

Lostwithiel Town Council – Meeting

Tuesday 7 August 2012

A Meeting of the Town Council was held in the Guildhall on Tuesday 7 August 2012 at 7pm.

Councillors present

The Worshipful the Mayor Councillor Mrs G M Parsons,
The Deputy Mayor Councillor Mrs P Jarrett,
Honoured Burgess W Nicholls, Honoured Burgess R Peareth,
Councillor Mrs Bettin, Councillor C Jewels,
Councillor D Parsons, Councillor J Pegg,
Councillor D Robson, Councillor M Stead,
Councillor Mrs S Wilkinson

In attendance

Town Clerk Sandra Harris

No members of the public were in attendance

185/12 PUBLIC PARTICIPATION

None

186/12 APOLOGIES

Apologies for absence were received and accepted from Honoured Burgess M Jones, Councillor D Abbiss and Councillor V May.

187/12 DECLARATIONS OF INTEREST

Mayor Mrs Parsons declared a pecuniary interest in agenda item 14 Town Museum.
Councillor J Pegg declared a pecuniary interest in agenda item 16 Finance.

188/12 COMMUNITY POLICE - Report

PCSO Phillips's written report advised that there were 10 reported crimes, (5 detected 1 ongoing) for July 2012 compared with 11 (3 detected) for July 2011.

189/12 CORNWALL COUNCILLOR Report

None

190/12 TO RECEIVE THE MINUTES OF THE FULL COUNCIL MEETING 3 July 2012

The minutes of the Council Meeting of 3 July 2012 were accepted, approved and duly signed by the Worshipful the Mayor Mrs Parsons. Proposed Councillor Pegg seconded Councillor Robson. This proposal received the support of the Council.

191/12 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING 12 June 2012

The minutes of the Planning Committee Meeting of 12 June were accepted by the Council. Proposed Councillor Robson seconded Honoured Burgess Peareth. This proposal received the support of the Council.

Deputy Mayor Councillor Mrs Jarrett joined the meeting

192/12 TO RECEIVE THE MINUTES OF THE FINANCE, STAFFING & GENERAL PURPOSES COMMITTEE MEETING 26 June 2012

The minutes of the Finance, Staffing & General Purposes Committee Meeting of 26 June were accepted by the Council. Proposed Councillor Jewels seconded Honoured Burgess Nicholls. This proposal received the support of the Council.

193/12 CODE OF CONDUCT

Copies of the new Code of Conduct approved by Council on 19 June were distributed to Council members.

194/12 FINANCIAL REGULATIONS

It was proposed by Councillor Jewels and seconded by Honoured Burgess Peareth that Lostwithiel Town Council accepts the recommendation from the FSGP Committee to adopt NALC model Financial Regulations as amended. This proposal received the support of the Council.

195/12 STANDING ORDERS

It was proposed by Councillor Pegg and seconded by Councillor Jewels that Lostwithiel Town Council resolves that service of summons on Councillors confirming the time, date, venue and the agenda for a meeting by delivery or post at their residences at least three clear days before a meeting is not expedient and to electronically serve on Councillors a summons confirming the time, date, venue and the agenda of a meeting of the Council and a meeting of a Committee and a Sub-Committee at least three clear days before the meeting provided any such email contains the electronic signature and title of the Proper Officer. This proposal received the support of the Council.

It was proposed by Councillor Jewels and seconded by Councillor Pegg that Lostwithiel Town Council accepts the recommendation from the FSGP Committee to adopt NALC model Standing Orders as amended. This proposal received the support of the Council.

196/12 GRANT AWARDING POLICY

It was proposed by Councillor Jewels and seconded by Councillor Robson that Lostwithiel Town Council accepts the recommendation from the FSGP Committee to adopt the Grant Awarding Policy as drafted. This proposal received the support of the Council.

197/12 TOWN CLOCK

The Council received a report from Honoured Burgess Peareth. It was proposed by Councillor Pegg and seconded by Councillor Robson that the invoice is approved for payment. This proposal received the support of the Council.

198/12 TOWN MUSEUM

Mayor Mrs Parsons having previously declared a pecuniary interest left the meeting room.

This agenda item was chaired by Deputy Mayor Councillor Mrs P Jarrett.

