



**Lostwithiel Town Council
Meeting
will be held
on
Tuesday 10 January 2023
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Extraordinary Council Meeting held on 20 December 2022.

5. Planning applications-

- a) To consider planning applications

PA22/07134 & PA22/08659

Newham Park, Newham Lane
Lostwithiel

Proposed construction of a dwelling (in lieu of approved barn conversion Class Q) with access, parking and landscaping and other associated development.

b) To consider any planning applications received since the publication of the agenda.

6. Taprell House fireplace leak – to authorise the cost of a Scott & Co visit to assess the water ingress via the fireplace and to approve the cost of works recommended by the surveyor without further reference to Council noting that if the works identified are significant then only a temporary repair will be undertaken.
7. Publication of draft Council minutes – to consider that Lostwithiel Town Council allows a draft copy of Council and Committee minutes to be posted on the Council’s webpage as soon as practicably possible clearly annotated ‘draft copy’.
8. Parade Lights – to authorise the Town Clerk to arrange for the removal of the lights as soon as practicable.
9. Pendour play area gate – to consider the quotes received and to decide the width of the entrance gate.
10. Staff structure review – to note that in accordance with the Staffing Committee’s Terms of Reference the Staffing Committee will advertise two new vacancies namely Deputy Town Clerk & Administration/Library Assistant without further reference to Council.
11. Council Policy Review – to review the following documents: -
 - Anti-Fraud, Bribery, Theft & Corruption Policy
 - Statement of Internal Control
 - Investment Strategy
 - Reserves Policy
 - Risk Management
12. Lostwithiel Town Council 2023-2024 Budget – to further consider the draft 2023-2024 budget in the context of the 3-year budget

projections, the Council’s Reserves Policy, the list of Earmarked and General Reserves and to approve the budget and required precept.

13. Lostwithiel Town Council 2023-2024 Precept – to resolve to instruct the Proper Officer to submit the precept demand as agreed under agenda item 12 to Cornwall Council.

14. Accounts & Finance

a) To approve payment of the following: -

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
10/01/23	101939-	National Allotment Society	£66.00	Annual membership fee
10/01/23	101940	Corserv Facilities Ltd	£1,225.68	Public toilet & library cleaning
10/01/23	101941	DCS Pest Control (Cornwall) Ltd	£60.00	Vermin control King George V playing field
10/01/23	101942	N Power Ltd	£99.74	Public Toilet electric Oct & Nov
10/01/23	101943-45 & 1 x Standing Order	Salary related expenses	£2675.80	Salary related expenses
		Total	£4,127.22	

S Harris

Mrs S Harris – 04 January 2023