



**Lostwithiel Town Council
will be held
on
Tuesday 5 April 2022
at
Lostwithiel Community Centre at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – Please observe that the seating has been set out to allow for social distancing. The Council will restrict

access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing

clerk@lostwithieltowncouncil.gov.uk or if you are a member of a group you may wish to consider appointing a spokesperson.

- Presentation by Devon & Cornwall Police – Cyber Protect & Prepare Officer Grahame Mace
- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Extraordinary Council Meeting held on 15 March 2022 having previously been circulated and taken as read.

5. Planning applications-

a) To consider planning applications

PA22/00231

Boslymon 12A Cott Road
Lostwithiel

Erection of decking to the rear of the property

PA22/02785

Tremont Gardens The Terrace
Lostwithiel

Works to a tree in a conservation area (CA), works are to a Yew (T1) tree to reduce to 10 feet and take off branches that are leaning over towards the house next door, in order to stop the tree and its branches from falling and damaging the property

As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for the Town Council to submit any comments to Cornwall Council.

b) To consider any planning applications received since the publication of the agenda.

c) To appoint a Councillor to attend Cornwall Council's Strategic Planning Committee on Thursday 14 April regarding **PA21/00038** Gillyflower Farm Education Centre for Horticulture, Agronomy and Cookery (including ancillary café and retail and other associated uses) 19 holiday lodges, golf reception and new access and parking arrangements.
Land at Gillyflower Farm Cott Road Lostwithiel

6. Platinum Jubilee Celebrations – to consider the applications received and the feedback from the recent meeting regarding proposed celebrations for the first three weeks in June.
7. Lostwithiel Gin Festival – to consider the application received to use the Parade on 25 June, 11am – 9pm.
8. Electrical Vehicle Charger & Electric vehicle parking facility – to consider how Lostwithiel Town Council would like to take this project forward including giving consideration to using solar panels to provide the energy.
9. Lostwithiel Defibrillators – to consider the offer from FLEET and to consider approving the costs for 2 refurbished cabinets and 2 annual maintenance charges.
10. Edgcumbe House – to consider approval of the drafted text for the Newsletter, Council’s website & Facebook page.
11. Town Vitality funding – to note the feedback from the inaugural Town Team meeting on 22 March 2022
12. Cornwall Council Town Vitality Funding Grant Offer letter for the Sustainable Traffic & Travel Plan – to note that the Town Team would like a further month to consider the Transport Grant Offer letter and the accompanying Terms & Conditions.
13. Beating of the Bounds – to receive an update, to consider approval of commemorative Jubilee pin badges and to approve other ancillary expenditure e.g., hire of Lerryn minibus, pennies, bottled water, Kendal mint cake & small gifts to John Pegg & Minibus driver.
14. Biffa – to consider the request received to remove the existing container (10ft x 4ft) at the Community Centre entrance to King George V playing field with a newer, larger welfare unit (16ft x 7ft 6)

15. ROSPA play inspections – to note the annual inspections of the Council’s play equipment and play areas will take place during April 2022.

Commercial Play Areas £98.00 plus VAT per area & any additional items over 5 per play area £3.50 plus VAT per additional item

16. Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	tbc
101775	Cheque destroyed	Replaced by 101778	£0.00
101776	SLCC	Clerk’s annual membership	£270.00
101777	Zurich Insurance	Annual insurance premium.	£4,687.64
101778	Lostwithiel Business Group	Lost in Bloom donation	£200.00
101779	Clarity Copiers Ltd	Copy charges	£47.77
101780	DCS Pest Control (Cornwall) Ltd	King George V pest control	£60.00
101781	Claire Doyle	Stamps	£18.12
101782	EDF	electric	£186.25
101783	Sandra Harris	Stamps, diary, hazard tape, punched pockets, rubber bands & laminating pouches	£94.86
101784	K Hill & Partners Ltd	Leylandii felling	£432.00
101785	Restormel Property Services	Removal loose hanging slate	£48.00

		above door	
101786	Lostwithiel Community Centre	February room hire	£91.00
101787	Penhaligons	Library newspapers March 2020	£14.80
101788	Phoneta	Lone worker service	£12.00
101789	Karen Ross	Admin flu jab	£9.55
101790	WesternWeb	Conference microphone, email service issue & install wireless access at library	£209.99
101791-92 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,437.52
101793	Cornwall Council	Rates	£12,227.92
		Total	£22,047.42

17. Councillor Co-option – to receive the written applications for the office of Town Councillor vacancies and to consider co-opting to fill the vacancies.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Closed session

18. Second Island – to note the correspondence circulated.
19. Cornwall Council Town Vitality funding grant offer – to consider the advice obtained from the Council’s solicitor.
20. Council Audit assertions 2021 – to receive an update.
21. Staffing Committee – to consider the following Committee recommendations: -
 - a) Payment of the now overdue additional pension contributions of £1,800 (£900 per annum) noting that the Staffing Committee is requesting a full breakdown to explain how the figure is calculated and where Lostwithiel’s additional contribution sits with other Town & Parish Councils.
 - b) A cash payment in lieu of TOIL to the Town clerk for 106.25 hours.

S Harris

Mrs S Harris
Town Clerk
30 March 2022