



## **Lostwithiel Town Council Meeting Tuesday 01 November 2022**

### **Cornwall Councillor Report**

Not present

### **Presentation by Sam Lawrence Co-Director Dance Centred CIC**

Sam Lawrence gave a presentation on the Dance Centred CIC and the projects that the company would like to deliver in Lostwithiel next summer.

### **Presentation from Lauren Associates regarding Planning Application PA22/08659.**

Mayor Ross read the following paragraph to the meeting: -

‘Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

Lauren Associates gave a presentation regarding Planning Application PA22/08659 Newham Park, Newham Lane, Lostwithiel

### **Meeting Minutes**

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 01 November at 7pm.

### **Councillors Present**

Mayor Ross, Deputy Mayor Henderson,  
Councillor Anders, Councillor Guiterman,  
Councillor Henderson, Councillor Jarrett,  
Councillor Kent, Councillor Pearce,  
Councillor Tipton, Councillor Rawlings  
& Councillor Wisdom

### **In attendance**

10 members of the public were in attendance  
Town Clerk Mrs Harris was in attendance.

### **191/22 Apologies of Absence**

Apologies of Absence were sent and accepted from the following  
Councillors: Councillor Berryman, Councillor Guy &  
Councillor Townsend.

### **192/22 Declarations of Interest**

Councillor Wisdom declared a non-registerable interest in planning  
application PA22/08755.

Councillor Henderson declared a non-registerable interest in Agenda  
item 19 Accounts and Finance.

### **193/22 Public Participation**

The Council was addressed regarding the following planning  
applications: -

PA22/08755 The Mess Hall 32 Fore Street Lostwithiel &  
PA22/08801 Copperbarn, Millham Farm Lostwithiel.

### **194/22 Meeting Minutes 04 October 2022.**

It was **resolved** that the minutes of the Extraordinary Meeting of the  
Town Council held on 04 October 2022 are accepted, approved and  
duly signed by Mayor Ross.

Votes – 8 in favour, 3 abstentions.

**195/22 Planning applications**

a)

**PA22/08659**

Newham Park, Newham Lane  
Lostwithiel  
Proposed construction of dwelling  
(in lieu of approved barn  
conversion Class Q) with access,  
parking and landscaping and other  
associated development.

It was **resolved** to support this application.

Votes – 11 in favour.

Councillor Wisdom left the meeting room.

**PA22/08755**

The Mess Hall, 32 Fore Street  
Lostwithiel  
Alterations to provide new toilets  
and tea room (mixed use A1 & A3)  
without compliance of Condition 2  
in relation to Decision Notice  
C2/01/01244 dated 22/10/2001.

It was **resolved** to support this application.

Votes – 9 in favour, 1 against.

Councillor Wisdom re-joined the meeting.

**PA22/08801**

Copperbarn, Millham Farm  
Lostwithiel  
Householder application for  
erection of residential annex

It was **resolved** to support this application.

Votes – 10 in favour, 1 against.

**PA22/09325**

Kelma, Couchwell Lane, Lostwithiel  
Application for outline planning  
permission with all matters

reserved for construction of a single dwelling.

It was **resolved** not to support this application as the proposed development site lies outside the Lostwithiel Neighbourhood Development Plan boundary. In accordance with NPPF section 33 the Town Council is this week beginning a review of the Lostwithiel Neighbourhood Development Plan and the line of the development boundary line will be included as part of this review.

Voting – 11 in favour

b) None.

**196/22 Cornwall Council Community Networks review –**

It was resolved to advise the Community Network Officer as follows:

-

Lostwithiel Town Council would like to ask what are the perceived benefits to communities like Lostwithiel as the Town Council does not feel that its community aligns with the interests of the extended area? Lostwithiel TC believes that this proposal does not reflect 'localism.' The new areas will be geographically so much larger and therefore potentially unwieldy. The Town Council would ask that further details are provided regarding the governance structure of the revised model. Lostwithiel TC is of the opinion that time needs to be factored into the governance arrangements to give Town & Parish Councils the ability to consult with their respective Councils and the wider public. The Town Council would like further clarification on how the revised Community Networks will offer all communities in each area a 'level playing field'. It is vital that the revised structure offers democracy and gives every community an equal voice.

**197/22 Cornwall Council Section 106 monies**

It was **resolved** to submit a request for funding for the following projects.

1. A trikes/bikes/scooter track around the skatepark for young children to learn to ride.
2. Sides for MUGA.
3. King George V replace large play area item with a piece of equipment that has more play value.
4. More seating. (Granite blocks with wooden seats). Flood proof and weather proof.

Votes – 11 in favour.

**198/22 Cornwall Environmental Consultants Ltd Landscape Character Assessment –**

It was **resolved** to note the contents of the email, but to not respond to the consultation.

Votes – 10 in favour, 1 abstention.

