



## **Lostwithiel Town Council Meeting Tuesday 04 April 2023**

### **Cornwall Councillor Report**

Cornwall Councillor Martin advised the meeting that Cornwall Council will not now be appointing Mayor for Cornwall as the appointment did not receive public support. This means that Cornwall Council will now need to re-negotiate with Central Government regarding the 'Devolution Deal' as the current deal was dependant on a Mayoral appointment.

On a local level CC Martin has recently given financial support, through his Community Chest Fund, to the Community Centre's Repair café which is being held on the last Saturday monthly.

CC Martin also advised the meeting that he had recently participated in the community tree planting at Top Field.

### **Meeting Minutes**

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 04 April 2023 at 7pm.

### **Councillors Present**

Mayor Ross, Deputy Mayor Henderson,  
Councillor Berryman, Councillor Guy,  
Councillor Guiterman, Councillor Henderson,  
Councillor Kent, Councillor Jarrett,  
Councillor Pearce, Councillor Rawlings,  
Councillor Saundry, Councillor Tipton & Councillor Townsend

### **In attendance**

Three members of the public were in attendance  
Town Clerk Mrs Harris was in attendance

### **311/22 Apologies of Absence**

Apologies of Absence were sent and accepted from  
Councillor Anders & Councillor Wisdom.

### **312/22 Declarations of Interest**

Mayor Ross declared a non-registerable interest in agenda item 18  
Accounts & Finance  
Councillor Rawlings declared a non-registerable interest in planning  
application PA23/02031 23 Fortescue Place.  
Councillors Pearce, Tipton & Townsend declared non-registerable  
interests in agenda item 10 Hire of Town Council Land – c) U3A  
application.

### **313/22 Public Participation**

The Council was addressed regarding planning application  
PA23/02031 23 Fortescue Place and addressed by a representative  
from Cornwall Wildlife Trust regarding their G7 legacy project at  
Creney Farm Lanlivery.

### **314/22 Meeting Minutes 07 March 2023**

It was resolved that the minutes of the meeting held on 07 March  
2023 are accepted, approved and duly signed by Mayor Ross.  
Votes – 11 votes in favour, 2 abstentions.

### **315/22 Planning applications**

a)

**PA23/01397**

Bourne House, 48 Grenville Road,  
Lostwithiel  
Replacement side conservatory

It was **resolved** to support this application. Votes – 13 in favour

**PA23/01398**

Bourne House, 48 Grenville Road,  
Lostwithiel

Listed Building Consent for a  
replacement side conservatory

It was **resolved** to support this application. Vote – 13 in favour

Councillor Rawlings having previously declared a non-registerable  
interest left the meeting room.

**PA23/02031**

23 Fortescue Place, Lostwithiel  
Demolish existing conservatory and  
replacement with single storey flat  
roof extension with associated  
internal refurbishment works

It was **resolved** to support this application. Vote – 12 in favour.  
Councillor Rawlings re-joined the meeting.

b) None.

### **316/22 King Charles III Coronation weekend**

In accordance with Lostwithiel Town Council Standing Order 1a  
Mayor Ross changed the order of this agenda item and considered  
part b) first.

b) (i) It was **resolved** to review the route of the Civic Parade on  
Sunday in light of the correspondence received and agreed that the  
Parade would assemble at the top of Fore Street march down to the  
Parade up North Street to Church Lane and into Church through the  
main door. The Council agreed that there would be no procession  
after the Church service and that the road closure should be picked  
up during the Church service. Votes – 12 in favour, 1 abstention

(ii) It was **resolved** to approve road closure associated expenditure  
for the event. Votes – 13 in favour.

a) It was **resolved** to agree to the plans for the Coronation weekend  
as drafted and that expenses are to be met from the 2022/23  
Mayors Fund with the shortfall to a maximum of £640 being taken  
from the Town Council's General Reserves. Votes – 11 in favour, 2  
abstentions.

**317/22 Cattle Market car park**

It was noted by Council that South West Water have served Statutory Notices under Sections 159 & 168 of the Water Industry Act 1991 for sewer repair works scheduled to take place between 05/06/2023 – 16/06/23.

**318/22 Lostwithiel Town Team**

It was **resolved** to approve the recommendation and request from Lostwithiel's Town Team to pay the two Town Vitality project invoices totalling £11,990 plus Vat. Votes – 13 in favour

**319/22 Grounds Maintenance 2023**

It was **resolved** to ask the current contractor if he would continue to undertake the grounds maintenance on the existing basis at the new 2023 rates until 31 October 2023. Votes – 13 in favour.

**320/22 Hire of Town Council land**

- a) It was **resolved** to approve Lostwithiel Business Group's application to use the Parade on 25 June 2023 for a Festival celebrating Cornish Gin. The charge payable £100.

