

Lostwithiel Town Council – Meeting

Tuesday 12 June 2012

A Meeting of the Town Council was held in the Guildhall on Tuesday 12 June 2012 at 7.30pm.

Councillors present

The Worshipful the Mayor Councillor Mrs G M Parsons,
The Deputy Mayor Councillor Mrs P Jarrett,
Honoured Burgess W Nicholls, Honoured Burgess R Peareth
Councillor D Abbiss, Councillor C Jewels,
Councillor V May, Councillor D Parsons,
Councillor D Robson & Councillor P Sweet

In attendance

Cornwall Councillor Shakerley
Town Clerk Sandra Harris

Five members of the public were in attendance

31/12 PUBLIC PARTICIPATION

The Council was addressed regarding the Brunel Quay's wall.

32/12 APOLOGIES

Apologies for absence were received and accepted from
Honoured Burgess Jones, Councillor Mrs R Bettin, Councillor J Pegg, Councillor R Warwick &
Councillor Mrs S Wilkinson.

33/12 DECLARATIONS OF INTEREST

The Worshipful the Mayor Councillor Mrs G M Parsons declared a personal interest in agenda item 18 Finance.

Deputy Mayor Councillor Mrs Jarrett declared a personal interest in agenda item 18 Finance.

34/12 COMMUNITY POLICE - Report

PCSO Phillips's written report advised that there are 7 reported crimes for May 2012 compared with 12 for May 2011.

35/12 CORNWALL COUNCILLOR Report

Cornwall Councillor Shakerley updated the Council on his progress with South West Water regarding the Coffeelake access route and discussed the Town Council's request to refer the Restormel Lodge planning application to Cornwall Council's Planning Committee.

36/12 TO RECEIVE THE MINUTES OF THE ANNUAL MEETING OF THE COUNCIL

The minutes of the Annual Meeting of the Council had to be amended under minute reference 002/12 Election of Deputy Mayor as the clerk had neglected to record that the outgoing Mayor was thanked and he replied. The Minutes were amended in ink and were then accepted, approved and duly signed by the Worshipful the Mayor Mrs Parsons. Proposed Councillor Robson seconded Deputy Mayor Mrs Jarrett. This proposal received the support of the Council.

37/12 TO RECEIVE THE MINUTES OF THE EXTRAORDINARY MEETING 29 May 2012

The minutes of the Extraordinary Council Meeting of 29 May 2012 were accepted, approved and duly signed by the Worshipful the Mayor Mrs Parsons. Proposed Councillor Abbiss seconded Councillor Jewels. This proposal received the support of the Council.

38/12 TO RECEIVE THE MINUTES OF THE PLANNING COMMITTEE MEETING 8 May 2012

The minutes of the Planning Committee meeting of 8 May were accepted, approved and duly signed by the Worshipful the Mayor Mrs Parsons. Proposed Honoured Burgess Peareth seconded Councillor Robson. This proposal received the support of the Council.

39/12 TO RECEIVE THE MINUTES OF THE FLOOD COMMITTEE MEETING 10 April 2012

The minutes of the Flood Committee meeting of 10 April were accepted, approved and duly signed by the Worshipful the Mayor Mrs Parsons. Proposed Councillor Robson seconded Deputy Mayor Mrs Jarrett. This proposal received the support of the Council.

40/12 CORNWALL COUNCIL – ST AUSTELL, ST BLAZEY AND CHINA CLAY AREA REGENERATION PLAN

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Robson that the Town Council's response should be discussed further at the July full Council meeting.

41/12 CORNWALL COUNCIL GOVERNANCE REVIEW

It was proposed by Councillor May and seconded by Deputy Mayor Mrs Jarrett that this agenda item is deferred to the July full Council meeting.

42/12 CORNWALL COUNCIL – AMENDMENTS TO THE LICENSING ACT 2003

The clerk was instructed to monitor the new weekly reports to ensure that all Lostwithiel applications are brought to the attention of the Council. The clerk was further instructed to notify Councillors of the dates of the seminars when received.

43/12 CODE OF CONDUCT

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Parsons that this agenda item should be deferred to an extraordinary meeting.

44/12 ANNUAL ACCOUNTS

The clerk advised Council that the accounts are still with the Internal Auditor. It was proposed by Deputy Mayor Mrs Jarrett that this agenda item and the previous Code of Conduct item are discussed at an extraordinary meeting on Tuesday 19 June 2012. This proposal received the support of the Council.

45/12 COMPLAINTS POLICY

The clerk distributed to Council copies of the 2007 Complaints Policy. It was proposed by Deputy Mayor Mrs Jarrett and seconded by Councillor Jewels that the Council reaffirms this policy. This proposal received the support of the Council.

46/12 PARADE SEATS

The Council discussed the seats. It was proposed by Councillor May and seconded by Councillor Sweet that the Mayor Mrs Parsons and Councillor Abbiss arrange to meet the contractor on site. This proposal received the support of the Council.

