



Lostwithiel Town Council Meeting Tuesday 04 October 2022

Cornwall Councillor Report

CC Martin updated Council on the progress/decisions regarding recent planning applications.

Following the most recent serious accident on the A390 CC Martin has set up a Facebook page Action A390, he hopes it will mirror the success of the A38 campaign and attract involvement from communities and fellow Cornwall Councillors along the length of the A390. CC Martin intends to facilitate online A390 Zoom meetings to gather evidence regarding the danger spots, find achievable solutions to these dangers and then campaign for changes to mitigate the dangers.

CC Martin then presented some statistics regarding Adult Social care namely that on any given day there are 270 people in Derriford and Treliske with no medical need they just need a package of care. From Derriford the average time taken to find a care package in Devon is 3.5 days, in Plymouth 7 days and back to Cornwall 21 days.

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 04 October at 7pm.

Councillors Present

Mayor Ross, Deputy Mayor Henderson

Councillor Anders, Councillor Guiterman
Councillor Guy, Councillor Henderson
Councillor Jarrett, Councillor Kent
Councillor Rawlings, Councillor Townsend
& Councillor Wisdom

In attendance

6 members of the public were in attendance
Town Clerk Mrs Harris was in attendance.

165/22 Apologies of Absence

Apologies of Absence were sent and accepted from the following
Councillors: Councillor Berryman & Councillor Saundry.

166/22 Declarations of Interest

Councillor Guiterman declared non-registerable interests in Agenda
item 13 Lostwithiel Environment Action Forum & Agenda item 23
Accounts and Finance.

Councillor Henderson declared a non-registerable interest in Agenda
item 12 Remembrance.

Councillor Jarrett declared a non-registerable interest in Agenda item
14 Hire of King George V playing field for a charity football match.

Councillor Kent declared a non-registerable interest in Agenda item
13 Lostwithiel Environment Action Forum

Councillor Townsend declared a non-registerable interest in Agenda
Item 5 Planning application number PA22/08644.

167/22 Public Participation

The Council was addressed regarding the following: -

Closed session agenda item 26 Request for a written easement on
Bodmin Hill & planning application PA22/08112 Tregenza St Nicholas
Park Lostwithiel

168/22 Meeting Minutes 06 September 2022

It was **resolved** that the minutes of the Meeting of the Town Council held on 06 September 2022 are accepted, approved and duly signed by Mayor Ross.

Votes – unanimous support

169/22 Planning applications -

a)

PA22/08112

Tregenza St Nicholas Park
Lostwithiel

Construction of a single storey extension, alterations to openings and replacement/re-design of roof at Tregenza, St Nicholas Park, Lostwithiel

It was **resolved** to support this application.

Votes – unanimous support.

Councillor Townsend having previously declared a non-registerable interest left the meeting room.

PA22/08644

18 Summers Street Lostwithiel
Single storey extension to rear of property.

It was **resolved** to support this application.

Votes – unanimous support

Councillor Townsend re-joined the meeting.

b) None

c) **PA22/10560 & 10561**

Retrospective application for installation of new kitchen cowl and ventilation/odour system to replace the vent subject of the original enforcement notice EN20/01261

In accordance with the Local Council Planning Protocol Policy Town Councillors were reconsulted regarding these two applications.

The majority decision was Option 3 to request that Cornwall

Councillor Martin takes the application to Planning Committee.

170/22 Cornwall Council Draft Gambling Act Statement of Principles

It was **resolved** to support the changes in the draft document and to highlight that the Town Council is pleased to see that mental health measures have been included.

Votes – unanimous support

171/22 Cornwall Fire Control

It was **resolved** to support Mr Rickard in his endeavours to keep the Fire Control centre located in Cornwall. Lostwithiel Town Council considers local knowledge an invaluable resource and wishes to cite the example of the 2012 Flood in Lostwithiel. An out of area Emergency Services Team responded to the flooding and wanted to evacuate 54 properties due to their close proximity to the river. Our Flood Plan group advised them, based on local knowledge, that the properties in question were unlikely to flood (which they didn't). The responders listened, took the decision not to evacuate and were able to redeploy the resources more effectively. The Town Council acknowledges that the closure proposal is to save money but at what cost surely it will be more expensive if fire crews are unable to attend fires quickly and efficiently with effective routing of resources based on local knowledge.

