



**Lostwithiel Town Council
will be held
on
Tuesday 06 December 2022
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council Meeting held on 29 November 2022.

5. Planning applications-

- a) To consider planning applications

PA22/09589

Land south of Melville Terrace
Duke Street Lostwithiel
Erection of new dwelling on
previously vacant land with current
planning consent for a three
bedroomed dwelling and no
parking.

b) To consider any planning applications received since the publication of the agenda.

6. Licensing applications-

c) To consider licensing application

LI22-006978

Lostfest

The Parade Lostwithiel

Licence application for the supply of alcohol 11.00 - 21.30

7. Cornwall Council Community Network Highways Scheme – to discuss the information circulated on 26 October 2022 and to agree Lostwithiel TC’s response to be submitted by 14 December 2022.

8. Cornwall Fire – to consider the request received to use the River Fowey (accessed from King George V playing field or the Parade) for water rescue training.

9. Cornwall Council – Youth Provision Review – to consider the correspondence received and to agree Lostwithiel TC’s response to be submitted by 23 January 2023.

10. Lostwithiel Neighbourhood Plan – to consider the following:-

a) To appoint the following as Members of the Neighbourhood Plan Review Steering Group – Amanda Barrass, John Berryman, David Guiterman, Karen Lindley, Colin Martin, Joannie Muskett, Chris Pearce, Peter Santo Warner & Martin Surgey.

b) To approve the request received to make amendments to the NPSG Terms of reference:-

Paragraph 4 b to read “*membership of the group will be limited to 16 persons of which town councillors will comprise a maximum of 50% of total places on the Group*”. Rationale; to provide for a greater diversity of skills and views within the Group.

Paragraph 4d to read “*member’s main residence must usually*

be within 3 miles of the Lostwithiel parish boundary. Anybody living outside this, but running an established business in town, may be a member subject to there being no conflict-of-interest". Rationale; to be congruent with the eligibility to sit on the town council and to allow for residents living beyond the parish boundary to contribute to the Steering Group.

"Any member of the town council is eligible to be elected to the steering group". Rationale; to remove ambiguity.

Paragraph 5a should be changed to include the election of a vice chairman

11. Civility and Respect Pledge – to pass a resolution to sign up to the civility and respect pledge.

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector. By Lostwithiel Town Council signing up to the civility and respect pledge the Council is demonstrating that it is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role.

12. Cormac – to consider the formal Section 154 and Section 294 Notice under the Highways Act 1980 requesting removal of trees.

13. King Charles III Coronation – to consider appointing a working party to discuss and bring back to Council suggestions for events to commemorate the Coronation on the Bank Holiday weekend 6-8 May 2023.

14. Thomas Bullock Trust – to consider the correspondence received, to receive a report from Mayor Ross regarding the work of the Trust and to decide if the Council wishes to appoint a second representative.

15. Lostwithiel Town Team update – to receive an overview of the progress with both projects from Town Team Chair Cllr Wisdom.
16. Parking – to note the complaints received.
17. Accounts & Finance
 - a) To approve payment of the following: -

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
18/12/22	DD	Biffa	£62.64	Cemetery bin
06/12/22	101913	Cormac Solutions Ltd	£808.38	Cemetery internments
06/12/22	101914	Corserv Facilities	£1225.68	Cleaning
06/12/22	101915	Cornwall ALC Ltd	£108.00	Councillor Training
06/12/22	101916	EDF Energy	£77.82	Electricity
06/12/22	101917	Sandra Harris	£103.58	Toilet paper & stationery
06/12/22	101918	Lostwithiel Property Maintenance	£296.00	Coulson park bench installation
06/12/22	101919	NPower	£111.78	Electricity
06/12/22	101920	Phoneta	£12.00	Lone worker service
06/12/22	101921	South West Playground Safety Inspections	£108.00	Operational play inspections Nov 22
06/12/22	101922	Scott & Co	£1877.70	Fees Edgcumbe House & Guildhall
06/12/22	101923	Source for Business	£57.04	Water
06/12/22	101924	Torch Fire Portection	£166.33	Annual maintenance fire

				equipment
06/12/22	101925-928 & 1 Standing orders	Salary related expenses	£6,015.00	Salary related expenses
		Total	£11,029.95	

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

18. Locum/Temporary staff – to consider information sourced from Cornwall Association of Local Councils.

S Harris

Mrs S Harris

Town Clerk

01 December 2022