



Lostwithiel Town Council Meeting Tuesday 07 December 2021

Mayor Ross opened the meeting by advising the Council of the passing of former Mayor Dave Robson. Mayor Ross advised the meeting that there will be a private funeral and our thoughts are with his family at this difficult time.

Joshua Harmon Lostwithiel's new Tri Service Officer was unable to attend the meeting.

The Council received a pre-application planning presentation from BW Planning, Arco2 Architects and landowner John Stephens regarding proposed development proposals for Higher Polscoe Lostwithiel

Cornwall Councillors report

Cornwall Councillor Colin Martin reported that since the election Cornwall Council has got into financial difficulty. Currently there is a £35,000,000 overspend on adult social care. Huge cuts need to be made and this will include circa 200 staff redundancies and a further £55,000,000 needs to come out of next years budget.

Meeting Minutes

A meeting of the Town Council was held in the Community Centre on Tuesday 7 December 2021 at 7pm.

Councillors Present

Mayor Ross Deputy, Mayor Henderson,
Councillor Anders, Councillor Barrass,
Councillor Guiterman, Councillor Guy,
Councillor Henderson, Councillor Jarrett,
Councillor Kent, Councillor Micklethwaite,
Councillor Saundry, Councillor Townsend
& Councillor Wisdom.

In attendance

12 members of the public was in attendance.
Town Clerk Mrs Harris was in attendance.

209/21 Apologies of Absence

Apologies of Absence were received and accepted from the following
Councillors –
Councillor Lindley, Councillor Marshall-Stevens & Councillor Rawlings

210/21 Declarations of Interest

Councillor Anders declared a non-registerable interest in Planning
Applications PA21/10560 and PA21/10561.

Councillor Guiterman declared a non-registerable interest in
Planning Application PA21/10508

Councillor Jarrett declared a non-registerable interest in Agenda
Item 15 - the Community Centre.

Councillor Townsend declared a non-registerable interest in Agenda
Item 9 - Xmas tree.

211/21 Public Participation

Michelle Nineham addressed the Council regarding agenda item 9
regarding siting a Christmas Tree on the Parade. Michelle advised
that the bunting currently in the trees is due to be taken down on
Saturday and that the tree lights, the lights for the Christmas tree
and all associated cabling will all be kept up out of the way of any
flood water.

The Council was then addressed by Members of the Public regarding agenda item 13 the reply from South West Water in response to the Council's enquiry processed in accordance with Environmental Information Regulations (2004).

212/21 Meeting Minutes 23 November 2021

It was **resolved** that the minutes of the Extraordinary Council Meeting held on 23 November 2021 are accepted, approved and duly signed by Mayor Ross.

Votes – 6 votes in favour, 4 abstentions.

Councillor Saundry left the meeting room.

213/21 Staffing Committee Minutes 27 April 2021

It was **resolved** to adopt the Staffing Committee minutes dated 27 April 2021.

Votes – 12 votes in favour.

214/21 Heritage Buildings Committee minutes dated 23 March 2021 & 26 October 2021

It was **resolved** to adopt the Heritage Buildings Committee minutes dated 23 March 2021 & 26 October 2021

Votes – 12 votes in favour.

215/21 Requests from the Heritage Buildings Committee meeting held on 16 November

a) It was **resolved** to agree to the request from the HBC to draft formal letters to the owner of the Lostwithiel Industrial Estate and Network Rail/GWR to explore the potential for using some of their land for car parking.

Votes – 12 votes in favour.

b) It was **resolved** to authorise the following list of immediate repairs to the Council's Listed Buildings and to appoint Scott & Co to

oversee all works. (Funding to be drawn from the earmarked Edgcumbe House repairs and maintenance reserves)

Edgcumbe & Taprell House (reference numbers taken from Jan 2020 Condition report)

3.5 Both chimneys

4.2 Main roof slopes

4.3 Lead sheet valleys

4.9 Slipped slates

4.10 Moss & vegetation in lead valleys

5.1 Splashback to downpipe outlet

5.2 Gulley adjustment to remove the need for the concrete gully

5.4 Vegetation removal

6.3 Removal of corroded metal fixings

9.9 Water penetration around the chimney

9.11 Water penetration from chimney or valley gutters

10.1 Water penetration causing damp staining in rooms 201 & 203

10.2 Landing west wall evidence of leak through the roof coverings

15.3 - 15.7 Do vents need to be made?

