



Lostwithiel Town Council Meeting Tuesday 07 March 2023

Cornwall Councillor Report

None

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 07 March 2023 at 7pm.

Councillors Present

Mayor Ross, Deputy Mayor Henderson,
Councillor Anders, Councillor Berryman,
Councillor Guiterman, Councillor Guy,
Councillor Henderson, Councillor Kent,
Councillor Pearce, Councillor Tipton,
Councillor Townsend & Councillor Wisdom

In attendance

Eleven members of the public were in attendance
Town Clerk Mrs Harris was in attendance.

286/22 Apologies of Absence

Apologies of Absence were sent and accepted from
Councillors Jarrett, Rawlings & Saundry.

Councillor Kent had advised that he would be late.

287/22 Declarations of Interest

Councillor Townsend declared a non-registerable interest in planning application PA23/01354 1 Rose Hill Lostwithiel

288/22 Public Participation

The Council was addressed regarding planning applications: -
PA23/00842 Copperbarn, Millham Farm, Lostwithiel
PA22/09589 Land south of Melville Terrace Duke Street Lostwithiel
& PA23/00724 15 Coffee Lake Meadow Lostwithiel.

289/22 Meeting Minutes 07 February 2023

The Town Clerk was instructed to amend minute **266/22** from 'caravan' to 'ticket van'

After this minute had been amended it was **resolved** that the amended minutes of the meeting held on 07 February 2023 are accepted, approved and duly signed by Mayor Ross.

Votes – 10 votes in favour, 1 abstention.

290/22 Planning applications

a)

PA22/09589

Land south of Melville Terrace,
Duke Street, Lostwithiel
Erection of a new dwelling on
previously vacant land with current
planning consent for a three
bedroomed dwelling and no
parking.

It was **resolved** not to support this application. The Town Council considers that this proposal: -

- a) Contravenes policies HH2, HH4a) & HH5 of the Lostwithiel Neighbourhood Plan
- b) Contravenes the Cornwall Local Plan Policy 12
- c) Design is not appropriate for the Conservation Area. The Council has noted that Cornwall Council's Historic Environment Planning Department made a number of suggestions in

PA22/01319/PREAPP and their email dated 24 November 22 which have not been incorporated into the application.

Votes – 11 in favour.

PA23/00724

15 Coffee Lake Meadow Lostwithiel
Demolition of existing conservatory and porch, to be replaced with a two-storey side extension to the property.

It was **resolved** to support this application. Votes – 11 in favour

PA23/00842

Copperbarn, Millham Farm
Lostwithiel
Single storey extension to rear of house.

It was **resolved** to support this application. Votes – 10 in favour, 1 abstention.

PA23/01127

The Old Carriage Works, Brunel
Quays, Great Western Village
Lostwithiel
Notification of work to trees in a Conservation Area namely general management of the trees. (as specified in the maintenance recommendations).

It was **resolved** to support the tree works if all works are endorsed by Cornwall Council's Tree officer. Votes – 11 in favour.

Councillor Townsend having previously declared a non-registerable interest left the meeting room.

PA23/01354

1 Rose Hill Lostwithiel
New porch and garage extension with decking to the rear.

It was **resolved** to support this application. Votes – 11 in favour
Councillor Townsend re-joined the meeting.

b) None.

291/22 Crewell Farm Lostwithiel – Mobile signal base station installation upgrade

It was **resolved** to note the correspondence received regarding the proposed base station installation upgrade.

Votes – 11 in favour.

292/22 Councillor vacancy

It was noted by Council that no applications have been received and that the Councillor vacancy will be re-advertised with a closing date of 25 April 2023.

293/22 Lostwithiel Neighbourhood Plan

a) It was **resolved** to appoint Richard Trant as a member of the Neighbourhood Plan Review Steering Group.

Votes 11 in favour

b) The minutes of the Neighbourhood Plan Review Steering Group dated 15 December 2022 were noted by Council.

294/22 Grit Bins

It was agreed to defer this agenda item until the further information requested had been received from Cornwall Council.

295/22 Cattle Market car park

It was **resolved** to approve the proposed dates for works to the sewer pipe from Monday 05 June – Friday 16 June 2023.

Votes 11 in favour.

296/22 Allotments compensation

It was **resolved** to accept the recommendations of the representative from the National Allotments Society namely that no compensation is payable to either claimant.

Votes 11 in favour

Claim 1 - It is the view of the National Allotment Society representative that no compensation is payable because allotment

tenancies only run for 12 months. The Council correctly served notice in accordance with clause 3a of the allotment holder's tenancy agreement for a full twelve-month period. At the end of said period (05 April 2022) there would have been no fruit growing on the bushes, canes or trees. During the notice period the tenant had the opportunity to move items to a new allotment, they chose not to do so.

Claim 2 - It is the view of the National Allotment Society representative that no compensation is payable because allotment tenancies only run for 12 months. The Council correctly served notice for a full twelve-month period in accordance with paragraph 4.1 of the tenancy agreement. At the end of the notice period (05 April 2022) there would have been no fruit on either the currant or gooseberry bushes. Furthermore, the Council has no record of ever granting written consent for the planting of these bushes as per tenancy clause 2.9. During the notice period the tenant had the opportunity to move the fruit bushes to a new allotment, they chose not to do so.

