



**Lostwithiel Town Council
Meeting
will be held
on
Tuesday 04 April 2023
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council Meeting held on 07 March 2023.

5. Planning applications-

a) To consider planning applications

PA23/01397

Bourne House 48 Grenville Road,
Lostwithiel

Replacement side conservatory.

PA23/01398

Bourne House 48 Grenville Road
Lostwithiel

Listed Building Consent for a
replacement side conservatory.

PA23/02031

23 Fortescue Place Lostwithiel
Demolish existing conservatory and replacement with single storey flat roof extension with associated internal refurbishment works.

b) To consider any planning applications received since the publication of the agenda.

6. King Charles III Coronation weekend celebratory plans –
 - a) To agree the proposed plans for the weekend and to approve the associated costs - £1,870 plus Vat.
 - b) Coronation road closures: -
 - (i) To consider reviewing the route of the Civic Parade in light of correspondence received.
 - (ii) To consider approving road closure associated expenditure.
7. Cattle Market car park – to note that the Council has been served with Statutory Notice under Sections 159 & 168 of the Water Industry Act 1991 for the sewer repairs works scheduled for 05/06/23-16/06/23.
8. Lostwithiel Town Team – to approve the recommendation and request from Lostwithiel’s Town Team that Town Vitality project invoices totalling £11,990 plus Vat are paid.
9. Grounds Maintenance 2023 – to consider the correspondence received from the Council’s current contractor and to agree arrangements for the 2023 season.
10. Hire of Town Council Land – to consider the following applications: -
 - a) Lostwithiel Rotary – Gin Festival

- b) Lostwithiel Rotary – Lostwithiel Carnival
- c) Lostwithiel U3A – 10th Anniversary celebration

11. Dance Centred – to receive an update on the Tropical Hibiscus project from Cllrs Pearce & Tipton & to consider the Dance Centred grant application for £1145.
12. Lostwithiel Medical Practice – to consider a request received from Dr Hendriksz for a financial contribution towards the Film Company's invoice.
13. Grit bins – to consider the suggestion from CC Martin & the draft policy from the Town Council's working party noting that Cornwall Council have confirmed that if new bin locations are approved by Cornwall Council, they will add the bins to their inventory to refill at the start of the winter season.
14. Allotments – to consider the following: -
 - a) The price received to design and build a water harvesting/storage facility at the top of New Field
 - b) Costs totalling £1,510 plus Vat to cut back trees to facilitate water storage system, cut back vegetation from rabbit fence & cut back entrance to allotments and around parking areas avoiding wildflowers.
15. Lostwithiel Library – to consider the correspondence received namely that there is a 10.1% increase in the cleaning charge for 23/24.
16. Town Council insurance – to undertake the annual review of the Town Council's insurance policy and to approve renewal.
17. SLCC Annual Membership – to consider payment of the Town Clerk's annual membership fee £392.

18. Accounts & Finance

a) To approve payment of the following: -

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
04/04/23	Direct Debit	Biffa	£68.88	Cemetery bin
04/04/23	Direct Debit	Biffa	£561.60	Annual litter bin contracts Rose Hill & Skatepark
04/04/23	101979	Cormac Solutions Ltd	£491.82	Sexton services
04/04/23	101980	Cornwall ALC Ltd	£36.00	Cllr training
04/04/23	101981	Corserv Facilities Ltd	£1,225.67	Cleaning
04/04/23	101982	Cornwall Training & Consultancy	£704.40	Medical cover for 08/05/23 street party (Mayor's allowance 22-23)
04/04/23	101983	Cornwall Council	£10,882.76	Rates
04/04/23	101984	DCS Pest Control (Cornwall) Limited	£210.00	Pest control King George V & Lostwithiel Cemetery
04/04/23	101985	EDF Energy	£652.63	Electric
04/04/23	101986	Npower	£108.00	Feb inspections
04/04/23	101987	N Power	£87.92	Toilet electric Feb
04/04/23	101988	Karen Ross	£21.00	Temporary event notice fee
04/04/23	101989	Source for business	£39.58	Water Public toilet

04/04/23	101990	Zurich	£5,123.19	Annual premium
04/04/23	101991-93 & 1 x Standing Order	Salary related expenses	£6,034.28	Salary related expenses
04/04/23	101994	Western Web Ltd	£80.40	Annual renewal of web space, content licence and email services for lostwithielplan
		Total	£26,328.13	

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

19. Bodmin Hill Easement – to approve and authorise signature of the documents received.
20. Allotment compensation claimant – to consider the correspondence received.
21. Staffing – to consider the revised Staffing Structure review and approve the immediate advertising of both vacancies.

S Harris

Mrs S Harris

29 March 2023