

Lostwithiel Town Council – Meeting

Tuesday 5 February 2013

A Meeting of the Town Council was held in the Guildhall on Tuesday 5 February 2013 at 7pm.

Councillors present

The Worshipful the Mayor Councillor Mrs G M Parsons,
The Deputy Mayor Councillor Mrs P Jarrett,
Honoured Burgess M Jones, Honoured Burgess W Nicholls,
Honoured Burgess R Peareth, Councillor D Abbiss
Councillor V May, Councillor D Parsons
Councillor J Pegg, Councillor D Robson
& Councillor Mrs Wilkinson

In attendance

Cornwall Councillor Shakerley
Town Clerk Sandra Harris

Seven members of the public were in attendance

634/12 PUBLIC PARTICIPATION

The Council was addressed regarding the December floods, the introduction of a 20 mph speed limit in part of the town, the brambles on the verge from Cott Road to Lostwithiel Golf Club and the regular flooding of the Station Road area.

635/12 COUNCILLOR CO-OPTION

It was proposed by Councillor Pegg and seconded by Councillor May that Mr Philip Watkins is co-opted onto Lostwithiel Town Council to fill the current vacancy. This proposal received the support of the Council and town Councillor Philip Watkins signed his declaration of Acceptance of Office.

636/12 APOLOGIES

Apologies for absence were received and accepted from:-
Councillor Mrs R Bettin, Councillor C Jewels and Councillor M Stead.

637/12 DECLARATIONS OF INTEREST

Mayor Mrs Parsons and Councillor Pegg declared pecuniary interests in agenda item 24 Lostwithiel Museum.

Councillor May declared a pecuniary interest in agenda item 16 Accounts & Finance and agenda item 22 Lostwithiel Rotary – Sports Day Presentations.

Councillor P Watkins declared a pecuniary interest in agenda item 16 Accounts & Finance.

638/12 COMMUNITY POLICE - Report

No report received.

Honoured Burgess Nicholls joined the meeting.

639/12 CORNWALL COUNCILLOR Report

Cornwall Councillor Shakerley advised that Cornwall Council will make their final decision on Council Tax next week. It is going to be very difficult for Cornwall Council to maintain existing frontline services.

Cornwall Councillor Shakerley also advised that he attended a site visit for the proposed turbine at Sweetshouse earlier this afternoon. He would like notification of Lostwithiel Town Council's decision on the planning application as soon after the planning committee meeting as possible.

640/12 TO RECEIVE AND ADOPT THE MINUTES OF 16 JANUARY 2013

The minutes of the Council Meeting of 16 January 2013 were accepted, approved and duly signed by the Worshipful the Mayor Mrs Parsons. Proposed Councillor Pegg seconded Councillor Robson. This proposal received the support of the Council.

641/12 PLANNING COMMITTEE MINUTES 11 December 2012

The minutes of the Planning Committee Meeting of 11 December were accepted by the Council. Proposed Councillor Pegg seconded Honoured Burgess Jones. This proposal received the support of the Council.

642/12 LAND & PARKS COMMITTEE MINUTES 11 December 2012

The minutes of the Land & Parks Committee Meeting of 11 December were accepted by the Council. Proposed Councillor Pegg seconded Deputy Mayor Mrs Jarrett. This proposal received the support of the Council.

643/12 FINANCE, STAFFING & GENERAL PURPOSES 27 November 2012

The minutes of the Finance, Staffing & General Purposes Committee Meeting of 27 November were accepted by the Council. Proposed Councillor Robson seconded Councillor May. This proposal received the support of the Council.

644/12 ANNUAL MEETING & MAYOR MAKING CEREMONY

It was proposed by Honoured Burgess Jones and seconded by Deputy Mayor Mrs Jarrett that the Annual Meeting of Lostwithiel Town Council is held on 14 May 2013 and the Mayor Making Ceremony is held on 21 June 2013. This proposal received the support of the Council.

645/12 MAY 2013 ELECTIONS

The Council was advised that Cornwall Council have confirmed that the election forms will be available from Cornwall Council from 12 March 2013.

646/12 ELECTION/BUDGET MEETING

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Pegg that an informal meeting is held on Friday 8 March at 7pm (venue to be arranged).

647/12 LOSTWITHIEL SKATE PARK

It was proposed by Councillor Pegg and seconded by Honoured Burgess Jones that Lostwithiel Town Council takes full ownership of the skate park project and in order to comply with the conditions of the Sport England bid opens a separate bank account for the skate park monies as the Town Council is accountable for all funds listed in the application. This proposal received the support of the Council. The Council discussed the meeting with the SITA Fund Manager earlier in the day and the further information requested. It was proposed by Councillor Pegg and seconded by Honoured Burgess Jones that in light of the meeting the project should be extended if possible to include the provision of paths to and from the skate park and that the clerk is instructed to ask Jan Phillips if she would prepare in draft a grant application to Trust House Forte for shelters. This proposal received the support of the Council. It was further proposed by Councillor Pegg and seconded by Honoured Burgess Jones that the clerk is also instructed to ask Jan Phillips for the list of design features complied by the project group for

inclusion in the tender specification and that the site area is extended to 300 square metres. This proposal received the support of the Council.

648/12 SLCC

It was proposed by Councillor Robson and seconded by Councillor Abbiss that membership is renewed at a cost of £162. This proposal received the support of the Council.