Guildhall

3.2 Slipped slate

3.12 Eastern hanging slates poorly fixed

4.2 Blocked hopper heads

4.3 & 4.4 Clear leaves & vegetation

10.1 Leaking downpipe and hopper head causing plaster damage

10.5 Asbestos check of Museum

16.1 Works as necessary to all electrics in the building to make safe for use

And to include, in order that the Guildhall can open as soon as possible, the top coat of plaster to the Guildhall stairwell and Museum office where required and the whole area is painted.
Votes – 12 votes in favour.

Councillor Saundry re-joined the meeting.

216/21 Planning applications

a) **PA21/07957**

17 Victoria Lostwithiel

Construction of a new single storey outbuilding at the front of the property

It was **resolved** in accordance with Standing Order to 3f to allow CC Martin to address the meeting.

It was **resolved** to ask the Planning Officer assigned to this application to consult with HEP to give reassurance that this proposal is in keeping with existing architecture in the area. The Town Council is prepared to support the application if the response received from HEP is favourable.

Votes – 13 votes in favour.

Councillor Guiterman having previously declared a non-registerable interest left the meeting room.

PA21/10508

Land North East of 9 Mill Hill,
Mill Hill Lostwithiel

Application for outline planning permission with all matters reserved for the construction of a dwelling.

It was **resolved** not to support this application. The application is not in accordance with Cornwall Local Plan Policy 12 Part 2 as it does not protect individuals and property from overlooking and unreasonable loss of privacy and overshadowing and overbearing impacts. The

application is not in accordance with Lostwithiel Neighbourhood Development Plan Policy HH5 as there is no provision for this proposed three bedroomed property to have two-off street parking spaces. The loss of garden for number 8 Mill Hill means that both 8 Mill Hill and this proposed property will have no amenity space. The area described as a courtyard is a very dark path with a right of way running through it. The use of this right of way will adversely impact the residents of this proposed dwelling. (www.defra.gov.uk) Rights of Way circular 1/09) The adjoining bank is steep and unstable.

Votes – 12 votes in favour.

Councillor Guiterman re-joined the meeting.

Councillor Anders addressed the meeting and then having previously declared a non-registerable interest left the meeting room.

PA21/10560

10 Fore Street Lostwithiel
Retrospective application for installation of new kitchen cowl and ventilation/odour system to replace the vent subject of the original enforcement

It was **resolved** not to support this application. The Council considers that the proposal is not in accordance with National Planning Policy Framework 170e) & 180a). Cornwall Local Plan Policy 12,13 &16.1 and Lostwithiel Neighbourhood Plan Policy EH2.

Votes – 12 votes in favour.

PA21/10561

10 Fore Street Lostwithiel
Listed Building Consent for retrospective application for installation of new kitchen cowl and ventilation/odour system to replace the vent subject of the original enforcement notice EN20/01261

It was **resolved** not to support this application. The Council considers that the proposal is not in accordance with National Planning Policy Framework 170e) & 180a). Cornwall Local Plan Policy 12,13 &16.1 and Lostwithiel Neighbourhood Plan Policy EH2.

The Lostwithiel Neighbourhood Development Plan promotes & protects the Heritage of Lostwithiel and this property is sited within the LNP Character Zone 1 'The core of the Medieval Town.'

Votes – 12 votes in favour.

Councillor Anders re-joined the meeting.

PA21/10826

Duchy of Cornwall Nursery
Construction of extension which will link the existing shop and café including a new orangery, new mezzanine for office space and the re-location and increased provision of customer toilets.

It was **resolved** to support this application; however, the Council wishes it noted that it has concerns that this proposed expansion will further increase in traffic and take away more trade from our town centre.

Votes – 12 in favour, 1 abstention.

PA21/11788

Chy An Rudhak Tanhouse Road
Lostwithiel
Works to trees in a Conservation Area, namely fell one ash (T1).
Crown lift two Oak Trees (T2 & T3), one Sweet Chestnut (T4), one Willow (T5) and one fruit tree (T6)
As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for Lostwithiel Town Council to submit

any comments to the local planning authority.

The works to the trees was noted by Council. It was **resolved** to make the observation that a significant number of trees have been removed from this property.

Votes – 10 in favour, 1 against and 2 abstentions.

b) None

217/21 The Parade Lostwithiel

Councillor Townsend left the meeting room.

- a) The clerk advised the meeting that no majority decision was received from Councillors via email. The clerk also read an email from a Member of the Public.

Councillor Saundry left the meeting.

It was **resolved** to agree that Lostwithiel Rotary can erect a Christmas tree on the Parade to be covered by Lostwithiel Rotary's insurance.

