



Lostwithiel Town Council Meeting Tuesday 06 September 2022

Cornwall Councillor Report

Not present

Presentation by Judith Sweet

Judith Sweet gave a short presentation regarding a proposed single dwelling to the rear of 11 Cott Road.

Presentation by Lostwithiel Twinning Secretary Nick Warrick

Nick Warrick gave a short presentation to support the Lostwithiel Twinning's request to make the temporary Boulodrome on the Parade permanent.

Meeting Minutes

A meeting of Lostwithiel Town Council was held in Lostwithiel Library on Tuesday 06 September at 7pm.

Councillors Present

Mayor Ross, Deputy Mayor Henderson
Councillor Anders, Councillor Guiterman
Councillor Guy, Councillor Henderson
Councillor Pearce, Councillor Rawlings
Councillor Townsend & Councillor Wisdom

In attendance

13 members of the public were in attendance

Town Clerk Mrs Harris was in attendance.

145/22 Apologies of Absence

Apologies of Absence were sent and accepted from the following Councillor/s:

Councillor Berryman, Councillor Jarrett & Councillor Saundry.

146/22 Declarations of Interest

Councillor Guiterman declared non-registerable interests in Agenda Item 17 Accounts and Finance and Planning Application PA22/07385.

147/22 Public Participation

The Council was addressed regarding the following: -

PA22/07134 Newham Park, Newham Lane

PA22/06387 Land at Rose Hill

Agenda item 18 Bodmin Hill request for a written easement.

148/22 Meeting Minutes 30 August 2022

It was **resolved** that the minutes of the Extraordinary Meeting of the Town Council held on 30 August 2022 are accepted, approved and duly signed by Mayor Ross.

Votes – 8 votes in favour, 2 abstentions.

149/22 Staffing Committee Meeting minutes 26 July & 23 August 2022

It was **resolved** to note the minutes of Staffing Committee meetings held on 26 July & 23 August 2022 and to adopt all the recommendations therein and most specifically that the recruitment of a library officer will be amended to be an administrative post of 14 hours per week, where part of the job description will include the library duties.

Votes – 10 in favour

150/22 Planning applications -

a)

PA22/06134

Woodpeckers, Cott Road

Lostwithiel

Works to improve heating and energy efficiency of home including new double-glazing doors and windows to improve thermal efficiency, an external flue for a woodburner and solar panels for the roof.

It was **resolved** to support this application.

Votes – 10 votes in favour.

PA22/06387

Land at Rose Hill, Rose Hill

Lostwithiel

Outline Planning Permission with all matters reserved except access for development for up to 6 houses including associated works

It was **resolved** to support this application. However, based on local knowledge the Council wishes to highlight to the Local Planning Authority that it does not consider the Suds flooding measures are sufficient to mitigate run off from this site. The Town Council would ask the LPA to consider making a surface water storage tank a condition of planning approval. The Town Council wishes to also request that the LPA considers making the mitigation measure on Page 31 of the Statement Heritage a condition of planning. *‘We would recommend that any programme of archaeological work seeks first to further explore the potential of the site through a programme of metal detecting and geophysical survey to prospect for scatters of shot relating to the 1644 skirmishes and prehistoric archaeological features respectively.’* Furthermore, the Town Council’s preference for this site would be for mixed housing as endorsed by paragraph 60

in the Lostwithiel Neighbourhood Development Plan. Finally, the Town Council would like to request that a copy of the Cornwall Council Highways report when available.

Votes – 10 votes in favour.

PA22/06834

St Winnow C of E School Grenville
Road Lostwithiel

Replacement of existing timber
fencing and gates with new metal
1.8m fencing and gates and install
new fencing in areas without
fencing

It was **resolved** to support this application

Votes – 10 votes in favour.

PA22/07134

Newham Park, Newham Lane
Lostwithiel

Proposed construction of dwelling
in lieu of approved barn conversion
(Class Q) with access, parking and
landscaping and other associated
development

It was **resolved** not to support this application, the Town Council does not consider the proposal is comparable in scale, massing, height and floor area with the existing Class Q planning permission. The Town Council is of the opinion that the proposal is not in accordance with aspects of the National Planning Policy Framework, Cornwall Local Plan policies 1, 2a, 7 & 21 and Lostwithiel Neighbourhood Development Plan HH3.

Votes – 10 votes in favour.

PA22/07208

St Winnow C of E School Grenville Road Lostwithiel

Listed building consent to remove the existing timber fencing to the perimeter and replace with metal fencing approximately 1.8m high, install new metal fencing approximately 1.8m high to areas where no fencing exists.

It was **resolved** to support this application

Votes – 10 votes in favour.

