

Lostwithiel Town Council

Finance, Staffing & General Purposes Committee Meeting

Wednesday 12 September 2012

A Meeting of the Town Council's Finance, Staffing & General Purposes Committee was held in the Town Clerk's Office on Wednesday 12 September 2012.

Councillors present

The Worshipful the Mayor of Lostwithiel Councillor Mrs Parsons

Committee Chairman Councillor C Jewels

Honoured Burgess M Jones & Honoured Burgess W Nicholls

In attendance

Town Clerk Sandra Harris

No public were in attendance

FSGP298/12 PUBLIC PARTICIPATION

None

FSGP299/12 APOLOGIES OF ABSENCE

Apologies for absence were received and accepted from Councillor May, Councillor Pegg and Councillor Sweet.

FSGP300/12 DECLARATIONS OF INTEREST PECUNIARY & NON-PECUNIARY

None

FSGP301/12 MINUTES

The minutes of the Finance, Staffing & General Purposes Committee Meeting held on 28 August 2012 were accepted, approved and duly signed by Committee Chairman Councillor Jewels. Proposed Honoured Burgess Nicholls seconded Councillor Jewels. This proposal received the support of the Council.

FSGP302/12 CATTLE MARKET CAR PARK

It was proposed by Honoured Burgess Jones and seconded by Mayor Mrs Parsons that the clerk is instructed to write to contractors to ask if they are interested in tendering for revised patching works totalling approximately 70 square metres. Tenders to be submitted by Thursday 20 September at 3pm for consideration at a meeting to be held on Thursday 20 September at 7pm. Prices to be supplied on the basis that the car park is kept open and the car park closed. Works specification to include:-

1. Excavation and disposal of unacceptable material,
2. The supply and lay 50mm of 20mm base course to excavated areas
3. Supply and lay 30mm of 10mm wearing course to excavated areas
4. Leave site clean and tidy

This proposal received the support of the Council.

FSGP303/12 EDGCUMBE HOUSE

It was proposed by Honoured Burgess Jones and seconded by Mayor Mrs Parsons that the clerk is instructed to request the following minor amendments to the draft paperwork:-

- a) removal of the word 'theft' from Section 11 Page 4 paragraph b),
- b) the clerk clarifies the term lease

the clerk is then mandated to sign the office rental paperwork based on the recommendations of Jefferys to the two issues raised. This proposal received the support of the Council.

FSGP304/12 CORRESPONDENCE

None

FSGP305/12 ITEMS FOR NEXT AGENDA

Approved Contractors list

The meeting closed at 7.45pm

Chairman

Date