



**Lostwithiel Town Council
Community Capacity Fund Project Advisory Committee Meeting
will be held
on
Tuesday 09 April 2024
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Meeting Agenda

1. To elect a Community Capacity Fund Project Advisory Committee Chair
2. To elect a Community Capacity Fund Project Advisory Committee Vice Chair
3. Apologies – to receive and accept Apologies of Absence.
4. To receive from Committee Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

5. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.
6. To note the Council approved Community Capacity Fund Project Advisory Committee Terms of reference.
7. To note the final version of the approved Community Capacity Fund grant application.
8. To agree recommendations for inclusion in the tender documents.

S Harris

Mrs S Harris

Town Clerk

04 April 2024