Votes – 13 in favour.

- b) It was **resolved** to approve Lostwithiel Rotary's application to use Town Council land for Carnival week from Sunday 30 July – Saturday 05 August 2023. No charges payable.

Votes – 13 in favour

Councillors Pearce, Tipton & Townsend having previously declared non-registerable interests left the meeting room

- c) It was **resolved** to approve Lostwithiel U3A's application to use Coulson Park for their 'Picnic in the Park' Anniversary celebrations on a date yet to be confirmed. The charge payable £100. Votes – 10 in favour

Councillors Pearce, Tipton & Townsend re-joined the meeting.

**321/22 Dance Centred Grant application**

It was **resolved** to approve a grant of £500 to support delivery of the Tropical Hibiscus project. Votes – 8 in favour, 4 against & 1 abstention.

**322/22 Lostwithiel Medical Practice**

It was **resolved** in light of correspondence received to move this agenda item to closed session. Votes – 13 in favour.

**323/22 Grit Bins**

It was **resolved** based on the advice from the Town Council's insurers not to develop the suggestion from CC Martin. Votes – 13 in favour.

It was further **resolved** to adopt the draft LTC grit bin policy as drafted as Cornwall Council has now confirmed that if new bins locations are approved by Cornwall Council, they will add the bins to their inventory to refill at the start of the winter season.

Votes – 13 in favour.

**324/22 Allotments**

- a) As the price had not been received from the contractor it was agreed to defer this agenda item to the next Council meeting.
- b) It was **resolved** to approve the actions of the Town Clerk and approve costs totalling £1,510 plus Vat to cut back trees to facilitate water storage system, cut back vegetation from rabbit fence & cut back entrance to allotments and around parking areas avoiding the wild flowers. Votes 13 in favour.

**325/22 Lostwithiel Library**

It was **resolved** to accept the 10.1% contractors increase in the Library cleaning charges for the period 2023/24.

Votes 13 in favour

**325/22 Town Council insurance**

It was **resolved** to approve the insurance cover levels as drafted and to agree renewal under the current long-term undertaking at a cost of £5123.19. Votes 13 in favour.

**326/22 SLCC Annual Membership**

It was **resolved** to agree payment of the Town Clerk's SLCC annual membership fee £392. Votes – 13 in favour.

**327/22 Accounts & Finance**

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
04/04/23	Direct Debit	Biffa	£68.88	Cemetery bin
04/04/23	Direct Debit	Biffa	£561.60	Annual litter bin contracts Rose Hill & Skatepark
04/04/23	101979	Cormac Solutions Ltd	£491.82	Sexton services
04/04/23	101980	Cornwall ALC Ltd	£36.00	Cllr training
04/04/23	101981	Corserv Facilities Ltd	£1,225.67	Cleaning
04/04/23	101982	Cornwall Training & Consultancy	£704.40	Medical cover for 08/05/23 street party (Mayor's allowance 22-23)
04/04/23	101983	Cornwall Council	£10,882.76	Rates
04/04/23	101984	DCS Pest Control (Cornwall) Limited	£210.00	Pest control King George V & Lostwithiel Cemetery
04/04/23	101985	EDF Energy	£652.63	Electric

04/04/23	101986	SW Playground Safety Inspections	£108.00	Feb inspections
04/04/23	101987	N Power	£87.92	Toilet electric Feb
04/04/23	101988	Karen Ross	£21.00	Temporary event notice fee
04/04/23	101989	Source for business	£79.16	Water Public toilet
04/04/23	101990	Lostwithiel Community Centre	£12.00	Room hire for NPRSG
04/04/23	101991	Rialtas Business Solutions Ltd	£1,886.40	Cemetery module
04/04/23	101992	Zurich Municipal	£5,123.19	Annual insurance premium
04/04/23	101993	Hayhurst & Co	£5,400.00	Town Team Vitality payment
04/04/23	101994	PJA Ltd	£8,988.00	Town Team Vitality payment
04/04/23	101995	SLCC	£392.00	Clerk's annual membership fee
04/04/23	101996-98 & 1 x Standing Order	Salary related expenses	£6,034.28	Salary related expenses
04/04/23	101999	H G Stacey Ltd	£72.00	Car damaged headstone repair
04/04/23	102000	Westernweb	£80.40	Annual renewal of web space, content licence and email services for lostwithielplan
		<b>Total</b>	<b>£43,118.11</b>	

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It was **resolved** to authorise the payment of 1 direct debit, 1 standing order and cheque numbers 101979 – 102000.

Votes – 12 in favour

The meeting closed at 09.05pm.

Chairman

Date