Councillor Guiterman having previously declared a non-registerable interest left the meeting room.

PA22/07385

Land West of Uzella Park, Tanhouse Road Lostwithiel

Reserved Matters application for details following outline consent PA18/08552 dated 18/12/2020

It was **resolved** not to support this application. The Town Council does not consider the proposal is in accordance with Lostwithiel Neighbourhood Plan Policy HH5 and would ask for a copy of the Phase 1 preliminary assessment for land contamination to be forwarded when received.

Votes – 9 votes in favour.

Councillor Guiterman re-joined the meeting.

PA22/07472

2 Carbes Lane Lostwithiel

Works to trees in a conservation area (CA), works include T1 Copper beech reduce crown by approximately 1 metre overall to a height of 15 metres. T2 Eucalyptus pollard to 2 metres

It was **resolved** to note this application.

b) None

151/22 Lostwithiel Flood Plan

It was **resolved** to approve the revisions as drafted.

Votes – 10 votes in favour

152/22 Lostwithiel Remembrance Sunday Parade

The clerk advised Council that arrangements are in place to borrow all the signs required for the Remembrance Parade from Cormac.

It was **resolved** to reply to Rev Beynon to advise that the Council will keep the issue under review and that Councillors Guiterman, Guy & Kent and Mrs Guiterman will help Sandra & Claire with the road closure on the day.

Votes – 10 votes in favour.

153/22 SAAA 2022 Opt out

It was **resolved** not to opt out of the SAAA central external auditor appointment arrangements.

Votes – 10 votes in favour.

154/22 Mayor for Cornwall

It was **resolved**, given Cornwall Council's current position that Lostwithiel Town Council does not wish to formulate a response.

Votes – 10 in favour

155/22 Allotments

It was **resolved** to accept the contractor's recommendation namely to mow off the plots and to continue to cut monthly to prevent seeding and to review again in December to check how many New Field plots remain unallocated.

156/22 Lostwithiel Public Toilet

It was **resolved** to note that the price approved on 02 August 2022 includes a timer but does not include a pay mechanism. It was further noted that the new timer mechanism needs to be compatible

with sensor lights, a slow closing arm and a more robust lock as the current lock is not fit for purpose. Votes – 10 votes in favour.

157/22 Broken bins

It was **resolved** not to replace the bin on the parade and to replace the bin at Second Island and outside the school at Bodmin Hill with Glasdon Jubilee 110 litter bins purchased with keys and 4 aperture blankers per bin at a cost of circa £550 per bin plus VAT. The removal of the bin at the Parade to be reviewed in six months to ensure that it has not resulted in increased litter in the area. It was also **resolved** to instruct the clerk to check the minutes for any pending bin orders and to ensure that these orders are also fulfilled with Jubilee 110 bins with aperture blankers to reduce the ability of seagulls to access and spread the rubbish.

Vote 10 in favour

158/22 Cornwall Council – Climate Emergency training & mentoring

It was **resolved** to note that Lostwithiel Town Council's application has been successful and one of the eight spaces available has been secured.

Votes – 10 votes in favour.

159/22 Lostwithiel Twinning Association request for a bouldrome

It was **resolved** to ask Lostwithiel Twinning to check with their insurers if their public liability cover covers the bouldrome on the Parade and if so to allow the association to continue their temporary use until the Council Hire of Town Council land policy has been reviewed and is more robust.

Votes 9 in favour 1 against.

160/22 RBS Rialtas Council accounts software

It was **resolved** to note the minute **136/21** dated 07 September 2021 and to agree to the delayed purchase of the software now at a revised total cost of £4091 plus VAT. (£3552 accounts & cemetery software purchase & training, £539 annual ongoing costs payable from first 12-month anniversary).

Votes – 10 votes in favour.

161/22 Accounts & Finance

Councillor Guiterman having previously declared a non-registerable interest left the meeting room.

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£50.11
101867	Clarity Copiers Ltd	Copy charges	£12.49
101868	Corserv	Cleaning April to Aug and Traffic Management for events training	£6,128.40
101869	EDF Electric	Car Park & buildings	£531.47
101870	Claire Doyle	Traffic Management course mileage	£9.45
101871	K Hill & Partners Ltd	Grass cutting	£975.60
101872	David Guiterman	Parade padlocks	£27.50
101873	Phoneta	Lone worker service	£12.00
101874	SW Water	Public toilet & Edgcumbe House	£190.89
101875-876 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,301.40
		Total	£11,239.31

It was **resolved** to authorise the payment of 2 direct debits, 2 standing orders and cheque numbers 1018697 – 101876.

Votes – 9 votes in favour

Councillor Guiterman re-joined the meeting.

The meeting closed at 8.50pm.

Chairman

Date