



**Lostwithiel Town Council
Heritage Buildings Committee Meeting
Tuesday 18 January 2022**

Meeting Minutes

A meeting of the Town Council's Heritage Buildings Committee was held in Lostwithiel Library on Tuesday 18 January 2022.

Committee Members present

Committee Chairman Councillor Jarrett,
Committee Vice Chairman Councillor Wisdom,
Councillor Guy, John Scott.

HBC032/21 Apologies of Absence

Apologies of Absence were received and accepted from the following Committee Members – Councillor Anders, Christine Walton, Michelle Nineham & Caroline Yates.

HBC033/21 Declarations of Interest

None.

HBC034/21 Public Participation

None.

HBC035/21 Minutes 14 December 2021

It was **resolved** that the minutes of the Committee Meeting held on 14 December 2022 are accepted, approved and signed by Committee Chairman Councillor Mrs Jarrett.

HBC036/21 Town Team Terms of Reference

It was **resolved** to amend the Terms of Reference under the section heading Review of Terms of Reference to read: -

These Terms of reference will be reviewed annually in May by the Town Team and more frequently if considered appropriate.

HBC037/21 Cornwall Council Town Vitality Funding Grant Offer for the Sustainable Traffic & Travel Plan

No reservations were expressed by Committee Members and it was **resolved** to ask full Council to consider both the Offer letter and the accompanying Terms and Conditions.

HBC038/21 Exterior Repairs & Maintenance

The indication of costs provided by Scott & Co were noted by Committee Members.

HBC039/21 Letters to landowners to explore the potential for car parking

It was **resolved** to recommend the approval of the letters as drafted.

HBC040/21 Items for next agenda

None.

The meeting closed at 8.55pm.

Committee Chair

Date