649/12 ACCOUNTS & FINANCE

Councillor May & Councillor Watkins having previously declared pecuniary interests left the meeting room.

It was proposed by Councillor Pegg and seconded by Deputy Mayor Mrs Jarrett that cheques presented totalling £3926.86 and an account transfer of £5,000 are authorised for payment. This proposal received the support of the Council.

Councillor May & Councillor Watkins rejoined the meeting.

650/12 DIABETIC SCREENING

It was proposed by Councillor Pegg and seconded by Councillor Mrs Wilkinson that the Mobile Diabetic Eye Screening Unit is allowed to use the Cattle Market car park to site their vehicle from Thursday 14 March to Friday 22 March. This proposal received the support of the Council.

651/12 TOWN CLOCK

It was proposed by Honoured Burgess Jones and seconded by Councillor Parsons that the clerk is instructed to write to the resident to advise that the Council cannot agree to his request to stop the clock chiming between the hours of 8pm and 8am. This proposal received the support of the Council.

652/12 20MPH SPEED LIMIT

It was proposed by Councillor May and seconded by Councillor Mrs Wilkinson that the clerk is instructed to ask Cornwall Council Highways if a 20mph speed limit can be introduced in the following streets:- Fore Street, The Parade, North Street, South Street, Bodmin Hill and Duke Street and a 30mph speed limit from Downend to Edgumbe Road. This proposal received the support of the Council.

653/12 TWO TREES ROAD

It was proposed by Councillor Robson and seconded by Honoured Burgess Nicholls that following the suggestion put forward by a local resident the clerk is instructed to write to Cornwall Council Highways to ask if the temporary construction lay-bys can be retained after completion of works. This proposal received the support of the Council.

654/12 SNOW & ICE

The clerk advised Council that a reply has not been received from St Veep. Honoured Burgess Peareth offered to contact the proposed contractor.

655/12 LOSTWITHIEL ROTARY

Councillor May having previously declared a pecuniary interest left the meeting room.

It was proposed by Councillor Pegg and seconded by Councillor Mrs Wilkinson that the Mayor uses her allowance for the provision of medals. This proposal received the support of the Council.

Councillor May rejoined the meeting.

656/12 WESTCOUNTRY RIVERS TRUST

It was proposed by Mayor Mrs Parsons and seconded by Deputy Mayor Mrs Jarrett that Councillor Pegg is authorised to undertake the telephone survey on behalf of Lostwithiel Town Council. This proposal received the support of the Council.

657/12 LOSTWITHIEL MUSEUM

Mayor Mrs Parsons and Councillor Pegg having previously declared pecuniary interests left the meeting room.

The agenda item was chaired by Deputy Mayor Mrs Jarrett. It was proposed by Councillor Mrs Wilkinson and seconded by Councillor Abbiss that permission is granted for the use of the Guildhall for the Annual Stewards Meeting on 13 March 2013. This proposal received the support of the Council. It was further proposed by Councillor Robson and seconded by Councillor May that Lostwithiel Museum are charged £10 per visit for the Heritage Walks to take place from 4 April – 31 October and £10 per visit for the Fowey Festival of Words & Music tours and for all other pre-booked groups. This proposal received the support of the Council.

Mayor Mrs Parsons and Councillor Pegg rejoined the meeting and Mayor Mrs Parsons resumed the chair.

658/12 TOWN COUNCIL OFFICE

It was proposed by Councillor May and seconded by Councillor Watkins that the clerk is authorised to purchase an office laptop, software, internet security package, camera and laptop bag at a maximum cost of £550. This proposal received the support of the Council.

659/12 SLCC REGIONAL CONFERENCE

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Honoured Burgess Jones that the clerk is authorised to attend the SLCC Regional Conference on Tuesday 12 February at a cost of £69. This proposal received the support of the Council.

660/12 HIGHWAYS

The clerk was instructed to notify Cornwall Council Highways of the following:-

The gully outside the Post Office in Queen Street is not being swept correctly and the drains are blocked, the road layers added to surface are too close to the kerb and adding to the risk of flooding

Lanwithan Road by Coffeelake & where Pendour meets Castle View – the road surface needs constant sweeping, can Highways please investigate where the debris is coming from in both locations.

Gavin Shakerley's Highway Budget – some kerbs have been dropped in Coffeelake is it possible to drop the section by the post box.

661/12 REPORTS FROM OUTSIDE BODIES

Councillor Pegg gave a brief report on Lostfest.

662/12 CORRESPONDENCE

Cornwall Council	Rent review Cattle Market car park
Cornwall Council	Sustainable Energy Action Plan for a Green Cornwall
Lanner Parish Council	Appeal correspondence
EDF Energy	Notification of contract expiry
British Red Cross	Annual request for funds
Spinal Injuries Association	Fish & Chips supper
South & West Internal Audit	Scale of fees
South West Water	Water Future
Lostwithiel resident	Parking issue

The clerk was instructed to make the SEAP an agenda item for the March 2013 meeting and to write to thank the resident for highlighting the parking issue.

663/12 NOTICES

Cornwall Area Outstanding Natural Beauty Forum – 16 March 2013, Truro

Devon & Cornwall Police Neighbourhood Watch – 1 March 2013, Bodmin

664/12 ITEMS FOR NEXT AGENDA
Guildhall
Parking on the level crossing
Cornwall Council – SEAP

The Meeting closed at 10.15pm

Chairman

Date