47/12 TREE FELLING

It was proposed by Councillor Jewels and seconded by Councillor Robson that the invoice is approved for payment subject to a favourable report from Honoured Burgess Jones who has been liaising with the contractor.

48/12 ACCOUNTS & FINANCE

The bank account balances were reported to Council. After discussion, it was proposed by Councillor Abbiss and seconded by Councillor Jewels that cheques presented totalling £7799.55 are authorised for payment and that cheque 104268 for £1020 is also authorised. This proposal received the support of the Council.

49/12 LOSTFEST 2012

The clerk read to Council an email received on 15 May from Lostfest. It was proposed by Honoured Burgess Peareth and seconded by Deputy Mayor Mrs Jarrett that the clerk is instructed to reply to the organisers to thank them for all their hard work, congratulate them on a splendid day and suggest that the Lostfest Organisers and the Town Council start discussing arrangements for next year's festival as soon as possible. This proposal received the support of the Council.

50/12 SOUTH WEST WATER – LOSTWITHIEL STORM TANK

The clerk advised that South West Water have advised that at a recent meeting between South West Water and Coffeelake Meadow residents two requests were made.

1. To consider the use of the railway for delivery of materials, and perhaps removal of spoil, in association with Coffeelake Meadow as an access.
2. To revisit the use of Lostwithiel Industrial Estate as an access to come out by the level crossing, over it and then turning down into the goods yard for all site traffic.

The clerk was instructed to ask South West Water to ensure that the Council is regularly updated.

51/12 PUBLIC RELATIONS

It was proposed by Deputy Mayor Mrs Jarrett and seconded by Honoured Burgess Peareth that the Mayor writes a monthly report for the Cornish Guardian and the Cornish Times. This proposal received the support of the Council.

52/12 PLANNING APPLICATION PA12/01257 RESTORMEL LODGE HOTEL

It was proposed by Councillor May and seconded by Councillor Sweet that the Planning Committee's report prepared for Cornwall Council's Planning Committee is approved. This proposal received the support of the Council.

53/12 CORNWALL COUNCIL – CARAVAN & CAMP SITE LICENCE HARMONISATION

It was proposed by Councillor May and seconded by Councillor Abbiss that Lostwithiel Town Council has no response to this consultation. This proposal received the support of the Council.

54/12 CALC TRAINING

The Worshipful the Mayor of Lostwithiel Mrs Parsons advised the Council that both the Mayor and the Deputy Mayor have attended very informative training sessions. The Mayor will provide copies of the course notes for Councillors and would recommend that Councillors attend training whenever possible.

55/12 LOSTWITHIEL TOWN COUNCIL COMMITTEE MEMBERSHIP

The Worshipful the Mayor of Lostwithiel Mrs Parsons confirmed that she had not received any comments/complaints from Councillors regarding Committee membership.

56/12 GUILDHALL TABLES

It was proposed by Councillor Jewels and seconded by Honoured Burgess Nicholls that the Council obtains a number of quotations and asks Councillor Abbiss to advise if the existing tables can be re-designed. This proposal received the support of the Council.

57/12 TOWN FLAGS

It was proposed by Councillor May and seconded by Councillor Robson that the torn Town Flag is replaced up to a maximum value of £350. This proposal received the support of the Council.

58/12 HIGHWAYS

The clerk was instructed to notify Cornwall Council of the following:-

Blocked drain outside the school

Castle Hill drain sumps are filled with silt

Londis – wheelchair users are not able to turn into Fore Street as the post next to Londis window is sited incorrectly

The Bank Queen's Street needs repointing. Weeds were removed with a pressure washer and it was never repointed

Station potholes – the repairs have pitted again

59/12 REPORTS FROM OUTSIDE BODIES

None

60/12 CORRESPONDENCE

Audit Commission

Cornwall Council

Cornwall Council

CRCC

Cruse in Cornwall

EON Energy

St Petroc's Society

TATE St Ives

Consultation on appointment of external auditor

Cornwall Renewable Energy Show 2012

Agency Arrangements

Voluntary Board members recruitment

AGM invitation

Business Electricity Plans

An evening of music invitation

Public Consultation

Residents

Complaint regarding cemetery

It was proposed by Councillor Jewels and seconded by Councillor May that the clerk is instructed to write to Fowey Harbour Commissioners, the land owner and the Environment Agency regarding Brunel Quay's wall and that the resident's letter regarding the cemetery is referred to the Lands & Parks Committee.

61/12 NOTICES

None

62/12 ITEMS FOR NEXT AGENDA

Paper bank

Royal Oak car park exit – car parking enforcement

63/12 COUNCILLOR COMMENTS & QUESTIONS

Second Island – long grass

Coulson Park – ask for the river bank area to be strimmed

A vote of thanks was proposed to the Town Council's Jubilee Committee and all the other Town organisations which all worked together so successfully to make the Jubilee celebrations such a great success.

The Meeting closed at 10.30pm

Chairman

Date