

## Lostwithiel Town Council Land & Parks Committee Meeting

Tuesday 18 September 2012

A Meeting of the Town Council's Land & Parks Committee was held in the Guildhall on Tuesday 18 September 2012 at 7pm.

Councillors present

The Worshipful the Mayor of Lostwithiel Councillor Mrs G Parsons  
Deputy Mayor Councillor Mrs P Jarrett,  
Land & Parks Committee Chairman Councillor J Pegg  
Land & Parks Committee Vice Chairman Councillor V May  
Honoured Burgess W Nicholls, Honoured Burgess R Peareth,  
Councillor D Parsons.

In attendance

Town Clerk Sandra Harris

Two members of the public were in attendance

### LP306/12 PUBLIC PARTICIPATION

The Council was addressed regarding the courtyard area outside the Library and the lack of a rubbish bin in King George V play area.

### LP307/12 APOLOGIES

Apologies for absence were received and accepted from Councillor Mrs Bettin.

### LP308/12 DECLARATIONS OF INTEREST PECUNIARY & NON-PECUNIARY

None

### LP309/12 MINUTES

The minutes of the Land & Parks Committee Meeting of 21 August 2012 were approved and duly signed by the Committee Chairman Councillor Pegg. Proposed The Worshipful the Mayor of Lostwithiel Councillor Mrs G Parsons seconded Councillor May. This proposal received the support of the Committee.

### LP310/12 PLAY AREA SAFETY INSPECTIONS ROTA

It was proposed by Deputy Mayor Councillor Mrs Jarrett and seconded by Councillor May that Councillors continue with the safety inspections as agreed at July's Land & Parks meeting. This proposal received the support of the Committee. Councillors volunteering to undertake the weekly inspections were: - Committee Chairman Councillor Pegg, Committee Vice Chairman Councillor May, Mayor Mrs Parsons, Deputy Mayor Mrs Jarrett (not half term week), Honoured Burgesses Nicholls and Peareth and Councillor Parsons.

### LP311/12 COUNCIL FLORAL DISPLAYS

It was agreed that a working party would meet at the Community Centre on Monday 24 September at 2pm to visit all sites around the town to establish how the number of sites/tubs can be reduced and to report back to Committee at next month's meeting.

Honoured Burgess Nicholls offered to maintain the Memorial for a further year.

#### LP312/12 GRASS CUTTING CONTRACT 2

It was proposed by Councillor May and seconded by Honoured Burgess Peareth that the clerk is instructed to ask the contractor to cut once a month for the period April – October, a maximum of seven cuts. The timing of the cuts in the month to be at the contractor's discretion but special consideration should be given to the timing of the April cut to maximise the daffodil display which will be seasonal dependant. No cuts to be made November to March inclusive and the total number of cuts not be exceeded without the prior written consent of the Council. This proposal received the support of the Committee.

#### LP313/12 CORNWALL COUNCIL AGENCY ARRANGEMENT

It was proposed by Honoured Burgess Peareth and seconded by Honoured Burgess Nicholls that the clerk is authorised to sign the Cornwall Council grass cutting agency agreement on behalf of Lostwithiel Town Council. This proposal received the support of the Committee.

#### LP314/12 BENCH – TO CONSIDER A REQUEST TO SITE A MEMORIAL BENCH

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Honoured Burgess Peareth that the offer of a bench is accepted and that the bench should be sited in Coulson Park as a replacement for one of the existing benches. It was further proposed that the bench should be hardwood and set on a concrete plinth.

#### LP315/12 KING GEORGE V - REMOVAL OF SEE SAW

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Honoured Burgess Nicholls that the clerk is instructed to contact Mr Honey to request a price to remove and dispose the see saw leaving the surface good. This proposal received the support of the Committee.

#### LP316/12 ROSPA

The clerk read to the Committee the full list of Rospa recommendations. It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Parsons that the clerk is instructed to ask Mr Veerman to price for the supply and spreading of 15 cubic metres of play bark chippings; 2 cubic meters in the toddler play area next to the Community Centre, small quantities around the individual items of play equipment in Coulson Park and the remainder in King George V. This proposal received the support of the Committee.

The Worshipful the Mayor of Lostwithiel advised the Committee that she has contacted Rospa regarding training for play area inspections. Mayor Mrs Parsons advised that Rospa have confirmed that all training certificates are valid for three years. Mayor Mrs Parsons has obtained detailed costing for members of the Council to attend a training course at one of Rospa venues and for a trainer to visit Cornwall. The clerk was instructed to circulate a copy to each Committee member. The Committee expressed concern at the total cost given the election due next year.

#### LP317/12 INVENTORY

It was proposed by Councillor May and seconded by Deputy Mayor Mrs Jarrett that the Committee authorises the submission of the inventory list to the Finance, Staffing & General Purposes Committee subject to

- a) clarification of the ownership and responsibility of the lifebelts, lifebuoys, 4 quay ladders and 4 mooring bars and
- b) the addition of the Peace Boer War Memorial and the Parish Boundary Stones.

This proposal received the support of the Committee.

#### LP318/12 COULSON PARK – WEED SPRAYING

Committee Chairman Councillor Pegg advised that he has received complaints regarding the spraying of the grass around the stones in Coulson Park. After discussion it was proposed by

Honoured Burgess Peareth and seconded by Deputy Mayor Mrs Jarrett that the Council continues to permit the spraying in Coulson Park as part of the grass cutting contract. The clerk was instructed to check that there is no additional cost for the spraying. This proposal received the support of the Committee. Councillor Pegg requested that it be recorded that he voted against this proposal.

#### LP319/12 COULSON PARK – TREE REMOVAL

The clerk read to the Committee the report received from the contractor, the email from Cornwall Council and details of the contractor's quotation for tree removal. It was proposed by Deputy Mayor Mrs Jarrett and seconded by Mayor Mrs Parsons that the contractor is instructed to clear the remains of the fallen limb, fell the remainder of the popular tree and grind out the stump, fell the dead sycamore tree and grind out the stump, remove all arisings from the site and leave the site clean and tidy at a cost of £450 plus VAT. This proposal received the support of the Committee.

#### LP320/12 CASTLE HILL CEMETERY – RHODODENDRON BUSHES

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Parsons that the clerk is instructed to ask the existing Cemetery grass contractor to price to trim the two bushes over the dormant winter period to a height and width of one metre. This proposal received the support of the Committee.

#### LP321/12 CASTLE HILL CEMETERY – TOP SOIL

The Committee decided to defer this agenda item to next month's meeting.

#### LP322/12 CORRESPONDENCE

The Committee considered a query regarding the interment of ashes into an existing grave. It was proposed by Mayor Mrs Parsons and seconded by Deputy Mayor Mrs Jarrett that the clerk advises the funeral director that as the recently deceased was not a resident of Lostwithiel the fee payable will be double.

The Committee was reminded of the scheduled meeting with a play equipment manufacturer on Wednesday 26 September at 10am in the toddler play area.

The Committee was also advised that the directional drill works will start in Coulson Park on 2 October 2012. The other works to the South West Water building in the park have been delayed and will now not start for a period of approximately 4-6 weeks. The Council has therefore been advised that the fencing will be erected for the directional drill works, removed and then re-erected for the works to the pump building. (The clerk was instructed to check with the contractors if they will be using the main entrance to the park).

#### LP323/12 ITEMS FOR NEXT AGENDA

Bins  
Allotments  
Leaf litter

The meeting closed at 9pm

Chairman

Date