



Lostwithiel Town Council - Staffing Committee Meeting

Wednesday 31 July 2024

Meeting Minutes

A Meeting of the Town Council's Staffing Committee was held in Lostwithiel Library on Wednesday 31 July 2024 at 7pm.

Councillors present

Deputy Mayor Guiterman, Councillor Anders, Councillor Berryman, Councillor Rawlings, Councillor Ross & Councillor Saundry.

In attendance

No members of the public were in attendance
Town Clerk Mrs Harris was in attendance

SC01/24 Election of Staffing Committee Chairman

Deputy Mayor Guiterman invited nominations for the position of Staffing Committee Chair.

It was **resolved** that Councillor Rawlings is elected Chair of the Staffing Committee for the Civic Year 2024/25.

Proposer Cllr Ross

Seconder DM Guiterman

Vote 6 in favour

Councillor Rawlings took the Chair

SC02/24 Election of Staffing Committee Vice Chair

Committee Chair Councillor Rawlings invited nominations for the position of Staffing Committee Vice Chairman.

It was **resolved** that Councillor Berryman is elected Vice Chair of the Staffing Committee for the Civic Year 2024/25.

Proposer DM Guiterman
Vote 5 in favour, 1 abstention

Seconder Cllr Saundry

SC03/24 Apologies

None.

SC04/24 Declarations of Interest

None.

SC05/24 Public Participation

None

SC06/24 Minutes

It was **resolved** that the minutes of the Staffing Committee meeting dated 04 January 2024 are accepted, approved and signed by Committee Chair Councillor Rawlings.

Proposer Cllr Berryman

Seconder Cllr Saundry

Vote 4 in favour, 2 abstentions.

SC07/24 Staffing Committee Terms of Reference

The Staffing Committee Terms of reference approved by Council on 07 May 2024 were noted by the Committee

SC08/24 Items for next agenda

Training for Staffing Committee
Town clerk's appraisal

It was **resolved** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Proposer DM Guiterman

Seconder Cllr Ross

Vote – 6 in favour

SC09/24 LGPS Discretionary policy

The Staffing Committee considered the guidance notes and template supplied by Cornwall Council. It was **resolved** not to enhance the Local Government

Pension Scheme by making further discretionary options available to staff. It was further **resolved** to instruct the clerk to submit the Committee's draft policy to Cornwall Council for comment prior to it receiving approval from Full Council.

Proposer DM Guiterman

Seconder Cllr Rawlings

Vote – 6 in favour

SC10/24 Staffing Report

It was resolved to endorse the recommendations of the Town Clerk at the Full Council meeting on 06 August 2024.

Proposer DM Guiterman

Seconder Cllr Ross

Vote – 6 in favour

The meeting closed at 7.30pm

Chairman

Date

DRAFT