



## **Lostwithiel Town Council Meeting Tuesday 12 September 2023**

### **Cornwall Councillor Report**

Cornwall Councillor Martin advised the Council that Cornwall Council's Ecologist does not support the current Gillyflower planning application. Further application progress updates will be provided by CC Martin as soon as they become available.

Cornwall Councillor Martin also advised the meeting that Cornwall Council has a 'huge black hole' in their finances and going forward it will stop providing any services that it legally doesn't have to undertake.

CC Martin further advised that he has recently met with the Chief Executive of Cornwall & Isles of Scilly Integrated Health Partnership and raised the issue of the lack of NHS dentist provision in Lostwithiel. It is hoped that a pilot dentistry plan will be introduced in Lostwithiel.

CC Martin has been contacted by residents regarding the flattening of a hedge at Polscoe, this has been reported to Cornwall Council's planning enforcement team.

Finally, CC Martin answered a question regarding Tamar Bridge tolls and reminded those present that neither Plymouth City Council or Cornwall Council subsidize the bridge. All bridge running costs have to be covered by tolls.

## **Meeting Minutes**

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 12 September 2023 at 7pm.

### **Councillors Present**

Mayor Henderson, Deputy Mayor Guiterman, Councillor Anders, Councillor Berryman, Councillor Henderson, Councillor Kent, Councillor Rawlings, Councillor Ross, Councillor Saundry, Councillor Tipton & Councillor Wisdom.

### **In attendance**

Sixteen members of the public were in attendance  
Town Clerk Mrs Harris was in attendance.

### **138/23 Apologies of Absence**

Apologies were received and accepted from the following Councillors: -  
Councillor Guy, Councillor Pearce and Councillor Townsend.

### **139/23 Declarations of Interest**

Deputy Mayor Guiterman declared a non-registerable interest in agenda items 13 & 14 Lostwithiel Community Centre.

Councillor Rawlings & Councillor Ross declared pecuniary interests in agenda item 18 Accounts and Finance.

### **140/23 Public Participation**

The Council was addressed regarding planning application PA23/05090.

### **141/23 Meeting Minutes 22 August 23**

It was **resolved** that the minutes of the 22 August are accepted, approved and duly signed by Mayor Henderson. Vote 7 in favour, 4 abstentions.

In accordance with Standing Order 1a) Mayor Henderson changed the order of the agenda items.

### **142/23 Presentation of past Mayor's Badges**

Mayor Henderson presented past Mayor's badges to former Mayor Tim Hughes and former Mayor Councillor Karen Ross.

### **143/23 Planning applications-**

a)

**PA23/05090-**

Chy Forstor, Terras Hill, Lostwithiel  
Raise roof of dwelling and extend upwards to provide new first floor level, widen existing garage and construct a porch. Create a new access to Terras Hill and add further parking provision.

It was **resolved** to support this application subject to a recommendation that the roof height is reduced. Vote 8 in favour, 2 against & 1 abstention.

**PA23/06107**

Moorfield, Polmena Lane Lostwithiel  
Re-application from lapsed permission  
PA18/03361 – Construction of detached double garage, with ancillary accommodation (annex) above consisting of studio bedroom sitting space & WC/shower room with facilities shared with main dwelling. Finished with rendered and painted blockwork walls and natural slate pitched roof to match existing Moorfield building and slate tile hung gable ends (above eaves level).

It was **resolved** not to support this proposed development due to the site being highly visible from large parts of Lostwithiel. If as LPA Cornwall Council is minded to approve the application the Town Council requests that condition 3 of the approval for PA18/03361 namely:-

*3 The first floor studio room above the garage shall be used as ancillary accommodation in association with the host dwelling (known as Polmena Bungalow) only and for no other purpose including any other purpose in Class C3 of the Schedule to the Town and Country Planning (Uses Classes) Order 1987, or any provision equivalent to that class in any statutory instrument revoking and re-enacting that Order.*

*Reason: The creation of an independent residential unit in this location would be contrary to the approved planning policies for residential development in the area and in accordance with the aims and intentions of Policy 7 of the Cornwall Local Plan: Strategic Policies 2010-2030 and the National Planning Policy Framework 2012, with particular reference to paragraphs 7 and 55.*

is included as a condition of any new consent given.

Vote 11 in favour.

**PA23/06599**

Land off Coffa Bridge Close, Coffa Bridge Close, Lostwithiel

Application for works to trees subject to a tree preservation order (TPO) namely: Poplar tree – reduce five lower-level branches. Poplar tree – clean cut torn branch stub and dead material from earlier storm damage. Oak tree -reduce one lower-level branch.

It was **resolved** to support this application. Vote 10 in favour, 1 abstention.

b) **PA23/04889**

Newham Park, Newham Lane, Lostwithiel  
Construction of dwelling in lieu approved barn conversion Class Q (amended design)

The Council Members who were present at the Council meeting held on 01 August considered this application under the 5-day Local Council Protocol. It was **resolved** to request that the application is considered by the Cornwall Council Planning Committee. Vote 5 in favour of Option 3 – to request the application is taken to Committee and 2 in favour of Option 2 to agree to disagree.

Lostwithiel Town Council does not support this application, the Council considers that the proposal will sit uncomfortably in the Area of Great Landscape Value and sets a precedent for the rest of the County.

**PA23/06901**

Land known as Bartholemew Meadow  
Lostwithiel

Non material amendment in relation to decision notice PA19/11224 dated 12/05/21 changes to patio doors to plot 6,9 and 27 omitted and replaced with windows and raised terrace removed and replaced with patio at ground level. Car park 02 (spaces for plots 5-7) – Stone wall on top of RC retaining wall omitted due to buildability issues and replaced with 1.8m high close boarded timber fence.

