



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 12 September 2023
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Extraordinary Council Meeting held on 22 August 2023.
5. Planning applications-

- a) To consider planning applications

PA23/05090

Chy Forstor Terras Hill Lostwithiel

Raise roof of dwelling and extend upwards to provide new first floor level, widen existing garage and construct a porch. Create a new access to Terras Hill and add further parking provision.

PA23/06107-

Moorfield Polmena Lane
Lostwithiel

Re application from lapsed permission PA18/03361 – Construction of detached double garage, with ancillary accommodation (annex) above consisting of studio bedroom sitting space & WC/shower room with facilities shared with main dwelling. Finished with rendered and painted blockwork walls and natural slate pitched roof to match existing Moorfield building and slate tile hung gable ends (above eaves level)

PA23/06599

Land off Coffa Bridge Close, Coffa
Bridge Close Lostwithiel

Application for works to trees subject to a tree preservation order (TPO) namely: Poplar tree – reduce five lower level branches. Poplar tree – clean cut torn branch stub and dead material from earlier storm damage. Oak tree – reduce one lower level branch.

b) To consider any planning applications received since the publication of the agenda.

6. Presentation of past Mayors Badges – to formally present past Mayors badges to former Mayor Tim Hughes and Councillor Karen Ross.
7. Cornwall Council Community Area Partnership – St Austell, Mevagissey, St Blazey, Fowey & Lostwithiel Inaugural meeting – to note that the Town clerk has been advised that Expressions of Interest for funding left over from the St Blazey, Fowey & Lostwithiel Community Network Area are not required and to decide if the Town Council wishes to finance the provision of a speed reminder sign for the A390 circa the Grenville Road junction (subject to the approval of Cornwall Highways).
8. Cornwall Council Community Area Partnership New Community Link Officer – to note that Sarah Scoltock Lostwithiel’s New Community Link Officer will be attending the Council Meeting on 07 November.
9. Town Team Committee – to consider the Town Team’s response to the first draft of the Terms of Reference for the new Town Team Committee.
10. The Parade Lostwithiel – to consider obtaining professional advice on what weight of vehicle could safely be allowed on the Parade.
11. Lostwithiel Town Council Tree inspection – to consider the quote provided.

12. Lostwithiel Town Council Flood Plan – to agree dates and times for Flood Warden training and a test event and to agree cover in the event that Cllr Ross is unavailable.
13. Lostwithiel Community Centre – to consider the correspondence received.
14. Lostwithiel Community Centre – to give further consideration to the grant application received for the provision of CCTV in light of the further information provided.
15. Lostwithiel Youth Football club – to consider the proposal for an under 10’s football pitch on the King George V playing field.
16. Lostwithiel Town Council website – to consider updating the website to give it a wider, more modern look with news items on the home page at a cost of £200 plus VAT
17. Second Island – to consider the price received to cut and to agree to set up a working party to discuss future cutting regimes for this area.
18. Accounts & Finance
 - a) To approve payment of the monthly cheques, bank standing orders & direct debits.

| Date | Cheque Ref | Payee Name | Amount Paid | Transaction Detail |
|----------|--------------|------------|-------------|-------------------------------|
| 12/09/23 | Direct Debit | Biffa | £55.10 | Cemetery bin |
| 12/09/23 | 200075 | P Jarrett | £14.00 | Replacement cheque for 101818 |
| 12/09/23 | 200076 | K Ross | £30.55 | Replacement cheque for |

| | | | | |
|----------|------------------------------|--------------------------------|-----------|---|
| | | | | 101789 & 101988 |
| 12/09/23 | 200077 | Clarity Copiers Ltd | £86.69 | Copy charges |
| 12/09/23 | 200078 | Banner Business Solutions Ltd | £470.40 | 2 new desks & 1 new chair |
| 12/09/23 | 200079 | Cormac Solutions Ltd | £1,329.81 | Sexton fees |
| 12/09/23 | 200080 | Corserv Facilities Ltd | £5,812.09 | Library cleaning & toilet cleaning |
| 12/09/23 | 200081 | Cornwall Council | £67.00 | Seagull proof sacks |
| 12/09/23 | 200082 | DCS Pest Control Cornwall) Ltd | £60.00 | Pest control King George V |
| 12/09/23 | 200083 | EDF Energy Customers Ltd | £444.55 | Electric including car park |
| 12/09/23 | 200084 | Fowey Harbour Commissioners | £1,790.77 | Walkway anti slip boards supply and fit |
| 12/09/23 | 200085 | Lostwithiel Community Centre | £28.00 | Room hire - July |
| 12/09/23 | 200086 | Npower | £42.46 | Public toilet electric |
| 12/09/23 | 200087 | Scott & Co | £4,857.35 | Professional fees library & Guildhall |
| 12/09/23 | 200088 | Source for business | £65.01 | Public Toilet water |
| 12/09/23 | 200089 | SWPSI Ltd | £239.98 | Play area inspections |
| 12/09/23 | 200090-200093 & 1 x Standing | Salary related expenses | £5,704.98 | Salary related expenses |

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|--|-------|--------------|-------------------|--|
| | Order | | | |
| | | Total | £21,098.74 | |

S Harris

Mrs S Harris

Town Clerk

26 August 2023