Votes – unanimous support

172/22 Cornwall Environmental Consultants Ltd Landscape Character Assessment

It was **resolved** that Councillor Guiterman would represent Lostwithiel Town Council on either 25th or 26th October and report back to Council on 01 November 2022.

Votes – unanimous support

173/22 Equality for All

It was **resolved** to reply to the correspondence received confirming Lostwithiel Town Council's support but suggesting that the issues identified are broader than just the elderly. Lostwithiel Town Council perceives that customer service is poor across a number of sectors and that alternative methods of communication should be made available rather than just via a computer.

Votes – unanimous support

174/22 South West Water – Drought permit

It was **resolved** to support the SW Water drought permit application in principle. Whilst the Council supports the current extraction initiative, the clerk was instructed to respond during the formal 7-day consultation as follows: -

- a) To ask how SW Water intend to modify their rainwater harvesting to mitigate the predicted changes in rain patterns?
- b) What measures are being taken to reduce leakages in SW Water's systems?
- c) What energy resource is being used to pump the water from Restormel Weir to Colliford Lake? If it is a fossil fuel then are SW Water investigating the viability of replacing this with a renewable energy resource?
- d) Is it possible to use the return of the water to make some return of energy gain?

Vote – unanimous support

175/22 Bodmin Town Council

It was **resolved** to advise Bodmin Town Council that Lostwithiel Community Centre will be offering a similar Warm Space area for Lostwithiel residents.

Councillor Henderson having previously declared a non-registerable interest left the meeting room.

176/22 Lostwithiel Remembrance Sunday Parade

It was **resolved** to approve a cheque for £200 for the Town Council's Wreath (LGA s137).

Vote 7 in favour 2 against.

Arrangements for the Parade & associated road closure were reaffirmed. Councillor Jarrett's offer to ensure the wreaths are laid in the correct order was accepted by Council with Cllr Townsend prepared to act as reserve.

Councillor Henderson re-joined the meeting.

177/22 Lostwithiel Environment Action Forum

a) Bathing water designation

Councillors Guiterman & Kent declared non-registerable interests in this agenda item and left the meeting room part way through the discussion and prior to the Council resolution.

It was **resolved** to note that given the information obtained from DEFRA it is unlikely that it would be possible to meet the criteria to achieve bathing water designation. The clerk was instructed to contact LEAF to advise that this was the view of the Town Council and if LEAF wishes to pursue the designation could they please ensure that they factor in risk control measures for the site after designation i.e., toilets, changing facilities & life guard.

The clerk was further instructed to write to Environment Agency to highlight reports received that the St Barts building works are causing discolouration and detritus in the river.

Votes – unanimous support

b) New Build energy sources

It was **resolved** to advise LEAF that CC Martin has already investigated trying to change the energy specifications of the St Bartholomew's development without success. The clerk was further instructed to advise that Government Planning legislation is

regularly updated and current new builds now have to meet a higher level of energy efficiency.

Votes – unanimous support

Councillors Guiterman & Kent re-joined the meeting

Councillor Jarrett declared a non-registerable interest left the meeting room.

178/22 Hire of King George V Playing Field

It was **resolved** to allow Kixx Cornwall to use the King George V playing field on Sunday 16 October between 13.00-16.00 without charge.

Votes 8 in favour 2 against. Councillor Jarrett re-joined the meeting

179/22 Hire of Parade – Candlelit carols

It was **resolved** to consent to Really Lovely Projects the use of the Parade on 23 December between 6.30pm -7.30pm for a Community Lantern Parade, samba & carols around the Christmas tree. The charge payable £50 in accordance with minute reference **049/22**.

Votes – 10 in favour 1 against.

180/22 Dickensian Evening

It was **resolved** to thank Lostwithiel Business Group for their correspondence and to advise the Group that they would need to apply to Cornwall Council for a road closure and for consent to put banners and signage on Queen Street. It was further decided to forward details of research the Council has already undertaken regarding the provision of recycling bins and their collection and to send an application form for the Hire of the Parade.