It was proposed by Councillor Pegg and seconded by Councillor Stead that permission is granted for the Museum to use the Guildhall to display the Derek Taylor Heritage Award entries week commencing Saturday 8 October and for the presentation evening on 15 October 2012. This proposal received the support of the Council.

Mayor Mrs Parsons re-joined the meeting and resumed chairmanship.

199/12 MEMORIAL GARDEN

Deputy Mayor Mrs Jarrett further advised Council regarding the 'People in Gardens' project and confirmed that the only cost to the Council will be the cost of providing plants. A design will be made and a list of plants will be drawn up. Council then discussed the possibility of allowing residents to make a donation to the provision of the plants in memory of loved ones.

It was proposed by Councillor Jewels and seconded by Honoured Burgess Nicholls that the Chair of Land & Parks is mandated by the Council to investigate this scheme further and that the Council should approve a maximum budget of £250. This proposal received the support of the Council.

200/12 ACCOUNTS & FINANCE

Councillor Pegg having previously declared a pecuniary interest left the meeting room.

It was proposed by Councillor Stead and seconded by Deputy Mayor Mrs Jarrett that cheques presented totalling £5741.84 are authorised for payment. This proposal received the support of the Council. Councillor Pegg re-joined the meeting.

201/12 SKATE RAMP

The Council was advised that the wooden skate ramp has been removed.

202/12 NEW SKATE RAMP

- a) The clerk advised Council that she had had informal discussions with Cornwall Council officers and the suggestion from these Officers is that the Council should take the project forward by making an outline planning application. This will necessitate details on a design, layout, proposed materials but not costly noise assessments, flood plain & topographical reports. It was proposed by Councillor Pegg and seconded by Deputy Mayor Mrs Jarrett that Lostwithiel Town Council asks the Lostwithiel Skate group for their preferred design in order that an outline planning application can be lodged with Cornwall Council. This proposal received the support of the Council.
- b) It was proposed by Councillor Mrs Bettin and seconded by Councillor Pegg that the clerk is authorised to apply for grant funding in the name of Lostwithiel Town Council for the Skate park project and further proposed that the clerk is instructed not to release grant application passwords to any third parties. This received the support of the Council.
- c) It was decided that the Council would not consider inviting tenders for the construction of the project until grant funding has been sourced and the project secured.

203/12 HIGHWAYS

The clerk read the email from Highways.

The clerk was instructed to notify Cornwall Council of the following:-

Weeds in Church Lane

Queen Street – the street sweeper does not clean along the gutter (which needs to be free flowing) the angle of the brushes appears to be wrong.

204/12 REPORTS FROM OUTSIDE BODIES

Cornwall Council – Mid Cornwall Planning Committee

Councillor Robson reported on the Restormel Lodge appeal

Cornwall Community Flood Forum

Councillor Pegg reported on the recent meeting. Cornwall Council is to manage and oversee a website which will hopefully go live in mid-November and this will hopefully assist with flood prevention in addition to flood advice/information. Flood prevention is a high priority for this group and the provision of grants for new doors, flood gates and the like continues to be closely monitored.

Play areas

Councillor Bettin reported on a recent meeting with a further play area representative regarding new equipment for Coulson Park. This representative also visited the other play areas in the town and it to put forward a proposal to ‘theme’ the areas.

205/12 CORRESPONDENCE

Cornwall Countryside Access Forum
Devon & Cornwall Police

Paths for Communities
Offer to address community meetings regarding

Environment Agency	Police Commissioners
Plymouth University	Notification that Tanhouse Lostwithiel is at risk of flash flooding
Riding Stables	MSc Planning at Plymouth University
Merlin MS Centre	Prices
Residents	Request for a small grant
	Highway hazard Bodmin Hill (parking)
	Complaint regarding pavements
	Meadow Breeze weeds

206/12 NOTICES

Cornwall Community Flood Forum First Conference
Friday 21 September 2012, 10am – 4pm, St Austell One Stop Shop.

207/12 ITEMS FOR NEXT AGENDA

None

208/12 COUNCILLOR COMMENTS & QUESTIONS

Prayers

Letter of congratulations to the British Olympic Committee on the spectacular Olympics requesting information on how the intended legacy will help the youth of Lostwithiel.

Cemetery needs a grass cut

The Meeting closed at 9pm

Chairman

Date