



Lostwithiel Town Council Meeting Tuesday 02 November 2021

Joshua Harmon new Tri Service Officer for Lostwithiel

Joshua Harmon sent his apologies.

Cornwall Councillor Report

Councillor Colin Martin sent his apologies.

Meeting Minutes

A meeting of the Town Council was held in the Community Centre on Tuesday 2 November 2021 at 7pm.

Councillors Present

Mayor Ross, Deputy Mayor Henderson,
Councillor Anders, Councillor Guiterman,
Councillor Guy, Councillor Henderson,
Councillor Jarrett, Councillor Kent
Councillor Marshall-Stevens, Councillor Rawlings,
Councillor Townsend & Councillor Wisdom.

In attendance

6 members of the public were in attendance

Town Clerk Mrs Harris & Administrative Assistant Mrs Doyle were in attendance.

175/21 Apologies of Absence

Apologies of Absence were sent and accepted from the following Councillors –

Councillor Barrass, Councillor Lindley, Councillor Micklethwaite & Councillor Saundry.

176/21 Declarations of Interest

Deputy Mayor Henderson, Councillor Guiterman and Councillor Townsend declared a non-registerable interest in Planning Application PA21/05899 29 Summers Street Lostwithiel.

Councillor Henderson declared an interest in Agenda Item 11 – Remembrance Sunday 2021 payment for wreath.

Councillor Jarrett declared an interest in Agenda Item 13 – Lostwithiel Community Centre Grant Application.

177/21 Public Participation

Two members of the public address the Council regarding Planning Application PA21/08626 Land south west of Millham Farm.

Councillor Jarrett left the meeting.

One member of the public addressed the Council regarding Agenda Item 13 – Lostwithiel Community Centre Grant Application.

Councillor Jarrett re-joined the meeting.

178/21 Meeting Minutes 5 October 2021

It was **resolved** that the minutes of the meeting held on 05 October 2021 are accepted, approved and duly signed by Mayor Ross.

Votes – 12 votes in favour.

179/21 Planning applications-

- a) To consider planning applications

Councillor Guiterman addressed the meeting and then Deputy Mayor Henderson, Councillor Guiterman and Councillor Townsend left the meeting room.

PA21/05899

29 Summers Street Lostwithiel
Variations to current dwelling

It was **resolved** not to support this application. The Town Council maintained all previous objections to this planning application. The Council considers the proposal overbearing and out of keeping with the Conservation area. Furthermore, in the Council's opinion, the proposal is not in accordance with National Planning Policy Framework paragraphs 185c), 189, 190, 192, 193, 194, 200 & 201. Cornwall Local Plan Policies 12 & 24 and Lostwithiel Neighbourhood Development Plan policies HH2a & HH4bi) & ii).

Votes – 12 votes in favour.

Deputy Mayor Henderson, Councillor Guiterman and Councillor Townsend re-joined the meeting.

PA21/08082

4 The Towerhouse Albert Terrace
Lostwithiel
Listed Building Consent to change
existing guttering and 4 downstairs
windows

It was **resolved** to support this application.

Votes – 12 votes in favour.

PA21/08626

Land South West of Millham Farm
Lostwithiel
Siting of a small office

It was **resolved** to support this application.

Votes – 7 votes in favour, 2 votes against and 3 abstentions.

PA21/08866

1 Old Grammar School Court
Lostwithiel
Listed Building Consent for
replacement windows and doors

It was **resolved** to support this application.

Votes – 12 votes in favour.

PA21/08898

Atticus and Willow Quay Street,
Lostwithiel
Listed Building Consent for
replacement guttering, localised re-
pointing, joinery repairs and
isolated slate repairs.

It was **resolved** to support this application.

Votes – 12 votes in favour.

PA21/09548

Trystan 9 Knights Court Lostwithiel
Addition of bespoke garden room
and associated raised terrace and
steps

It was **resolved** to support this application.

Votes – 11 votes in favour and 1 abstention.

PA21/09687

Byways 15 Bodmin Hill Lostwithiel
Works to trees under a Tree
Preservation Order, namely. To
raise the crown to a height of 5m
and reduce the crown back from
current radius of 12m to 9m
(removal of approx. 3m radius)

It was **resolved** to support the recommendations of the Tree Officer.

Votes – 12 votes in favour.

PA21/10323

31 Grenville Road Lostwithiel
Works to trees namely: - Beech
tree, removal of dead limb,
completely dead with blown bark

and fungus along limb – subject to a tree Preservation order (TPO).

It was **resolved** to support the recommendations of the Tree Officer.
Votes – 12 votes in favour.

b) None.

180/21 Cornwall Council – Let’s Talk Homes Housing Strategy Survey

It was **resolved** to submit all comments made by Councillors. With the questions where Councillors were asked to rank the importance of various challenges, it was agreed to take an average ranking of each challenge and submit the average ranking number to Cornwall Council.

Votes – 11 votes in favour and 1 abstention.

181/21 Cornwall Council – Consultation regarding licensed vehicles in Cornwall

It was **resolved** to agree the following answers -

Q1. Lostwithiel

Q2. Restormel

Q3. No

Q4. No

Q5. No

Q6. No

Q7. No particular view

Q8. No particular view

Q9. No

Q10. N.A.

