



**Lostwithiel Town Council Extraordinary Meeting
will be held
on
Thursday 29 June 2023
at
Lostwithiel Community Centre at 7.15pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Lostwithiel Town Council has signed the Civility & Respect Pledge agreeing that it will treat all Councillors, the Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their roles. All meetings will be managed with this pledge in mind.

Housekeeping – Attendees will be advised that any members of the public or press are allowed to take photographs, film and audio record the public sections of the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.
4. To receive the minutes of the Extraordinary Council Meeting held on 27 June 2023 having previously been circulated and taken as read.
5. Planning applications-
 - a) To consider planning applications

PA23/02502-

Gillyflower Golf clubhouse and reception, 19 holiday lodges (apart-hotel c1 use class), small classroom and new access and parking arrangements

To consider this application in the context of the following:-

- a) Lostwithiel Neighbourhood Development Plan
- b) Cornwall Local Plan

c) National Planning Policy Framework

(The Town Council will not be submitting their consultee response to Cornwall Council after this meeting. The Council's response will be agreed and submitted at the meeting 04 July 2023)

6. Year-end Financial report – to consider approval of the report as drafted
7. Annual Budget – to resolve to carry forward the earmarked reserves as listed.
8. Internal Audit year end 31 March 2023 – to consider the Internal Auditor's report.
9. External Audit year end 31 March 2023 – to formally minute that there are no conflicts of interest with BDO LLP.
10. Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2022/23 Part 3 – to approve and authorise the signature of Section 1 Annual Governance Statement 2022/23.
11. Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2022/23 Part 2 – to approve and authorise the signature of Section 2 Accounting statements 2022/23.
12. Lostwithiel Mayor Making 2023 – to receive an update

K Henderson

Councillor K Henderson

Mayor of Lostwithiel

20 June 23