It was **resolved** not to submit any comments. Vote 11 in favour.

In accordance with Standing Order 1a) Mayor Henderson changed the order of the agenda items.

**144/23     Lostwithiel Youth Football Club**

In accordance with Standing Order 3f Mayor Henderson took comments from Mr Brendan Ashwin.

It was **resolved** to extend the King George V football pitch cutting regime to include the under 10's training, friendlies and 24-25 season league matches area and to review the use of this area and the revised cutting regime at the end of the 24-25 season (April 25). Vote 11 in favour.

**145/23     Speed reminder sign for the A390 circa the Grenville Road junction**

It was **resolved** not to purchase a speed reminder sign for the A390 circa the Grenville Road junction. Vote 11 in favour.

**146/23     Sarah Scoltock – New Community Link Officer**

It was noted by Council that Sarah Scoltock will be attending the November Council meeting.

**147/23 Town Team Committee – Terms of Reference**

It was **resolved** to defer this agenda item to the October Council meeting.

Vote 11 in favour

**148/23 The Parade Lostwithiel – vehicle weights**

It was **resolved** to delegate to the Town Clerk the authority to agree to allow some vehicles to access the Parade for loading and unloading on a case-by-case basis. Vote – 11 in favour.

**149/23 Tree inspection**

It was **resolved** to approve £2500 plus Vat to undertake a tree safety survey on land owned/managed by Lostwithiel Town Council as detailed in the 2019 Tree management Policy. The price to include the fixing of tree tags to each tree.

Vote 11 in favour

**150/23 Lostwithiel Town Council Flood Plan**

It was **resolved** to arrange a Flood Plan test event for Wednesday 11 October in Lostwithiel Library at 7pm. It was discussed that after this test event a further test event should be arranged without Cllr Ross in order to build capacity. It was further agreed that Flood Warden training should be arranged before Christmas if sufficient volunteers come forward.

In accordance with Standing Order 1a) Mayor Henderson changed the order of the agenda items.

**151/23 Lostwithiel Community Centre – CCTV grant application**

Deputy Mayor Guiterman having previously declared a non-registerable interest left the meeting room.

It was **resolved** not to approve the grant application. Lostwithiel Town Council does not wish to start to fund CCTV in Lostwithiel. Vote 9 in favour, 1 against. Deputy Mayor Guiterman re-joined the meeting.

**152/23 Lostwithiel Town Council website**

It was **resolved** to accept the price of £200 plus VAT to update the website.

Vote 11 in favour.

**153/23 Second Island**

It was **resolved** to accept the price of £960 plus Vat to mow and collect the whole area of Second Island leaving arisings along the bottom of the hedges.

Vote 11 in favour.

**154/23 Accounts & Finance**

Councillors Rawlings & Ross having previously declared pecuniary interests left the meeting room.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
12/09/23	Direct Debit	Biffa	£55.10	Cemetery bin
12/09/23	200075	Lostwithiel Youth Football Club	£500.00	Grant
12/09/23	200076	P Jarrett	£14.00	Replacement cheque for 101818
12/09/23	200077	K Ross	£30.55	Replacement cheque for 101789
12/09/23	200078	Banner Business Solutions Ltd	£470.40	Office furniture
12/09/23	200079	BDO LLP	£756.00	External audit fee
12/09/23	200080	Clarity Copiers Ltd	£127.47	Copy charges
12/09/23	200081	Cheque destroyed	£0.00	Cheque destroyed
12/09/23	200082	Corserv Limited	£5,992.09	Cleaning toilet & library and traffic management course
12/09/23	200083	Cormac Solutions Ltd	£1,952.62	Sexton duties
12/09/23	200084	Cornwall ALC Ltd	£33.60	Staff training
12/09/23	200085	Cornwall Council	£67.00	Seagull sacks
12/09/23	200086	DCS Pest Control (Cornwall) Ltd	£60.00	Pest control King George V
12/09/23	200087	EDF	£847.37	Electric
12/09/23	200088	Fowey Harbour	£1,790.77	Second Island walkway

	-	Commissioners		
12/09/23	200089	A B Honey	£786.36	Chimney repair Library
12/09/23	200090	Lostwithiel Community Centre	£28.00	Room hire
12/09/23	200091	D Nottle Scaffolding Ltd	£576.00	Chimney repair scaffold Library
12/09/23	200092	Npower	£121.16	Public toilet electric
12/09/23	200093	The Lovely Foundation CIC	£100.00	PAT testing lights on Parade
12/09/23	200094	Scott & Company (Cornwall) Ltd	£4,857.35	Library and Guildhall fees
12/09/23	200095	Source for Business	£65.01	Water – public toilet
12/09/23	200096	SWPSI Ltd	£239.98	Play area inspections
12/09/23	200097	Westernweb Ltd	£1,663.33	New computer cloud email and phone system
12/09/23	200098 - 200100, 102001 & 1 bank standing order	Salary related expenses	£5,704.98	Salary related expenses
		Total	£26,839.14	

It was **resolved** to authorise the payment of 1 direct debit, 1 standing order and cheque numbers 200075 – 200100 & 102001.

Votes – 9 in favour

Councillors Rawlings & Ross re-joined the meeting.

It was **resolved** Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from



the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. Vote 8 in favour

The meeting closed 10.05pm

Chairman

Date

DRAFT