

Lostwithiel Town Council

Finance, Staffing & General Purposes Committee Meeting

Tuesday 22 January 2013

A Meeting of the Town Council's Finance, Staffing & General Purposes Committee was held in the Town Clerk's Office on Tuesday 22 January 2013 at 7pm.

Councillors present

The Worshipful the Mayor of Lostwithiel Councillor Mrs G Parsons

Committee Chairman Councillor C Jewels

Honoured Burgess Jones, Councillor V May

& Councillor D Robson

No members of the public were present

FSGP619/12 PUBLIC PARTICIPATION

None.

FSGP620/12 APOLOGIES

Apologies for absence were received and accepted from Honoured Burgess Nicholls, Councillor Pegg & Councillor Sweet.

FSGP621/12 DECLARATIONS OF INTEREST

None

FSGP622/12 MINUTES

The minutes of the Finance, Staffing & General Purposes Committee Meeting of 27 November were approved and duly signed by the Committee Chairman Councillor Jewels. Proposed Councillor Robson seconded Mayor Mrs Parsons. This proposal received the support of the Committee.

FSGP623/12 TAPRELL HOUSE CHIMNEY LEAK

The Committee was advised that there is no structural damage to the building; from discussions with staff at the library it would appear that the water in the fireplace before Christmas was an isolated occurrence. It was proposed by Honoured Burgess Jones and seconded by Councillor May the Council continues to monitor the situation and as an interim measure it is suggested to the library staff that they may wish to remove all items from the shelving in the fireplace. This proposal received the support of the Committee.

FSGP624/12 EDGCUMBE HOUSE – WORKS SPECIFICATION

It was proposed by Councillor Robson and seconded by Councillor May that the works specification is issued after it is amended to include new pipes internally and a new gully to the men's toilet and a new water connection to the outside toilet. This proposal received the support of the Committee.

FSGP625/12 ELECTRICAL TESTS ON BUILDING

It was proposed by Councillor Robson and seconded by Mayor Mrs Parsons that the clerk is instructed to contact an electrician to arrange for all Town Council equipment to be PAT tested. This proposal received the support of the Committee.

It was further proposed by Honoured Burgess Jones and seconded by Councillor Robson that the clerk is instructed to arrange for a full electrical test of the building to be undertaken in August 2013. This proposal received the support of the Committee.

FSGP626/12 INVENTORY

The Committee decided that the clerk should be instructed to defer this item to next month's Committee meeting.

FSGP627/12 PROPERTY REPAIRS AND MAINTENANCE

Honoured Burgess Jones advised the Committee that he has completed the Listed Building Planning Application for the replacement of the Guildhall window and that this will be sent off to Cornwall Council this week.

Honoured Burgess Jones further advised that the landing window in Edgcumbe House needs inspection and that Honoured Burgess Jones hopes to be able to update the Committee regarding the window next month.

FSGP628/12 WAR MEMORIAL

Councillor Robson advised the Committee that he has been able to secure sponsorship for the materials but that the Council will need to obtain some labour only prices from stonemasons prepared to undertake the necessary works.

FSGP629/12 CORRESPONDENCE

PCSO Natalie Phillips

It was proposed by Honoured Burgess Jones and seconded by Mayor Mrs Parsons whilst it is not possible for PCSO Phillips to use the Councillors room the clerk is instructed to provide PCSO Phillips with access to a locked post box.

Church Clock

The Committee decided that the letter from a resident regarding the Church Clock should be referred to full Council.

FSGP630/12 ITEMS FOR NEXT AGENDA

None

The Meeting was closed at 8.50pm.

Chairman

Date