



Lostwithiel Town Council Meeting Tuesday 01 February 2022

Joshua Harmon Tri Service Officer for Lostwithiel

Not present

Cornwall Councillor Report

Cornwall Councillor Colin Martin advised that currently he has not seen the detail of Cornwall Council's draft budget but he is aware that around 410 key worker posts are going to be lost and some redundancy notices have already been issued. CC Martin further advised that he has a meeting with Planning when he will highlight both Gillyflower & St Bartholomew's Meadow.

Meeting Minutes

A meeting of the Town Council was held in the Community Centre on Tuesday 1 February 2022.

Councillors Present

Mayor Ross, Deputy Mayor Henderson
Councillor Anders, Councillor Barrass
Councillor Guiterman, Councillor Guy
Councillor Henderson, Councillor Jarrett
Councillor Kent, Councillor Stevens
Councillor Rawlings, Councillor Saundry
Councillor Townsend, Councillor Wisdom

In attendance

3 members of the public were in attendance.

Town Clerk Mrs Harris was in attendance.

Cornwall Councillor Colin Martin left the meeting to attend another Council Meeting at St Winnow.

261/21 Apologies of Absence.

None.

262/21 Declarations of Interest

Deputy Mayor Henderson declared an interest in Agenda Item 7, Lostwithiel Bowling Club.

263/21 Public Participation

The Council was addressed regarding planning applications PA21/12158 & PA22/00215.

264/ 21 Meeting Minutes 25 January 2022

It was **resolved** that the minutes of the Extraordinary Town Council Meeting held on 25 January 2022 are accepted, approved and duly signed by Mayor Ross.

Votes – 12 votes in favour, 2 abstentions.

265/21 Heritage Buildings Committee 14 December 2021

It was **resolved** to adopt the Heritage Buildings Committee Minutes dated 14 December 2021

Votes – 14 in favour.

266/21 Planning applications

a)

PA21/12158

Caprice Cottage Parade Square
Lostwithiel

Change of use of two-bedroom dwelling to a ground floor restaurant and flat above.

It was **resolved** to support this application with the provisos that the applicant provides further information regarding recycling, opening hours, odour mitigation and a noise assessment. The Town Council also wishes to ask the Cornwall Council's HEP department is consulted regarding this application and asked to confirm that the proposal is with their guidance.

Votes – 8 in favour, 5 against.

PA21/12464

6 Monmouth Lane Lostwithiel
Removal of chimney and replacement of rear window with patio doors.

It was **resolved** to support this application with the proviso that Cornwall Council's HEP department is consulted regarding this application and asked to confirm that the proposal is consistent with their guidance

Votes –14 votes in favour.

PA21/12682

2A Quay Street Lostwithiel
Renewing pitched roof covering.
Installation of three conservation roof lights and three roof lights.

It was **resolved** to support this application with the proviso that Cornwall Council's HEP department is consulted regarding this application and asked to confirm that the proposal is consistent with their guidance

Votes – 14 in favour.

PA22/00215

Land adjacent to 9 Mill Hill but accessed via Cott Road Lostwithiel
Outline planning permission with all reserved matters for construction of a dwelling.

It was **resolved** not to support this application. This application is not in accordance with Cornwall Local Plan Policy 12 Part 2 as it does not protect individuals and property from overlooking and unreasonable loss of privacy and overshadowing and overbearing impacts. This application is not in accordance with Lostwithiel Neighbourhood Development Plan Policy HH5 as there is no provision for this proposed three bedroomed property to have two off street parking spaces. The loss of garden for number 8 Mill Hill means that both 8 Mill Hill and this proposed property will have no amenity space. The area described as a courtyard is a very dark path with a right of way running through it. The use of this right of way will adversely impact the residents of this proposed dwelling (www.defra.gov.uk Rights of Way circular 1/09). The Town Council is of the opinion that this proposal is overdevelopment of the site and that the application has inaccuracies. Furthermore, the adjoining bank is steep and unstable.
Votes – 14 votes in favour.

PA22/00510

Land north of Higher Demesnes
Lostwithiel
Application for Outline Planning
Permission with some matters
reserved for the construction of a
farm managers dwelling (access
only)

It was **resolved** to support this application with the proviso that the new dwelling has an agricultural tie.

Votes – 14 votes in favour.

b) None.

Deputy Mayor Henderson left the meeting room.

267/21 Cornwall Council Licensing

LI20_001424

Lostwithiel Bowling Club

Application for a grant of a club certificate licence

It was **resolved** to support this application.

Votes – 13 votes in favour.

Deputy Mayor re-joined the meeting.

268/21 Cornwall Council consultation

Common sense – qualification or Home Office arbitrary mandatory requirement.

It was **resolved** to support this draft policy document together with appendices.

Votes – 11 votes in favour, 1 vote against.

269/21 Cornwall Council request for interest from towns to host 'tour series' cycling events

It was **resolved** not to offer to host the 'tour series' cycling event. It was noted that this was a lovely idea but possibly better suited to a larger town.

Votes – 13 votes in favour, 1 against.

