

MINUTES OF MEETING OF LOSTWITHIEL TOWN COUNCIL HELD IN THE
GUILDHALL AT 7PM TUESDAY 6 SEPTEMBER 2011

PRESENT The Worshipful The Mayor Cllr. C D Robson, The Deputy Mayor Cllr. Mrs GM Parsons, Councillor D A Abbiss, Councillor Mrs R Bettin, Councillor Mrs P Jarrett, Councillor C L Jewels, Hon. Burgess M Jones, Councillor V A May, Hon. Burgess A W Nicholls, Councillor D L Parsons, Hon. Burgess R H T Peareth, Councillor J H Pegg, Councillor M Stead, Councillor P Sweet, Councillor R Warwick, Councillor S M Wilkinson.

IN ATTENDANCE The Town Clerk Mrs L Austen and Town Clerk Mrs S Harris

PRAYERS The Council was led in prayer by Mayor's Chaplain Rev. M Turner

APOLOGIES None

DECLARATIONS OF INTEREST

Councillor May	Agenda item 19 - Prejudicial
Councillor Peareth	Agenda item 19 - Prejudicial

QUESTION TIME

The meeting was suspended to take questions from the public.

Q. Is there any news on the cemetery situation?

A. There is no further update at the present time.

POLICE REPORT

There were 18 reported crimes and 42 logs within the last month, 3 crimes have been detected.

CORNWALL COUNCILLOR REPORT

Councillor Shakerley had submitted a written report to the meeting. This reported on traffic congestion at the lower end of Bodmin Hill due to the continuing works on Tanhouse Road and a brief update on the recent Flood Recovery Group meeting attended by Councillors Pegg & Peareth regarding the current action to support eligible householders with anti-flood equipment. Councillor Shakerley took the opportunity in his report to formally say goodbye and happy retirement to the Town Clerk and to report how outstanding helpful with knowledge and advice she has always been.

PRESENTATION OF QUALITY STATUS CERTIFICATE TO THE COUNCIL

Sarah Mason from Cornwall Association of Local Councils presented to the Mayor on behalf of the Cornwall Quality Status Panel Lostwithiel Town Council's Award of Quality Status. Sarah advised the meeting that Lostwithiel is now one of only approximately twenty Councils in Cornwall to have achieved this National Accreditation.

The Mayor proposed a vote of thanks to the Quality Status Committee for all their hard work particularly The Deputy Mayor and the Town Clerk.

SIMON THORPE – CORNWALL BUILDINGS PRESERVATION TRUST – DUCHY PALACE

Simon Thorpe advised the meeting that Planning Permission and Listed Building Consent has been obtained and ninety-five percent of the funding is now in place. The intention is that by

1st October the builder will be appointed and by 1st November works should start on site. The intention is that works will take approximately nine months and will be finished by July 2012.

LUCI ISAACSON – LEAF LITTER PROJECT

Ms Isaacson advised the meeting that Lostwithiel has been identified as a pilot area for this project. This will take place on Sundays from mid September to mid December and the Council agreed to the signing of the road signs in the Council store room.

The meeting was reconvened.

113/11 TO CONFIRM AND ADOPT THE MINUTES OF THE MEETING HELD ON 2 AUGUST 2011

The Minutes of the meeting of the 2nd August 2011 were approved and adopted and signed by the Mayor. Proposed Councillor Peareth. Seconded by Councillor Abbiss. All in favour.

114/11 MATTERS ARISING

99/11 & 86/11 South Street granites. Town Clerk has tried again but still no response.

It was proposed by Councillor Jewels and seconded by Councillor Jones that the only way to try and resolve this issue is to make a formal complaint to Cornwall Council. This proposal received the unanimous support of the Council.

115/11 TO RECEIVE MINUTES OF COMMITTEES AND TO ACCEPT THE RECOMMENDATIONS THEREIN

Planning Committee 9 August 2011. The Minutes were approved and adopted and signed by the Mayor. Proposed Councillor Peareth. Seconded Councillor Abbiss. This proposal was supported by the Council.

Jubilee Committee 9 August 2011. The Minutes were approved and adopted and signed by the Mayor. Proposed Councillor Pegg. Seconded Councillor Mrs Parsons. This proposal was supported by the Council.

Properties Committee 18 August 2011. The Minutes were approved and adopted and signed by the Mayor. Proposed Councillor Peareth. Seconded Councillor Nicholls. This proposal was supported by the Council.

