



**Lostwithiel Town Council
will be held
on
Tuesday 01 November 2022
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report
- Presentation by Sam Lawrence Co-Director Dance Centred CIC

- To receive a presentation from Lauren Associates regarding Planning Application PA22/08659.

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council Meeting held on 04 October 2022.

5. Planning applications-

- a) To consider planning applications

PA22/08659

Newham Park, Newham Lane
Lostwithiel
Proposed construction of dwelling
(in lieu of approved barn
conversion Class Q) with access,

parking and landscaping and other associated development

PA22/08755

The Mess Hall, 32 Fore Street
Lostwithiel

Alterations to provide new toilets and tea room (mixed use A1 & A3) without compliance of Condition 2 in relation to Decision Notice C2/01/01244 dated 22/10/2001

PA22/08801

Copperbarn, Millham Farm
Lostwithiel

Householder application for erection of residential annex

PA22/09325

Kelma, Couchwell Lane, Lostwithiel
Application for outline planning permission with all matters reserved for construction of a single dwelling.

b) To consider any planning applications received since the publication of the agenda.

6. Cornwall Council Community Networks review – to discuss the information circulated and to agree Lostwithiel TC's response to be submitted by 18 November 2022.
7. Cornwall Council Section 106 monies – to identify projects to submit a request for funding.
8. Cornwall Environmental Consultants Ltd Landscape Character Assessment – to consider Councillor Guiterman's report and to agree Lostwithiel Town Council's response to the consultation which will close on 07 November 2022.

9. Fowey Port Users Group – to consider the Terms of Reference and Member List kindly provided by Cllr Guiterman and to decide if there are any specific issues Lostwithiel TC would like to request are added to the PUG meeting agendas.
10. Lostwithiel Remembrance Sunday Parade – to note that 169 (St Blazey) Sqn, RAF Air Cadets will be joining Lostwithiel’s Remembrance Parade this year and to discuss the content of the email and attachments circulated to Council Members on 20 October 2022.
11. Lostwithiel Rotary – to consider the request received for nominations for the Lostwithiel Rotary Youth Award
12. Lostwithiel Christmas Tree 2022 and beyond – to consider correspondence received from Lostwithiel Rotary.
13. Dance Centred CIC – to consider the request received to ‘support in principle’ a month-long residency in Lostwithiel July – August 2023.
14. Hire of the Parade – to consider the response received to the Council’s decision to charge for the hire the Parade for candlelit carols on Friday 23rd December 2022.
15. Parade Boulodrome – in accordance with minute **159/22** to consider the response received from Lostwithiel Twinning insurers.
16. Dignity & Respect training – to consider the report from DM Henderson following training held on 19 October 2022.
17. Lostwithiel Town Team update – to receive an overview of the progress with both projects from Town Team Chair Cllr Wisdom.
18. Cornwall Highways/Cormac workshops – to receive a report for Councillors who attended.
19. Accounts & Finance

a) To approve payment of the following: -

Date	Cheque Ref	Payee Name	Amount Paid	Transaction Detail
01/11/22	DD	Biffa	£50.11	Cemetery bin
01/11/22	101892	J Hulin	£77.33	Allotment fees refund no longer required
01/11/22	101893	Hertfordshire Assoc of Parish & Town Councils	£15.00	Councillor training
01/11/22	101894	Rialtas Business Solutions Ltd	£1,938.00	Accounts software
01/11/22	101895	Royal British Legion	£200.00	Wreath
04/10/22	101896	Salary related expenses	£684.48	Replacement cheque for 100866
01/11/22	101897	Clarity Copiers Ltd	£17.41	Copy charges
01/11/22	101898	Corserv Ltd	£1,225.68	Cleaning
01/11/22	101899	EDF Energy	£161.87	Electricity
01/11/22	101900	S Harris	£107.14	Stamps, padlock & chain, stationery, allotment keys & sticky numbers for road signs
01/11/22	101901	J Henderson	£140.59	Granite chippings & weed suppressant
01/11/22	101902	Phoneta	£12.00	Lone worker service

01/11/22	101903	PKF Littlejohn LLP	£720.00	External audit fees
01/11/22	101904	Premier Forest Products Ltd	£127.50	Bench
01/11/22	101905	Source for Business	£61.73	Public toilet water & sewage charges
01/11/22	101906	WesternWeb Ltd	£180.00	Cloud email account for Cllrs
01/11/22	101907-910 & 2 Standing orders	Salary related expenses	£3,834.51	Salary related expenses
		Total	£9,553.35	

20. Councillor Co-option – to note that no applications were received by the closing date of Tuesday 25 October for the current vacancy and to consider readvertising.

S Harris

Mrs S Harris

Town Clerk

26 October 2022