



**Lostwithiel Town Council Extraordinary Meeting  
will be held  
on  
Tuesday 22 August 2023  
at  
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the Council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

### **Meeting Agenda**

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council Meeting held on 01 August 2023.
5. Hire of Town Council land – to consider the application from Losty Loyly to hire The Parade Lostwithiel for a pop-up sauna and cold plunge mid-September – 31 December 2023.

6. Lostwithiel Community Centre – to consider the grant application received for the provision of CCTV.
7. VAT – to consider the advice received regarding ‘opting to tax’
8. VAT – to consider the following: -
  - a) The quotation provided by the Parkinson Partnership to assess the VAT planning options for a capital project.
  - b) To authorise the clerk, if recommended, to make the necessary arrangements for Lostwithiel Town Council to register for VAT and make an option to tax.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

9. Edgcumbe House tender – to consider the tender figures received and to agree further instructions for Scott & Co.
10. King George V play area gate – to consider the update provided.

*K Henderson*

Councillor Karin Henderson

Mayor of Lostwithiel

16 August 2023