270/21 Cornwall Council Network Area EV request

It was **resolved** to express an interest in working with other parishes to develop an EV Charger and EV parking facility in Lostwithiel.

Votes – 14 in favour.

271/21 20's plenty

It was **resolved** to support this initiative and endorse 20 miles per hour speed limits where people live, work and play. The clerk was instructed to write to Cornwall Council to confirm this endorsement.

Votes – 14 in favour.

272/21 Quiet lanes

It was **resolved** to endorse the quiet lanes initiative and ask Cornwall Council as the Local Highways Authority to designate country lanes as 'Quiet Lanes' in rural areas under the Transport Act 2000.

Votes – 14 votes in favour.

273/21 Bat Survey Edgcumbe House

It was **resolved** to note the findings of the initial report and to authorise two further emergence surveys at dusk at a maximum cost of £589.20. Votes – 13 votes in favour and 1 against.

274/21 Heritage Buildings Committee

It was **resolved** that the letters to landowners, to explore the potential for car parking, are approved as drafted and that a further land owner should be approached.

Votes – 14 Votes in favour.

275/21 Town Team Terms of Reference

It was **resolved** to endorse the revised Town Teams Terms of Reference as approved by the Heritage Buildings Committee on 18 January 2022. Votes – 14 votes in favour.

276/21 Town Team

It was formally noted, based on the Town Team Terms of Reference the revised relationship between the Town Team and Lostwithiel Town Council and that the Town Team will shortly be releasing a recruitment advert. Votes – 14 votes in favour.

277/21 Cornwall Council Town Vitality Funding Grant Offer letter for the Sustainable Traffic & Travel Plan

It was **resolved** to send the Grant Offer letter and accompanying Terms and Conditions to the Council's solicitor for checking. Votes – 14 votes in favour.

278/21 Lostwithiel Town Council Policy on Memorials & Dedications on Council owned land and assets

It was **resolved** not to agree to the request received to site a Memorial bench at Second Island. The clerk was instructed to contact the family and ask them to reconsider Quay Street or Coulson Park. Voting – 14 votes in favour.

279/21 Union Jack flag

It was **resolved** to purchase a new Union Jack flag at a cost of £148.60 plus VAT.

Votes – 13 votes in favour, 1 vote against.

280/21 Cattle Market car park tarmac

It was **resolved** to approve the works to the Cattle Market car park at a cost of £1250 plus VAT. Votes – 14 votes in favour.

281/21 Lostwithiel Town Council Gardening specification

(i) It was **resolved** to approve the gardening specification as drafted

Votes – 14 votes in favour.

(ii) It was **resolved** to agree a start date of 1 June 2022 for a 3-year contract and it was also resolved to authorise the specification being put out to tender

Votes – 14 votes in favour.

(iii) It was **resolved** to ask the current contractor if he will agree a further extension to the current contract to meet 1 June 2022.

Votes – 14 votes in favour.

282/21 Cormac Play area inspections

It was **resolved** not to approve the Cormac Service Level Agreement for the period 01 February 22- 31 January 2023.

Votes – 14 votes in favour.

283/21 Staffing Committee

It was **resolved** to appoint Councillor Rawlings, Councillor Saundry and Councillor Townsend as members of the Staffing Committee.

Votes – 14 votes in favour.

284/21 St Barts Church

It was **resolved** to allow Mrs G Parsons to borrow the Council's display boards for a Platinum Jubilee display at St Bart's Church. The clerk was instructed to highlight to Mrs Parsons that the boards are in a poor state of repair and their manufacture has been discontinued so the Council has been unable to purchase replacement clips etc. The Council would therefore wish Mrs Parsons to exercise caution when arranging the display to ensure that boards don't fall over or fall down.

285/21 Accounts & Finance

| Cheque Ref | Payee Name | | Amount Paid |
|-------------------|-------------------|-------------------------|--------------------|
| Direct Debit | Biffa | Cemetery bin collection | £50.11 |
| 101752 | Bright | Bat & nesting bird | £220.32 |

| | | | |
|--------------------------------------|-----------------------------|-------------------------------------------------------------------------|------------------|
| | Environment | survey | |
| 101753 | Cormac | Sexton services, play inspections, cleaning library & toilets. | £3,343.77 |
| 101754 | Cornwall ALC Ltd | Admin training | £36.00 |
| 101755 | Cornwall Council | Election recharge | £255.00 |
| 101756 | Dave Maclennan | Repairs to library night storage heaters | £113.47 |
| 101757 | EDF | Electric | £64.66 |
| 101758 | K Hill & Partners Ltd | Abortive tree stump visit & grass cutting | £360.00 |
| 101759 | Phoneta | Lone worker service | £12.00 |
| 101741-743 & 2 Standing Orders | Salary related expenses- | Salary related expenses- | £3,487.72 |
| | | Total | £7,943.05 |

It was **resolved** to approve the payment of cheques 101752 – 101743, plus 2 BACS payments and one direct debit.
Votes – 14 votes in favour.

The meeting finished at 9.02pm.

Chairman

Date