



**Lostwithiel Town Council
will be held
on
Tuesday 06 September 2022
at
Lostwithiel Library at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

- To receive the Cornwall Councillor Report

- Presentation by Judith Sweet regarding a proposed single dwelling development at the rear of 11 Cott Road.
- Presentation by Lostwithiel Twinning Secretary Nick Warrick to support the request to make the temporary Boulodrome permanent

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Extraordinary Council Meeting held on 30 August 2022.
5. To note the minutes of the Staffing Committee meetings held on 26 July & 23 August 2022 and to adopt all the recommendations therein and most specifically that the recruitment of a library officer will be

amended to be an administrative post of 14 hours per week, where part of the job description will include the library duties.

6. Planning applications-

a) To consider planning applications

PA22/06134

Woodpeckers, Cott Road

Lostwithiel

Works to improve heating and energy efficiency of home including new double-glazing doors and windows to improve thermal efficiency, an external flue for a woodburner and solar panels for the roof.

PA22/06387

Land at Rose Hill, Rose Hill

Lostwithiel

Outline Planning Permission with all matters reserved except access for development for up to 6 houses including associated works

PA22/06834

St Winnow C of E School Grenville Road Lostwithiel

Replacement of existing timber fencing and gates with new metal 1.8m fencing and gates and install new fencing in areas without fencing

PA22/07134

Newham Park, Newham Lane

Lostwithiel

Proposed construction of dwelling in lieu of approved barn conversion (Class Q) with access, parking and landscaping and other associated development

PA22/07208

St Winnow C of E School Grenville Road Lostwithiel

Listed building consent to remove the existing timber fencing to the perimeter and replace with metal fencing approximately 1.8m high, install new metal fencing approximately 1.8m high to areas where no fencing exists.

PA22/07385

Land West of Uzella Park, Tanhouse Road Lostwithiel

Reserved Matters application for details following outline consent PA18/08552 dated 18/12/2020

PA22/07472

2 Carbes Lane Lostwithiel

Works to trees in a conservation area (CA), works include T1 Copper beech reduce crown by approximately 1 metre overall to a height of 15 metres. T2 Eucalyptus pollard to 2 metres.

As this application is for works to trees in a Conservation Area, Cornwall Council have advised it will be decided under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the local planning authority as this communication is merely to notify the Council that an application has been received.

b) To consider any planning applications received since the publication of the agenda.

7. Lostwithiel Flood Plan – to consider approval of the minor revisions as drafted.
8. Lostwithiel Remembrance Sunday Parade – to note the response received from Revd Beynon and to approve the purchase of new signs totalling £1,014.05 (including VAT)
9. SAAA 2022 Opt out communication – to consider the correspondence received and to decide if Lostwithiel Town Council wishes to opt out of the next round of 5-year audit appointments
10. Mayor for Cornwall – to consider the correspondence received and to decide if Lostwithiel Town Council wishes to formulate a response.
11. Allotments – to consider the further correspondence received from the contractor regarding the proposed covering of the allotments after cutting.
12. Lostwithiel Public Toilet – to note that the price approved on 02 August 2022 includes a timer but does not include a pay mechanism.
13. Broken bins – to agree the type of bin to be purchased to replace the broken bins at Second Island, Bodmin Hill (outside school) & on Parade opposite the Memorial Garden.
14. Cornwall Council – Climate Engagement training and mentoring – to note that Lostwithiel Town Council’s application has been successful and one of the 8 spaces available has been secured.
15. Lostwithiel Twinning Association – to consider the request received to make the temporary Boulodrome on the Parade permanent.
16. RBS Rialtas Council accounts software – to note the minute dated 07 September 2021 and to agree to the delayed purchase now at a revised total cost of £4303 plus VAT (£3658 accounts & cemetery

software purchase & training, £645 annual ongoing costs payable from first 12-month anniversary)

17. Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£50.11
101867	Clarity Copiers Ltd	Copy charges	£12.49
101868	Corserv	Cleaning April to Aug and Traffic Management for events training	£6,128.40
101869	EDF Electric	Car Park & buildings	£531.47
101870	Claire Doyle	Traffic Management course mileage	£9.45
101871	K Hill & Partners Ltd	Grass cutting	£975.60
101872	David Guiterman	Parade padlocks	£27.50
101873	Phoneta	Lone worker service	£12.00
101874	SW Water	Public toilet & Edgcumbe House	£271.36
101875-876 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,301.40
		Total	£11,319.78

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public

interest because of the confidential nature of the business to be transacted.

18. Bodmin Hill – to consider correspondence received requesting a written easement right of way crossing Bodmin Hill verge.
19. Tozers Council Advice service – to consider correspondence received.
20. Land & buildings East side of Liddicoat Road Lostwithiel – to consider correspondence received.

S Harris

Mrs S Harris

Town Clerk

31 August 2022