



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 05 November 2024
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent.

- To receive a presentation from Amanda Pennington from Wildanet regarding broadband installation in Lostwithiel
- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council meeting held on 16 October 24 having previously been circulated and taken as read.
5. Mayor's Report – to receive a verbal update from the Mayor on any meetings attended and any future dates for the diary. For information only.
6. Cornwall Mayor's Meeting – to consider the draft letters provided endorsing the devolution of wide powers from Whitehall to Cornwall.
7. Councillor Reports – to receive reports/updates on any meetings attended by Members as representatives of the Town Council and future dates for the diary. For information only.

8. Planning applications-

a)

PA24/04646

Listed Building Consent for reinstatement of collapsed gable wall
Church Close 5 Church Lane Lostwithiel

PA24/07523

Construction of single storey rear extension
16 Grenville Meadows Lostwithiel

PA24/07713

Notification of works to a tree in a
Conservation Area namely Apple Tree – crown
reduction (partial)

25 & 26 Fore Street Lostwithiel

*As this application is for works to trees in a
Conservation Area, it will be decided under
delegated authority. There is no need for
Lostwithiel Town Council to submit any
comments to the local planning authority as
this communication is merely to notify you that
an application has been received.*

PA24/07756

Demolition of existing pre-fabricated concrete
domestic garage structure and construction of
a replacement domestic garage on existing
floor slab

Foyle Rose Hill Lostwithiel

PA21/00062

Variation of S106 agreement to PA18/04962
dated 26/11/2018 to remove units 1,4 and 7
from schedule of affordable dwellings

Buildings 4 & 5 The Yard Grenville Road
Lostwithiel

The Council has previously been consulted on
this application. Additional information is now
available on the Cornwall Council's website

b) To consider any planning applications received since the publication
of the agenda.

9. Lanteglos by Fowey Parish Council – to note the Housing Allocation correspondence received and to decide if the Town Council wishes to draft a response.
10. Castle Hill Cemetery – to consider the following requests:-
 - a) the request received for an inscription on both sides of a Memorial stone.
 - b) The request received to inter a further set of ashes in to a child’s grave that currently has two sets of ashes.
11. Lostwithiel Town Team – to note that Lostwithiel Town Team has been awarded money for a Lostwithiel Enhancement Project, to consider the further detail provided by the Town Team and to consider authorising the Town Clerk to sign the Cornwall Council Offer letter on behalf of the Town Council.
12. Lostwithiel Town Team – to consider the correspondence received regarding the Community Capacity Fund.
13. Hire of Town Council Land – to consider the application received for the Candlelit Carols and Lantern Parade on 23 December 24.
14. Hire of Town Council Land - Lostfest to further consider the application to hire Town Council land on 18 May 2024 in light of the further information provided for the whole of King George V.
15. King George V Community Consultation – to update Council on the Library consultation event.
16. Lostwithiel Neighbourhood Plan review – to note that Locality have confirmed that the Council has been awarded a technical support in design grant.
17. Flood Plan – to note that Cornwall Community Flood Forum have agreed the revised grant application.

18. Maintenance Contract – to consider the report received and delegate the authority to the Town Clerk to oversee the schedule approved at the meeting.
19. Tree contract – to note the correspondence received from the Council’s contractor and to agree the cost of £204 plus VAT.
20. Lostwithiel skatepark – to consider authorising the clerk to instruct the Council’s maintenance contractors to remove all graffiti from the skatepark.
21. Lostwithiel Community Centre – to note the bills received and to consider authorising the issue of the final cheque.

22. Accounts & Finance

a) To approve the list of BACS payments as drafted.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
05/11/24	Online payment	Biffa	£64.68	Cemetery bin
05/11/24	Online payment	Clarity Copiers Ltd	£119.54	Copy charges
05/11/24	Online payment	Cormac	£92.81	Cemetery tree work for funeral
05/11/24	Online payment	EDF	£353.84	Electric
05/11/24	Online payment	Karin Henderson	£10.00	Flowers
05/11/24	Online payment	Poynton Bradbury Architects	£3000.00	Heritage Buildings tender stage payment
01/10/24	Online payments and 1 x Standing Order	Salary related expenses	£7,422.64	Salary related expenses

05/11/24	Online payment	Source for Business	£86.67	Edgcumbe House water charges
05/11/234	Online payment	SWPSI Limited	£1559.99	Monthly inspections, rocker repairs at Coulson Park & zip wire repairs King George V
05/11/24	Online payment	Treeworthy Services Ltd	£19,200.00	Tree works contract interim payment
05/11/24	Online payment	Zen	£193.31	Monthly broadband fee & engineer visit (contractor to refund latter)
		Total	£32,103.48	

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

23. Strategic Definition Consultancy services tender – to consider the interim report and the options drafted for public consultation.
24. CLUP project update – to receive an update from the CLUP Committee.
25. Lostwithiel Museum lease – to consider approval of the Museum lease document as drafted and to discuss the Council’s Solicitor’s recommendations for the Museum office.
26. Lostwithiel Community Centre – to consider the request received for further financial support.