Votes – 9 in favour, 2 abstentions.

Councillor Kent joined the meeting

297/22 Allotments – water supply

The Council considered the recommendations from the National Allotment Society. It was **resolved** to accept the recommendation namely that all the IBCs are sited along the top of the field, fitted with various length hose pipes and attached to galvanised sheeting and guttering for water harvesting. It was further agreed by Council that Councillors Berryman, Guiterman, Guy, Henderson & Kent should meet with the Town Clerk and the contractor onsite to agree a final design for the galvanised sheeting and guttering.

Votes 11 in favour, 1 abstention.

298/22 King Charles III Coronation 6-8 May 2023

It was **resolved** to agree the initial draft plan for the Coronation weekend namely: -

Saturday 06 May

Large screen in Church to watch the Coronation with competitions for children for example Best Crown.

Sunday 07 May

Civic Service at 11am, Parade route from the top of Fore Street down to the Church.

Large screen at the Community Centre to watch the concert

Monday 08 May

Street party 2-6pm. Street party to be held in the Parade and on the adjacent highway. Road closure from the top of Fore Street around to the bridge. Temporary Event Notice licence to be obtained for sale of alcohol and playing of amplified recorded & live music.

Councillor Henderson's offer to work with Rotary to ensure all the advanced road closure signage and event road closure signage is put out was gratefully accepted by Council.

Vote 10 in favour, 2 abstentions

299/22 Lostwithiel Twinning Association

a) It was **resolved** to agree the Lostwithiel Twinning Association's Boules risk assessment as drafted.

Vote 12 in favour

b) It was resolved to participate in this year's French Twinning visit by holding a 'Meet & Greet' at Lostwithiel Community Centre on Friday 19 May between 6-7pm. The Mayor to welcome the French visitors with drinks and nibbles and a speech prior to the Twinning Association's main evening function. (The Twinning Association would be pleased to help with translation if required)

Vote 12 in favour

300/22 Community Centre – request to use King George V for Viking re-enactment

It was **resolved** not to allow the Viking re-enactment to take place on King George V playing field.

Votes – 5 in favour, 3 against, 4 abstentions

301/22 Community Centre – request for £15,000

Council considered the letter received and it was **resolved** not to agree the request for £15,000 to cover architect fees. The Clerk was asked when advising the Community Centre to clarify the criteria for the £30,000 that a Community Centre representative discussed with Councillor Guiterman. Votes 12 in favour.

302/22 Looe Town Council

It was **resolved** to wish Looe Town Council well with their project but to advise that Lostwithiel Town Council does not wish to be in receipt of regular emails. Votes 12 in favour.

303/22 Second Island trees

It was **resolved** to approve the cost of £3,280 plus VAT for the works identified by the Duchy of Cornwall's tree inspection. The Town Clerk was asked to ask the contractor to try to save the tulip tree by keeping one of the epicormic stems.

Votes 12 in favour

304/22 Lostwithiel School parking area

It was **resolved** to authorise the expenditure for the necessary repairs without further reference to Council. The Town Clerk was asked to make the future of the school car park area a future agenda item.

Votes 12 in favour.

305/22 Town Council insurance

It was **resolved** to defer this agenda item as the renewal paperwork had not been received from insurers.

Votes – 12 in favour

306/22 Accounts & Finance

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
07/03/23	Direct Debit	Biffa	£68.88	Cemetery bin
07/03/23	101962	Cormac Solutions Ltd	£680.52	Toilet repairs
07/03/23	101963	Cornwall ALC Ltd	£108.00	Cllr training
07/03/23	101964	Corserv Facilities Ltd	£1,225.68	Cleaning
07/03/23	101965	Duchy of Cornwall	£540.00	Second Island rent
07/03/23	101966	EDF Energy	£76.66	Electric
07/03/23	101967	Glasdon	£258.34	Bench plaques
07/03/23	101968	S Harris	£55.66	Postage & paper
07/03/23	101969	Southwest Playground Safety Inspections	£108.00	Feb inspections
07/03/23	101970	N Power	£97.49	Toilet electric Dec & Jan
07/03/23	101971	Restormel Property Services	£492.00	Replacement play area gate
07/03/23	101972	Source for business	£39.58	Water Public toilet
07/03/23	101973	Worknest	£3,570.00	Combined HR & Health & Safety
07/03/23	101974-76 & 1 x Standing Order	Salary related expenses	£12,683.57	Salary related expenses
07/03/23	101977	Clarity Copiers	£30.40	Copy charges

		Ltd		
07/03/23	101978	EDF Energy	£69.27	Electric
		Total	£20,104.05	

It was **resolved** to authorise the payment of 1 direct debit, 1 standing order and cheque numbers 101962 – 101978.

Votes – 12 in favour

The meeting closed at 09.40pm.

Chairman

Date