



## **Lostwithiel Town Council - Staffing Committee Meeting**

**Thursday 02 February 2023**

### **Meeting Minutes**

A Meeting of the Town Council's Staffing Committee was held on Thursday 02 February 2023 at Lostwithiel Library at 7pm.

### **Councillors present**

Committee Chair Councillor Guiterman,  
Councillor Rawlings, Mayor Ross, Councillor Saundry & Councillor Townsend

### **In attendance**

No members of the public were in attendance  
Town Clerk Sandra Harris was in attendance

### **SC67/22 Apologies**

Vice-Chair Councillor Jarrett's apologies were received and accepted.

### **SC68/22 Declarations of Interest**

None.

### **SC69/22 Public Participation**

None.

### **SC70/22 Minutes**

It was **resolved** that the minutes of the Staffing Committee meeting dated 19 January 2023 are accepted, approved and signed by Councillor Guiterman.  
Vote 5 in favour.

### **SC71/22 Office costings**

It was resolved to recommend to Council expenditure totalling circa £6,500 plus VAT to upgrade the Taprell House electrics & office IT. To purchase new office furniture, fridge & microwave and to revamp the kitchen and quiet room to make fit for purpose. Vote – 5 in favour.

### **SC72/22 Items for next agenda**

Interview results

The meeting closed at 7.50pm

Chairman

Date