Finance & Staffing Committee 17 August 2011. The Minutes were approved and adopted and signed by the Mayor. Proposed Councillor Sweet. Seconded Councillor Jewels. This proposal was supported by the Council.

It was suggested by Council that the Finance & Staffing Committee should consider at their next meeting drawing up a list of approved contractors.

Flood Prevention Committee 24 August 2011. The minutes were approved and adopted and signed by the Mayor. Proposed Councillor Pegg. Seconded by Councillor May. This proposal was supported by the Council.

116/11 MEETINGS ATTENDED ON BEHALF OF THE COUNCIL

None

117/11 CORNWALL COUNCIL LOCALISM BILL/NEIGHBOURHOOD PLANNING MEETING 3 OCTOBER 2011

It was decided that Councillor Mrs Parsons, Councillor Jewels and Councillor Warwick would attend this meeting on Monday 3 October 2011 at St Austell One Stop Shop at 5.30pm to represent the Town Council.

118/11 CORNWALL COUNCIL FIXED PENALTY NOTICE TRAINING FOR DOG FOULING AND LITTERING

The Town Clerk read to Council the email from Cornwall Council regarding the training which gave the cost per delegate as £80. The Council decided that in principle it agreed with the idea and would be interested to know if any further training events are planned and if the Town Council could have access to the details of previous attendees to establish if they would be interested in covering the Lostwithiel area on a contractor basis.

119/11 TOWN COUNCIL MEETING 5 JUNE 2012

It was proposed by Councillor Parsons and seconded by Councillor Jones that due to the 5 June 2012 being the Golden Jubilee Bank Holiday the monthly June 2012 Town Council meeting is moved to 12 June 2012. This proposal was supported by the Council.

120/11 LADY MARY HOLBOROW'S RETIREMENT

It was decided by Council that the Mayor would take a card from the Town Council to give to Lady Mary Holborow at the reception being held at the Eden Project on Friday 9 September 2011.

121/11 COULSON PARK SHELTER

The current state of disrepair of the shelter was discussed. It was proposed by Councillor Jones that the shelter is taken down and replaced with a more vandal proof structure. Councillor Peareth then proposed an amendment to this proposal that the shelter is made safe with the erection of steel posts set in concrete. This amendment was seconded by Councillor Mrs Wilkinson The amendment to the proposal was defeated by a vote of 14 to 2. The original proposal was seconded by Councillor May and received the support of the Council by a vote of 14 in favour and 2 against.

122/11 FINANCE

1. Bank Mandate – The Town Clerk advised Council that the bank appear to have lost the Council's signatory mandate. It will therefore be necessary for the Mayor, Deputy Mayoress, Chair of Finance and Staffing to meet with the Council's Business Banking Manager to set up a new mandate and transfer telephone and on line banking to the new clerk.

It was proposed by Councillor Pegg and seconded by Councillor Jones that Councillors May and Peareth remain in the room. This proposal was supported by the Council.

2. The following schedule was approved for payment

NALC	£120.00
Eclipse Internet (dd)	£15.31
Clarity Copiers	£101.86
Chubb	£149.22
Western Web Ltd	£52.48
Parc Signs	£148.48
Simon May	£155.00

Clarity Copiers	£48.79
EDF (dd)	£140.58
E H Veerman	£675.60
R H T Peareth	£22.22
Cash	£30.00
B White	£200.00
K Hill & Partners	£510.00

123/11 COUNCILLORS COMMENTS AND QUESTIONS

These included

A request from Councillor Mrs Parsons that all committee submit their reports for the next Newsletter by Friday.

Drill Hall – that a letter is written to congratulate the T.A.on the renovations of the Hall.

Elliott Trust – Can the Council please obtain some expression of interest forms

Duchy Palace – the dangerous masonry should be attended to soon.

Committee Chairman – a reminder that budget forecasts will be due soon.

Mrs Bryce’s replacement – interviews to be arranged shortly after the closing date.

A special thank you to Town Clerk Mrs L Austen for her hard work over the past 12 years.

It was proposed that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public and press be excluded and they are instructed to withdraw.

124/11 IN COMMITTEE TOWN CLERK’S GRATUITY PAYMENT

It was proposed by Councillor Jones and seconded by Councillor Peareth that the Town Clerk’s gratuity payment is paid as calculated.

There being no other business the meeting closed at 9.50pm.

Mayor

Date