



Lostwithiel Town Council Meeting Tuesday 06 June 2023

Presentation from LAH Design Ltd regarding planning application PA23/03252 An Kernyk, Bodmin Hill

Mayor Henderson read the following statement to the meeting: -
Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.

LAH Design Ltd made a presentation and answered questions regarding planning application PA23/03252.

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 6th June 2023 at 7pm.

Councillors Present

Mayor Henderson, Deputy Mayor Guiterman,
Councillor Anders, Councillor Berryman,
Councillor Guy, Councillor Henderson,
Councillor Pearce, Councillor Rawlings
Councillor Ross & Councillor Tipton

In attendance

Five members of the public were in attendance.

Town Clerk Mrs Harris & Admin/Library Assistant Sarah Blewett were in attendance.

053/23 Apologies of Absence

Apologies were received and accepted from Councillor Jarrett & Councillor Wisdom

054/23 Declarations of Interest

Mayor Henderson and Councillor Ross declared non-registerable interests in agenda item 19 Accounts and Finance

055/23 Public Participation

The Council was addressed regarding Quay Street parking, Pill Walk, post box collection times and the new field allotments.

056/23 Meeting Minutes 31 May 2023.

Councillor Guy asked for the minutes of 31 May to be amended as they incorrectly recorded that Councillor Wisdom was not in attendance. After this amendment had been made in ink, it was **resolved** that the minutes of 31 May 2023 are accepted, approved and duly signed by Mayor Henderson.

Vote 7 in favour, 3 abstentions.

057/23 Planning applications-

a) To consider planning applications

PA22/10811

31 Bodmin Hill, Lostwithiel
Listed Building Consent for the replacement/making safe front guttering and downpipe, make safe chimney pots to include addition of rain cowls and installation of flue liners for new log burners. Repairs

to window glazing, frames and glazing bars. Installation of wood burners in existing open fireplaces.

It was **resolved** to support this application. Vote 10 in favour.

PA23/03046

Land adjacent to Rose Hill, Rose Hill Lostwithiel

Reserved matters application for appearance, landscaping and layout following outline consent PA22/06387 dated 31.10.22.

It was **resolved** to support this application subject to the flood risk assessment submitted by the applicant on 05 June meeting the requirements of Cornwall Council as Lead Local Flood Authority. Vote 10 in favour.

PA23/03252

An Kernyk, Bodmin Hill, Lostwithiel Single-storey side extensions and extension upwards to create a new first floor level.

It was **resolved** to support this application. The Council has noted that the proposal will change the street scene but the Council does not consider the impact will be significant. Vote 10 in favour.

b) None.

058/23 Cornwall Council Community Area Partnership (CAP)

It was **resolved** that Lostwithiel Town Council's top three priorities for the new Community Area Partnership are: - Highways, Public Transport & Crime Prevention. Vote 10 in favour.

059/23 Code of Conduct complaint

It was **resolved** in light of the recommendations in the outcome report to ask CALC to provide the Council with bespoke CoC training. Vote 10 in favour.

060/23 Fowey Harbour Commission

It was **resolved** to instruct the clerk to contact the Environment Agency and ask Cllr Guiterman to seek advice at the forthcoming Fowey Port Users Group meeting. Depending on the advice obtained the clerk was also authorised to investigate costings for suggested repair options. Vote 10 in favour.

061/23 Lostwithiel Town Council Health & Safety Policy handbook and manual

It was **resolved** to adopt the new Health & Safety Handbook and Manual as drafted. Vote 10 in favour.

062/23 Lostwithiel Town Council Health & Safety Audit: -

- a) It was **resolved** to authorise the implementation of the priority actions listed and to add to this list a paper Accident Book & an in date First Aid kit. Vote 10 in favour.
- b) It was **resolved** to accept the General Risk Assessment report findings and to note the email advice given. Vote 10 in favour.

063/23 Hire of Town Council Land – Policy revisions

It was **resolved** to defer this agenda item to the next Council meeting. Vote 10 in favour.

064/23 Hire of Town Council Land - Dance Centred application

It was **resolved** to approve Dance Centred use of the areas on the dates specified on the Hire of Town Council land application with no charges payable. Vote 10 in favour.