Votes – unanimous support

181/22 Second Island Park

It was **resolved** to agree to spend £480 plus VAT to clear vegetation to a width of 2 metres from Restormel Road entrance gate to corner of property and to a width of 1 metre across 'front hedge' behind mature shrubs from corner to wooden fencing post at corner of

Restormel Road Cemetery. Also, to cut base of brambles growing in crowns of mature shrubs to prevent bindweed and woody nightshade encroaching into the adjoining property and to ask for the Himalayan Knotweed in the area to be sprayed whilst the contractor is on site. (Council being aware that this will incur an extra charge)

Vote – unanimous support

182/22 External Audit year end March 2022

It was **resolved** to consider the report received namely: -

- a) 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.'
- b) Other matters not affecting our opinion which we draw to the attention of the authority –
'None'.

and to formally record in the minutes the Council's thanks to the Town Clerk.

Vote – unanimous support

Councillor Jarrett left the meeting.

183/22 Council Priorities

The following list, in no particular order, was collated: -

Office resources, Outside maintenance, King George V gate and path improvements, Neighbourhood Plan Conservation Area & Assessment Management Plan, Tree maintenance, Taprell & Edgumbe House property management, Shire Hall Moor Local Nature Reserve designation, Desilting of the river by entrance to King

George V playing field, Traffic Management Plan, Devolution from Cornwall Council, redevelopment of allotments, Management plan for Parade trees.

184/22 Lostwithiel Town Council Budget 2023/34

The following list, in no particular order, were suggested for inclusion: -

Staffing budget, Flooding administration and capital, Coronation King Charles III, outdoor maintenance to bring up to standard, Neighbourhood Plan review associated expenditure.

Councillor Rawlings asked for it to be noted that the current budget preparation method is very detailed and possibly 'too busy' when compared to other Town & Parish Councils published budgets.

185/22 Town Team

- a) It was **resolved** not to continue to provide administration support to the Town team after the two Town Vitality projects have been completed. Councillor Wisdom requested a recorded vote: -

Votes in favour Mayor Ross, Deputy Mayor Henderson, Councillor Guy, Councillor Rawlings, Councillor Townsend, Councillor Anders, Councillor Guiterman & Councillor Henderson.

Votes against Councillor Wisdom

Abstentions Councillor Kent

- b) It was **resolved** to continue to provide a free of charge meeting room for the Town Team.

Vote – unanimous support

- c) It was **resolved** to if the costs are minimal to continue to pay the Town Team's website administration costs.

186/22 Operational Play Area Inspections

It was **resolved** to accept the price from Southwest Playground Safety Inspections to provide monthly Operational Play Area inspections at a cost of £90 per month plus VAT.

187/22 Accounts & Finance

Councillor Guiterman having previously declared a non-registerable interest left the meeting room.

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
04/10/22	DD	Biffa	£50.11	Cemetery bin
04/10/22	101877	T Clarke Contracting Ltd	£220.32	Alarm contract renewal
04/10/22	101878	Corserv	£1333.68	Traffic Management for Community Events Training & library & public toilet cleaning
04/10/22	101879	DCS Pest Control	£60.00	King George V pest control
04/10/22	101880	EDF	£506.95	Energy
04/10/22	101881	D. Guiterman	£23.78	Padlock
04/10/22	101882	In2playgrounds	£1896.24	Playground repairs – King George and Coulson Park roundabout
04/10/22	101883	Npower	£283.49	Electricity public toilet
04/10/22	101884	Phoneta	£12.00	Lone worker
04/10/22	101885	Safety signs 4 less	£435.14	Dog signs King George V Playing Field

04/10/22	101886	Source for Business	£80.47	Water - public toilets
04/10/22	101887	Western Web	£576.00	Town Team website and Special Announcement London Bridge
04/10/22	101888-891 & 2 Standing orders	Salary related expenses	£4905.99	Salary related expenses
04/10/22	101892	J Hulin	£77.33	Refund of allotment fees – allotment no longer required
04/10/22	101893	Hertfordshire Association Parish & Town Councils	£15.00	Civility & Respect Councillor training
04/10/22	101894	Rialtas Business Solutions Ltd	£1938.00	Council specific accountancy programme
		Total	£12,414.50	

It was **resolved** to authorise the payment of 2 direct debits, 2 standing orders and cheque numbers 101877 – 101894.

Votes – unanimous support

Councillor Guiterman re-joined the meeting.

188/22 Councillor Co-option

It was **resolved** to co-opt Nicola Tipton onto Lostwithiel Town Council to fill one of the current vacancies.

The meeting closed at 9.20pm.

Chairman

Date