

# Lostwithiel Town Council

## Finance, Staffing & General Purposes Committee Meeting

Tuesday 19 February 2013

A Meeting of the Town Council's Finance, Staffing & General Purposes Committee was held in the Town Clerk's Office on Tuesday 19 February 2013 at 7pm.

### Councillors present

The Worshipful the Mayor of Lostwithiel Councillor Mrs G Parsons  
Committee Chairman Councillor C Jewels  
Honoured Burgess Jones, Honoured Burgess Nicholls,  
Councillor V May, Councillor D Robson  
& Councillor P Sweet

### In attendance

Deputy Mayor Councillor Mrs P Jarrett  
Town Clerk Mrs S Harris

No members of the public were present

### FSGP680/12 PUBLIC PARTICIPATION

None.

### FSGP681/12 APOLOGIES

Apologies for absence were received and accepted from Councillor Pegg.

### FSGP682/12 DECLARATIONS OF INTEREST

None

### FSGP683/12 MINUTES

The minutes of the Finance, Staffing & General Purposes Committee Meeting of 22 January 2013 were approved and duly signed by the Committee Chairman Councillor Jewels. Proposed Councillor Robson seconded Honoured Burgess Nicholls. This proposal received the support of the Committee.

### FSGP684/12 INVENTORY

In the absence of any lists for collection it was decided that Committee Chairman Councillor Jewels would draw up lists to allocate to Committee members at next month's meeting.

### FSGP685/12 GUILDHALL – WATER INGRESS

Honoured Burgess Jones advised that there is evidence of water on the coving in the hallway and in the museum office. Honoured Burgess Jones advised that there should not be any problems with the electricity supply to the building. Honoured Burgess further advised that the problem looks to be the crack in the cement flaunching on the leadwork. It was proposed by Honoured Burgess Nicholls and seconded by Councillor Robson that the Committee accepts Honoured Burgess Jones's recommendation that the cracked cement flaunching on the leadwork is removed and replaced with new cement. This proposal received the support of the Committee.

#### FSGP686/12 PROPERTY REPAIRS & MAINTENANCE REPORT

Honoured Burgess Jones reported that the windows on Edgcumbe House overlooking the Kings Arms and the windows facing Fore Street need decorating and repair. Taprell House & the Chapel windows also need checking for any necessary repairs prior to decorating. Honoured Burgess Jones offered to prepare a detailed report for the next Committee meeting and his offer was gratefully accepted by the Committee.

#### FSGP687/12 CORRESPONDENCE

Barclays Bank

The Committee decided that alternative arrangements will need to be made.

Edgcumbe House

Members of the Committee expressed concern that the building is sometimes open and unlocked late into the evening. The clerk was instructed to write to all tenants to request that they ensure for security purposes the front doors are locked and shut after 5pm.

#### FSGP688/12 ITEMS FOR NEXT AGENDA

Inventory

Committee responsibility for town seats and dog & litter bins not in Town Council park areas.

The Meeting was closed at 7.55pm.

Chairman

Date