

Lostwithiel Town Council  
Finance, Staffing & General Purposes Committee Meeting

Tuesday 26 June 2012

A Meeting of the Town Council's Finance, Staffing & General Purposes Committee was held in the Town Clerk's Office on Tuesday 26 June 2012.

Councillors present

The Worshipful the Mayor of Lostwithiel Councillor Mrs Parsons  
Honoured Burgess M Jones, Honoured Burgess W Nicholls  
Councillor C Jewels, Councillor J Pegg,  
Councillor D Robson & Councillor P Sweet

In attendance

Deputy Mayor Councillor Mrs P Jarrett  
Town Clerk Sandra Harris

No public were in attendance

**FSGP092/12 ELECTION OF FINANCE, STAFFING & GENERAL PURPOSES CHAIRMAN**

It was proposed by Councillor Robson and seconded by Honoured Burgess Jones that Councillor Jewels is elected Chairman of the Finance, Staffing and General Purposes Committee for the forthcoming year. This proposal received the support of the Committee.

**FSGP093/12 PUBLIC PARTICIPATION**

None

**FSGP094/12 APOLOGIES OF ABSENCE**

Apologies for absence were received and accepted from Councillor V May.

**FSGP095/12 DECLARATIONS OF INTEREST**

None.

**FSGP096/12 FINANCIAL REGULATIONS**

It was proposed by Councillor Pegg and seconded by Honoured Burgess Jones that the Finance, Staffing & General Purposes Committee recommends to full Council the adoption of the National Association of Local Council Financial Regulations with the agreed amendments/options. This proposal received the support of the Committee.

**FSGP097/12 STANDING ORDERS**

It was proposed by Councillor Robson and seconded by the Worshipful the Mayor Councillor Mrs Parsons that the Finance, Staffing & General Purposes Committee recommends to full Council the adoption of the National Association of Local Council Standing Orders with the agreed amendments/options. This proposal received the support of the Committee.

**FSGP098/12 GRANT AWARDING POLICY**

It was proposed by Honoured Burgess Jones and seconded by Councillor Robson that the Finance, Staffing & General Purposes Committee recommends to full Council the adoption of the Grant Awarding Policy as prepared. This proposal received the support of the Committee.

#### FSGP099/12 LOSTWITHIEL SCHOOL CAR PARK

The Committee was unable to discuss this agenda item further as the further information requested from Lostwithiel School had not be provided. The clerk was instructed to advise the school that the Finance, Staffing & General Purposes Committee will be pleased to give this item further consideration at their next meeting.

#### FSGP100/12 SIGNAGE

The clerk was instructed to defer this agenda item to the next Finance, Staffing & General Purposes Committee Meeting. It was proposed by Honoured Burgess Jones and seconded by Councillor Pegg that the clerk is authorised to purchase a camera for Town Council use up to a maximum value of £100. This proposal received the support of the Committee. In the interim Honoured Burgess Jones offered to take photos of the sign posts.

#### FSGP101/12 INTERNAL AUDITOR'S REPORT

The Worshipful the Mayor of Lostwithiel Councillor Mrs Gillian Parsons requested that this agenda item be discussed in closed session. The Committee agreed to the request.

#### FSGP102/12 TOWN MAP BOARDS

After discussion it was decided by the Committee that in view of the timescale involved both prospective suppliers should be asked for updated written quotations and samples. The Worshipful the Mayor of Lostwithiel agreed to contact both suppliers to obtain this information.

#### FSGP103/12 CATTLE MARKET CAR PARK

The delay in Cornwall Council's decision regarding their collapsed drain under the Cattle Market car park was discussed. It was proposed by Councillor Sweet and seconded by Honoured Burgess Jones that Lostwithiel Town Council should advise Cornwall Council that in the absence of their advice to the contrary within the next 14 days the Town Council will make the necessary arrangements to proceed with the tarmac repairs week commencing Monday 16 July. The clerk was instructed to copy Cornwall Councillor Gavin Shakerley into all Cornwall Council correspondence. Additionally the clerk was instructed to contact the proposed contractor to ensure that the works can be accommodated into his works schedule within this timeframe and to ensure that the price quoted is still valid. These proposals received the support of the Committee.

#### FSGP104/12 PUBLIC CONVENIENCE REVIEW

The clerk read to Council the email received from Cornwall Council. It was decided that the clerk should be instructed to try to arrange a meeting (preferably on a Wednesday) between Cornwall Council and available members of the Finance, Staffing & General Purposes Committee to discuss future provision of the toilets in Lostwithiel. Once a meeting date has been arranged the clerk is further instructed to invite Cornwall Councillor Gavin Shakerley to the meeting. These proposals received the support of the Committee.

The meeting closed at 8.30pm

Chairman

Date