



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 11 January 2022
at
Lostwithiel Community Centre at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – The Council requests that everyone attending Council meetings wears a facemask unless medically

exempt or addressing the meeting and observes that the seating has been set out to allow for social distancing. The Council will restrict access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing clerk@lostwithieltowncouncil.gov.uk or if you are a member of a group you may wish to consider appointing a spokesperson.

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Council Meeting held on 07 December 2021 having previously been circulated and taken as read.
5. To receive and adopt the Staffing Committee minutes dated 10 November 2021 having previously been circulated and taken as read.
6. To receive and adopt the Heritage Buildings Committee minutes dated 16 November 2021 having previously been circulated and taken as read.

7. Planning applications-

- a) To consider planning applications

PA21/10850	31 Grenville Road Lostwithiel Application for works to a tree within a TPO area – removal of poplar tree
PA21/11609	15 Grenville Road Lostwithiel Replacement of garden shed with greenhouse/home office
PA21/11846	4 Castle View Lostwithiel Single storey flat roof wrap around extension to side and rear with terrace and associated landscaping to front driveway
PA21/12644	Land to the NW of Edgcumbe Road and SW of Scratons Lane Lostwithiel To cut to ground level two clusters of trees located within a conservation area in order to

reduce the loading on the highway embankment and reduce the risk of further land slips.

- b) To consider any planning applications received since the publication of the agenda.
- c) To note decisions made by Lostwithiel Town Council in accordance with the Council's Local Council Planning Protocol Policy.

8. Allotments – to agree the following: -

- a) To agree to appoint a contractor to provide suitable communal store for equipment (to be left in the store at the owner's risk)
- b) To agree to appointing a contractor to arrange the provision of water collection facilities at the top and bottom on New Field
- c) To sanction the clerk to proceed in accordance with National Allotment Society guidelines for non-payment of rent by new allotment tenants on New Field.

9. Lostwithiel Town Council Grounds Maintenance Working Party – to consider the report and recommendations from the working party and to decide how this will impact on 2022/23 budget calculations

10. Lostwithiel Town Council 2022-2023 Budget - to further consider the draft 2022-2023 budget in the context of the Council Reserves Policy and the list of Earmarked and General reserves and to approve the budget, the required precept and to decide if Council wishes to use the tapering Council Tax Support Grant to offset the precept.

11. Lostwithiel Town Council 2022-2023 Precept – to resolve to instruct the Proper Officer to submit the precept demand as agreed under agenda item 11 to Cornwall Council.

12. Housing in Cornwall – to consider the following motion submitted to the Council for consideration by a Lostwithiel resident

This Council recognises that a housing crisis exists in Cornwall and calls upon the government to:

- a) Finally end the loophole that permits owners of second homes and holiday lets to avoid paying both Council tax and Business rates;
- b) Allow Cornwall Council to charge a levy for second homes and holiday lets in Cornwall and ringfence the money for the provision of social/council housing in Cornwall
- c) End the right to buy scheme
- d) Change the planning regulations to require a change of use application for properties to be used as second homes and holiday lets rather than residential use;
- e) Introduce regulation of properties used for holiday lets which permits local authorities to set limits on percentage of properties available for let;
- f) Introduce safeguards for renters so they cannot be evicted at only 2 months' notice for no good reason and ensure they are offered secure and humane tenancy agreements.

And calls upon Cornwall Council to:

- i) Enforce covenants on ex council houses that prohibit the use of the property for anything other than the residential use of local people that they were designed and built for with public money.
- ii) Change the definition of affordable, so that local people on their local wages can live in security in Cornwall.
- iii) Prioritise the urgent provision of council housing in Cornwall

13. Cornwall Council consultation – Cornwall Council Hackney Carriage (Taxi), Private Hire Vehicle, Operator & Driver Licensing Statement of Practices, Procedures & Policy. The draft policy document together with the appendices are available via the link below: -

<https://www.cornwall.gov.uk/business-trading-and-licences/licences-and-street-trading/licenses-for-taxi-s-and-private-hire/public-consultation/>

(Closing date for comments - 07/02/22)

14. Union Jack flag – to consider the price provided to supply a new Union Jack flag.
15. Staffing Committee – to consider increasing the membership of the Committee from 4 to 6 Councillors leaving the Committee quorum at 3.
16. Lostwithiel Town Council Policy on Memorials & Dedications on Council owned land and assets - to give further consideration to an application first considered by Council on 05 October. The family's wish being to locate the Memorial bench at Second Island.
17. Memorial Service for the late Dave Robson on Saturday 22 January 11am – to discuss Council representation.
18. Cattle Market car park – to consider payment of invoices dated 25 December 2020 & 25 December 2021 totalling £2,418.52 plus VAT.
19. Accounts & Finance
 - a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£50.11
101728	Bonhams	Valuation	£180.00
101729	T Clarke South West	Intruder alarm monitor &	£220.32

		maintenance	
101730	Cormac	Sexton services, play inspections, cleaning library & toilets.	£2,940.47
101731	Cornwall ALC Ltd	Admin Minutes & agendas training & 2 Cllrs planning training	£150.00
101732	Cornwall Council	Cattle Market car park rent (2 years)	£2,418.52
101733	DCS Pest Control (Cornwall) Ltd	Pest control King George V	£60.00
101734	EDF	Electric	£125.53
101735	K Hill & Partners Ltd	Grass cutting	£504.00
DD	Logmein	GoToWebinar virtual meeting service	£66.00
101736	Palace Printers	Mayors Christmas cards	£35.00
101737	Phoneta	Lone worker service	£12.00
101738	Lostwithiel Rotary	Defibrillator batteries	£140.00
101739	SW Water	Public toilet water & sewage charges	£320.39
101740	BTE Services Ltd	Sanitary disposal unit	£129.17
101741-743 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,435.72
101744	Cornwall Council	Mid Cornwall People's Climate Festival	£100.00

101745	NSALG	Annual membership	£66.00
		Total	£10,953.23

Under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Closed session

20. Staffing Committee – to agree the following: -

- a) To consider (dependant on the recommendations made by the Grounds Maintenance Working Party under agenda item 10) if the Council wishes to appoint an Environmental & Grounds Maintenance Operative (14 hours per week)

21. Second Island – to consider correspondence circulated.

22. Council Audit assertions 2021 – to receive an update.

S Harris

Mrs S Harris

Town Clerk

05 January 2022