Mayor Ross requested a recorded vote.

Councillors in favour – Deputy Mayor Henderson Councillor Anders, Councillor Barrass, Councillor Guiterman, Councillor Guy, Councillor Henderson, Councillor Jarrett, Councillor Kent, Councillor Micklethwaite and Councillor Wisdom.

Councillors against – Mayor Ross.

Councillor Townsend re-joined the meeting.

It was **resolved** in accordance with Standing Order to 3f to allow a Member of Public to address the meeting.

- b) It was **resolved** to delegate to the Town Clerk the authority to agree all requests for use of the Parade that are made in accordance with the Council's Policy.

Votes – 12 votes in favour.

Councillor Saundry re-joined the meeting.

- c) It was **resolved** to ask Lovely Projects to remove the flags/bunting from the trees and to agree to allow Lovely Projects to leave the lights in the trees but to make arrangements for them to be placed higher up in the trees.

Votes –8 votes in favour, 3 against and 2 abstentions.

218/21 Covid 19 risk assessments

It was **resolved** to accept the revised risk assessments for Lostwithiel Library and the Public toilet as drafted.

Votes – 13 votes in favour.

219/21 Cornwall Council Planning & Sustainable Development Consultation on Planning Application Validation List

It was **resolved** not to comment in detail this consultation due to lack of sufficient knowledge of Council Members to do so. However, the Council does have reservations regarding sewage and considers foul sewage assessment only for the number of houses and floor space quoted is very high and Lostwithiel Town Council considers that South West Water should be a statutory consultee on any developments over 2 houses.

Votes – 13 votes in favour.

220/21 Cornwall Council's Cornwall Fire & Rescue Service Community Risk Management Plan

It was **resolved** not to respond to this Fire & Rescue Service Community Risk Management plan as a Council and that Councillors will respond individually.

221/21 South West Water Finance & Regulatory

It was **resolved** to respond to South West Water to thank them for their response and to accept their offer to send a representative to a future Council Meeting after 04-February. The clerk was also

instructed to ask if SW Water would agree to the response received being published on the Town Council's website.

Votes – 13 votes in favour.

222/21 Cormac

It was **resolved** to accept the price received of £3,230 plus VAT to erect 20 metres of timber post and rail fencing at Shire Hall Moor if Cormac can undertake the works by mid-January. If Cormac are unable to undertake the works by the date specified the clerk is instructed to obtain alternative quotations to those provided and to instruct works as soon as possible.

Votes – 13 votes in favour.

Councillor Jarrett left the meeting room.

223/21 Lostwithiel Community Centre

It was **resolved** to contribute £5,000 to the provision of a new boiler for the Community Centre. The power used to make this donation being LGA1976 s19 & the funds to be drawn from the Council's grant budget and general reserves.

Votes – 7 votes in favour, 4 against.

Councillor Jarrett re-joined the meeting.

224/21 Lostwithiel Town Council Grounds Maintenance Working Party

This item was deferred until the January Council meeting.

225/21 Allotments

a) It was **resolved** to authorise the purchase and placement by a contractor of non-plastic membrane or geotextile membrane on plots yet to be allotted to suppress weed growth.

Votes – 12 votes in favour.

b) This item was deferred until the January Council meeting.

c) This item was deferred until the January Council meeting.

d) This item was deferred until the January Council meeting.

226/21 Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£57.00
101713	Royal British Legion	Remembrance Wreath	£150.00
101714	Clarity Copiers Ltd	Copy charges	£65.37
101715	Cormac	Sexton services, cleaning library & toilets.	£1,395.04
101716	C Doyle	Mileage & stamps	£67.39
101717	EDF	Electric car park	£199.73
101718	EDF	Electric	£196.43
101719	S Harris	Cut out numbers & Land Registry enquiries	£40.00
101720	Lostwithiel Community Centre	Room hire	£91.00
DD	Logmein	GoToWebinar virtual meeting service	£66.00
101721	Max Shand	New office laptop	£588.97
101722	SW Water	Edgcumbe House water	£38.86
101723-725 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,487.72
101726	St Bartholomews Church	Church Christmas tree	£15.00

101727	Lostwithiel Community Centre	November room hire	£182.00
--------	------------------------------------	-----------------------	---------

It was **resolved** to pay the cheques numbered 101713 – 101727, plus 1 Direct Debit and 2 BACS payments.

Votes - 13 votes in favour.

The meeting closed at 9.55pm.

Chairman

Date