**199/22 Fowey Port Users Group**

It was **resolved** to ask if PUG could please add to one of their agendas and item to consider the safe navigation and passage of the river at Lostwithiel where the river is narrow.

Votes - 11 in favour.

**200/22 Lostwithiel Remembrance Sunday Parade**

It was **resolved** to ask how many St Blazey Air Cadets will be joining the Remembrance Parade. It was further **resolved** based on the information provided not to parade up along the A390 and that this year's Parade should assemble at the top of Fore Street circle around to North Street, cut through Church Lane and circle back down to the War Memorial.

Voting – 11 in favour.

**201/22 Lostwithiel Rotary**

It was **resolved** to thank Rotary for running their Youth Award and to advise that the Town Council doesn't have any nominations to put forward for this year's award.

**202/22 Lostwithiel Christmas Tree 2022 and beyond**

It was **resolved** to check with the Council's insurers if it is recommended that barriers surround the Christmas Tree. The request to erect the tree this year and in future years was approved in principle, on the basis that the Town Council reserves the right to rescind the decision if needed. The clerk was asked to contact Rotary to check that the base is 'removable' and to ensure that the Council has two phone numbers in the event of flooding.

**202/22 Dance Centred CIC**

It was resolved to fully support 'in principle' Dance Centred CIC proposal for a month-long residency in Lostwithiel July-August 2023. The clerk was asked to suggest to Dance Centred that they might want to check with local village organisations their proposed plans for next summer to limit calendar clashes.

**203/22 Hire of Parade – Candlelit carols**

Council considered the further information provided. It was **resolved** to instruct the clerk to advise Really Lovely Projects that the £50 to hire the Parade on 23 December 2022 for candlelit candles is payable and to ask that both the bunting and the lights are removed by their contractor on Saturday.

Votes – 9 in favour 2 against.

**204/22 Parade Boulodrome**

It was **resolved** in light of the correspondence received from Lostwithiel Twinning Association to agree to the creation of a Boulodrome on the Parade.

Votes – 9 in favour 2 against.

### **205/22 Dignity & Respect Training**

Deputy Mayor Henderson provided a verbal report to Council and suggested Council should consider making the Civility & Respect Pledge. Deputy Mayor Henderson also advised that the course emphasized how important it is for all Councillors to undertake Code of Conduct training within 6 months of the delivery of their declaration of acceptance of office. (Standing Order 14f))

### **206/22 Lostwithiel Town team update**

Town Team Chairman Councillor Wisdom advised Council that the Town Team has appointed consultants for the Sustainable Transport project and will be interviewing on 08 November to appoint consultants for the Heritage Buildings project.

### **207/22 Cornwall Highways/Cormac workshops**

Councillors who attended the event provided a brief overview and recommended the workshop to other Councillors.

### **208/22 Accounts & Finance**

Councillor Henderson having previously declared a non-registerable interest left the meeting room.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
01/11/22	DD	Biffa	£50.11	Cemetery bin
01/11/22	101892	J Hulin	£77.33	Allotment fees refund - no longer required
01/11/22	101893	Hertfordshire Assoc of Parish & Town Councils	£15.00	Councillor training

01/11/22	101894	Rialtas Business Solutions Ltd	£1,938.00	Accounts software
01/11/22	101895	Royal British Legion	£200.00	Remembrance Wreath
04/10/22	101896	Salary related expenses	£684.48	Replacement cheque for 100866
01/11/22	101897	Clarity Copiers Ltd	£17.41	Copy charges
01/11/22	101898	Corserv Ltd	£1,225.68	Cleaning
01/11/22	101899	EDF Energy	£161.87	Electricity
01/11/22	101900	S Harris	£107.14	Stamps, padlock & chain, stationery, allotment keys & sticky numbers for road signs
01/11/22	101901	J Henderson	£140.59	Granite chippings & weed suppressant
01/11/22	101902	Phoneta	£12.00	Lone worker service
01/11/22	101903	PKF Littlejohn LLP	£720.00	External audit fees
01/11/22	101904	C Dimond	£50.00	Allotment deposit refund
01/11/22	101905	Source for Business	£61.73	Public toilet water & sewage charges
01/11/22	101906	WesternWeb Ltd	£180.00	Cloud email account for Cllrs
01/11/22	101907-910 & 2 Standing	Salary related expenses	£3,834.51	Salary related expenses



	orders			
01/11/22	101911	St Bart's Church	Christmas tree festival	£16.00
01/11/22	101912	Cumbria Clock Company Ltd	Church clock service	£162.00
			<b>Total</b>	<b>£9653.85</b>

It was **resolved** to authorise the payment of 2 direct debits, 2 standing orders and cheque numbers 101892 – 101912.

Votes – 10 in favour

Councillor Henderson re-joined the meeting.

### **209/22 Councillor Co-option**

It was **resolved** to readvertise the current vacancy as no applications had been received by the closing date of Tuesday 25 October 2022.

The meeting closed at 9.35pm.

Chairman

Date