Town Council town seats, dog bins, litter bins and bus shelters should come under the remit of the Land & Parks Committee. This proposal received the support of the Committee.

FSGP745/12 INVENTORY

It was decided by the Committee that in view of the decision taken under minute ref FSGP744/12 the Land & Parks Committee should be asked to do an inventory of all Town Council street furniture. The Committee was advised that the Asset Register needs checking for changes e.g. laptop and that the clerk should be instructed to check that the following items are on either the Asset Register or the Land & Parks Committee inventory:-

Fencing around the Boer War Memorial	War Memorials
Allotment shed	Cemetery shed
Horse troughs	Boundary stones

FSGP746/12 GUILDHALL

Honoured Burgess Jones explained with photographs the nature of the damage to the slate and flashing between the Guildhall roof and the Museum. There are a number of slipped slates that need to be re-positioned, the gutters need clearing out and the ridge tiles are looking 'suspect'.

It was proposed by Councillor Robson and seconded by Councillor Pegg that Honoured Burgess Jones puts together a job specification for pricing for this roof area. This proposal received the support of the Committee.

FSGP747/12 PROPERTY REPAIRS & MAINTENANCE

Honoured Burgess Jones advised that he wishes to present a more detailed report to full Council next week.

FSGP748/12 CORRESPONDENCE

The Committee considered the draft budget summary and requested an amendment.

It was proposed by Councillor Robson and seconded by Honoured Burgess Jones that the Town Council follows the advice given and arranges for a Memorandum to be drawn up with the cost of the document being paid by the tenant. This proposal received the support of the Committee.

FSGP749/12 ITEMS FOR NEXT AGENDA

Post election the Committee should consider grant funding for property repairs.

The Meeting was closed at 9.25pm.

Chairman

Date