065/23 Allotments – to consider the following: -

- a) The clerk was asked to request clarification on the ease of access to the bottom plot.
- b) It was **resolved** to approve the costs £1,745 plus VAT to provide fill 6 IBCs with water and locate them at the New Field Allotments. The clerk was instructed to check back through the Council's invoices to ensure payment had not already been made for the IBCs. Vote 10 in favour.
- c) It was **resolved** to ask the contractor to site 3 IBCs at the top of the field on allotment plot 1 and to site 3 at the bottom of the field where the hedge brambles will partly obscure the IBCs from the Cemetery. (All IBCs will be relocated once the rainwater harvesting system is in place.) The clerk was also instructed to purchase adapters to put on the IBCs and to contact all allotment holders to advise that the water should be used sparingly as there will not be another fill during this growing season. Vote 10 in favour.

066/23 Post box collection times

It was **resolved** to instruct the Town Clerk to advise the member of the public that the change appears to be a national change in policy which has already prompted a number of complaints on the Royal Mail website. The Clerk was further instructed to suggest that the member of the public might also wish to contact Royal Mail to voice their concerns. Vote 10 in favour.

067/23 Pothole

It was **resolved** to ask the Clerk to contact the member of the public to advise that Highway maintenance falls under the remit of Cornwall Council and CC Martin, at the recent Annual Town Meeting did explain that Cornwall Council's pothole priority list does depend on funding criteria which currently appears to be weighted in favour of the number of potholes so smaller 'quick fixes' are better for their statistics. The Clerk was asked to suggest that the member of the

public might wish to contact CC Martin who would be able to give a more in-depth response.

068/23 Cornwall Association of Local Councils

It was **resolved** to renew annual membership at a total cost of £897.51 plus VAT (CALC subscription £718.79 plus VAT, NALC subscription £178.72 zero rated). Vote 10 in favour.

069/23 Institute of Cemetery & Cremation Management

It was **resolved** to approve renewal of annual membership at a cost of £95.00. Vote 10 in favour.

070/23 Lostwithiel Town Council Road closures

Council discussed and acknowledged that the road closure on Sunday 07 May was not in accordance with the risk assessment for the event. It was **resolved** to ask the Town Clerk to obtain prices for professional firms to undertake road closure and not to arrange any further road closures until the prices have been received.

Vote 9 in favour, 1 abstention.

071/23 Accounts & Finance

Mayor Henderson and Councillor Ross having previously declared non-registerable interests left the meeting room.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
06/06/23	Direct Debit	Biffa	£68.88	Cemetery bin
06/06/23	200022	Cornwall ALC Ltd	£1,041.27	Annual membership fee
06/06/23	200023	Clarity Copiers Ltd	£12.00	Copy charges
06/06/23	200024	Banner Business Solutions Ltd T/a Complete	£368.40	1 new desk, 2 new chairs

06/06/23	200025	Cormac Solutions Ltd	£491.82	Sexton fees
06/06/23	200026	EDF Energy Customers Ltd	£512.22	Electric office and car park
06/06/23	200027	K Henderson	£81.00	Mayors Allowance – Twinning reception
06/06/23	200028	K Hill & Partners Ltd	£3936.00	Tree works
06/06/23	200029	Cheque destroyed	£0.00	Cheque destroyed
06/06/23	200030	Rialtas Business Solutions Ltd	£228.00	Annual support and maintenance contract
06/06/23	200031	K Ross	£750.00	Replacement cheque for 200010 less deposit and for BACS to Coronation band
06/06/23	200032	Playsafety Ltd	£565.20	Annual Rospa inspections
06/06/23	200033	Safe fence	£291.36	Road closure barriers
06/06/23	200034	Source for business	£49.43	Water Edgcumbe House
06/06/23	200035	Westernweb Ltd	£1,605.40	Renewal Lostwithiel councillors domain & new office computer, cameras, steel cabinet & set up fees

06/06/23	200036- 200039 & 1 x Standing Order	Salary related expenses	£5,996.33	Salary related expenses
		Total	£15,997.31	

Deputy Mayor Guiterman chaired this agenda item. It was **resolved** to authorise the payment of 1 direct debit, 1 standing order and cheque numbers 200022 – 200039. Votes – 8 in favour

The meeting closed at 9.00pm

Chairman

Date