



Lostwithiel Town Council Meeting Tuesday 09 January 2024

Cornwall Councillor Report

None

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 09 January 2024 at 7pm.

Councillors Present

Mayor Henderson, Councillor Anders, Councillor Berryman, Councillor Guy, Councillor Henderson, Councillor Kent, Councillor Pearce, Councillor Rawlings, Councillor Saundry & Councillor Tipton.

In attendance

4 members of the public were in attendance

Town Clerk Mrs Harris was in attendance.

Acting Assistant Town Clerk Miss Groves was in attendance

242/23 Apologies of Absence

Apologies were received and accepted from Deputy Mayor Guiterman, Councillor Ross, Councillor Townsend and Councillor Wisdom.

243/23 Declarations of Interest

Mayor Henderson declared a pecuniary interest in agenda item 15.

Accounts and Finance

Councillor Kent declared a non-registerable interest in agenda item 6. d)
Planning Applications PA23/10347.

244/23 Public Participation

The Council was addressed by a representative from Stop the Gillyflower Farm Development.

245/23 Meeting Minutes 12 December 23

It was **resolved** that the minutes of 12 December are accepted, approved and duly signed by Mayor Henderson.

Vote - 7 in favour, 3 abstentions.

246/23 Staff Meeting Minutes 23 November 23

It was **resolved** to note the minutes of the Staffing Committee Meeting held on 23 November 2023.

Vote - 10 in favour

247/23 Planning applications-

- a) **PA23/09754** Land at Rose Hill, Rose Hill
Lostwithiel
Construction of 6 dwellings and associated works

It was **resolved** to support this application

Votes – 7 In favour, 3 against

- b) **PA23/09767** Gweal Gwartha Bodmin Hill Lostwithiel
Works to trees subject to a Tree Preservation Order (TPO), works include
T8 Douglas Fir - Fell to ground level due to impaired condition. Replace with Sessile Oak Standard. T10 Monterey Pine - Fell to ground level due to loss of companion shelter. Replace with sessile oak Standard. T11 Monterey Pine - Fell to ground level

due to loss of companion shelter. Replace with sessile oak Standard.

It was **resolved** to support this application, noting that Cornwall Council's Tree Officer agrees with the report and associated recommendations.

Votes – 10 in favour

- c) **PA23/10344** The Parade Lostwithiel
Works to trees in a conservation area, works include to remove lighting or reduce weight and remove low hanging branches to two limes and beech trees

This application was noted by Council.

Councillor Kent having previously declared a non-registerable interest left the meeting room.

- d) **PA23/10347** Belmont Victoria Lostwithiel
Single-storey extension to bungalow, partial re-roofing, and conversion/alteration of garage.
Reinstatement of part of the previously altered stone boundary wall and installation of new access gates.

It was **resolved** to support this application

Votes – 9 in favour

Councillor Kent re-joined the meeting.

- e) None

249/23 St Winnow School footpath widening

It was **resolved** to submit comments to the consultation confirming that Lostwithiel Town Council supports the proposed modifications and hopes that increased car parking provision will come forward in due course to further ease the congestion.

Vote – 10 in favour.

250/23 Rural Services Network

It was **resolved** to ratify the actions of the clerk in accepting the offer of

free membership to 31 March 2024.

Votes – 10 in favour

251/23 Lostwithiel Neighbourhood Plan

Councillor Pearce, Chair of the Neighbourhood Plan Review Group advised Council that the intention is that the group will meet again in February.

252/23 Lostwithiel Neighbourhood Plan website

It was **resolved** to approve the costs of £180 plus VAT to update and put the Lostwithiel Neighbourhood Plan website on a secure connection and to note that this will incur an annual charge of £13 plus Vat for the SSL certificate.

Votes – 10 in favour

253/23 Council Policy Review

It was **resolved** to approve the Anti-Fraud, Bribery Theft & Corruption Policy, the Investment Strategy and the Reserves Policy as drafted. It was further **resolved** to request the amendments of the Statement of Internal Control under section 3.3 and to make the aims and objectives of the Council a future agenda item and to add to the Risk Management table sections to cover the toilets, flood wall and Council trees. It was further highlighted that Council should consider bank accounts which pay better rates of interest.

Votes – 10 in favour

254/23 Lostwithiel Town Council 2024-2025 Budget

The motion to approve a budget increase of 4.74% was defeated.

Councillor Rawlings requested a recorded vote.

In favour - Councillors Anders, Rawlings & Saundry

Against - Mayor Henderson & Councillors Berryman, Guy, Henderson, Kent, Pearce

Abstention - Councillor Tipton

It was **resolved** to approve the Council's 24/25 Budget as follows: -

Expenditure £271,055

Income £8,355,

Precept requirement £262,700 which equates to a 6.75% increase and an annual increase of £14.63 on a Band D property.

Councillor Rawlings requested a recorded vote.

In favour - Mayor Henderson, Councillors Anders, Berryman, Guy, Henderson, Kent, Pearce and Tipton

Against - Councillors Rawlings & Saundry

255/23 Lostwithiel Town Council 2024-2025 Precept – to resolve to

It was **resolved** to instruct the Proper Officer to submit the precept demand to Cornwall Council at £262,700.

Votes – 10 in favour

256/23 Lostwithiel Museum

It was **resolved** to approve with no hire fee the request received from Lostwithiel Museum to use Lostwithiel Library on Thursday 07 March between 2-5pm to launch a booklet on the Taprells and Taprell House.

Votes – 10 in favour

257/23 Accounts & Finance

Mayor Henderson having previously declared a pecuniary interest left the meeting room.

It was **resolved** to appoint Councillor Berryman as Chair for this agenda item.

Vote – 9 in favour

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
09/01/24	DD	Biffa	£62.88	Cemetery bin
09/01/24	102073	National Allotment Society	£66.00	Annual membership fee
09/01/24	102074	Clarity Copiers Ltd	£182.70	Copy charges
09/01/24	102075	Cornwall ALC Ltd	£72.00	Cllr & staff training
09/01/24	102076	Corserv Facilities Ltd	£1276.38	Library and public toilet cleaning
09/01/24	102077	EDF	£189.59	Electric

09/01/24	102078	D Guiterman	£34.99	Gutter brush
09/01/24	102079	K Henderson	£77.50	Mayor Christmas cards and stamps
09/01/24	102080	K Hill & Partners Ltd	£568.80	Groundworks
09/01/24	102081	Npower	£111.64	Toilet electric
09/01/24	102082	Scott & Co	£1524.76	Final Guildhall fees
09/01/24	102083	SLCC	£36.00	Staff training
09/01/24	102084	SWPSI Ltd	£239.98	Play area inspections
09/01/24	102086	SW Water	£18.31	Toilet water
09/01/24	102087-90 & 1 x Standing Order	Salary related expenses	£4,542.85	Salary related expenses
		Total	£8,894.96	

It was **resolved** to approve payment of cheque numbers 102073 - 102090, 1 bank standing order & 1 direct debit.

Votes - 9 in favour

Mayor Henderson re-joined the meeting and resumed as Chair

It was **resolved** under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

The meeting closed 9.30pm

Chairman

Date