Q11. No

Q12. N.A.

Votes – 12 votes in favour.

182/21 Cornwall Council Emergency Management Team for Wadebridge Flood Plan

It was **resolved** to let Cornwall Council's Emergency Management Team for Wadebridge Town Council use Lostwithiel Town Council's Flood Plan as a template for their Flood Plan and to allow, if requested, Mayor Ross & available Flood Wardens to meet with Wadebridge Town Council to discuss set up.

Votes – 12 in favour.

183/21 People's Climate Festival for Mid-Cornwall

It was **resolved** to provide funding of £100 for the People's Climate Festival for Mid-Cornwall.

Voting – 7 votes in favour, 5 against

184/21 Lostwithiel Town Council Heritage Buildings Committee

It was **resolved** to authorise the submission of the outline Town Vitality Fund responses to Cornwall Council as drafted.

Votes – 12 votes in favour.

185/21 Remembrance Sunday 2021

The Town Council discussed reinstating arrangements as pre-covid. It was suggested that the veterans should leave the church first this year.

Councillor Henderson left the meeting.

It was **resolved** to approve a cheque for £150 for the Royal British Legion Town Council's Wreath.

Voting – 9 votes in favour and 2 abstentions.

Councillor Henderson re-joined the meeting.

186/21 Remembrance Sunday 2021

It was **resolved** to approve the request received from 169 (St Blazey) Sqn RAF Air Cadets to join Lostwithiel's Remembrance commemorations.

Voting – 11 votes in favour and 1 abstention.

Councillor Jarrett left the meeting.

187/21 Lostwithiel Community Centre

A motion to support the grant application was defeated.

Votes – 2 votes in favour, 9 votes against.

It was **resolved** not to support the grant at this time, but to ask for more information from the Community Centre. It was **resolved** to

- a) ask the Community Centre to look at alternatives to gas for the boiler and to provide more detail on the boiler replacement quotations provided,
- b) to provide more information on the charging structure of the Community Centre to get a better understanding of why not all community groups can afford the community centre.
- c) the Town Council is happy to look at partial support of a new electric boiler system (at the next meeting of the Town Council) if the information can be provided by the Community Centre in advance of the meeting in writing to the Council Meeting to allow sufficient time for the information to be circulated.

Votes – 12 votes in favour.

Councillor Jarrett re-joined the meeting.

188/21 Pill Walk potholes

It was **resolved** not to approve the siting of 5mph signs on Pill Walk.

Votes- 6 votes in favour, 3 against and 2 abstentions.

It was **resolved** to ask South West Water to look into the cost of repairing the path at Pill Walk on more than a temporary repair basis and to discuss exploring the option of a joint venture to repair the

path with a better surface to include the installation of 'sleeping policemen'. Votes – 8 votes in favour, 1 vote against and 2 abstentions.

189/21 Station parking

It was **resolved** to write to Cornwall Council on behalf of the resident.

Voting – 12 votes in favour.

190/21 Parade Beech tree stump grinding

It was **resolved** to approve the cost of £625 plus VAT to grind the stump to below ground level and remove arisings.

Votes – 8 votes in favour, 2 votes against and 2 abstentions.

191/21 Parade Tree Management Plan

This item was deferred to the December Town Council meeting.

192/21 Forest for Cornwall Landmark Tree Project

It was **resolved** to purchase a protective cage for the sapling for the cost of up to £250.00. It was further **resolved** that Councillor Rawlings would dig the hole and Councillor Guiterman would oversee the planting.

Votes – 12 votes in favour.

193/21 Parade

It was **resolved** to allow a pop-up Christmas table top sale on 06 November to fund raise for Guide Dogs. It was **resolved** not to charge the Guide Dogs charity for the hire of the Parade.

Voting – 11 votes in favour, 1 vote against.

In accordance with Standing Order 1a) Mayor Ross changed the order that the agenda items were to be considered.

194/21 Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£45.60
101701	Cormac	Sexton services, cleaning library & toilets and toilet door visit	£8,418.54
101702	EDF	Electric	£198.50
101703	S Harris	Exterior paint, stain stop & mileage	£82.28
101704	K Hill & Partners Ltd	Removal allotment ash trees, Parade beech tree, Second Island brambles & grass cutting	£7,644.00
DD	Logmein	GoToWebinar virtual meeting service	£66.00
101705	Phoneta	Lone worker	£12.00
101706	RoSPA	Staff training x 2	£1,119.00
101707-709 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,435.72
101710	Tozers	12 months Council Advice Service retainer from 01 July 2021	£1800.00
101711	WesternWeb Ltd	Councillor email service until 29/10/22	£180.00
101712	A Sanchez	Grave levelling	£98.00

		Total	£23,099.64
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It was **resolved** to pay the cheques numbered 101701 – 101712, plus 2 Direct Debits and 2 BACS payments.

Votes - 12 votes in favour.

195/21 Council quarterly budget report

It was **resolved** to approve the quarterly report as drafted.

Votes - 12 votes in favour.

196/21 Lostwithiel Town Council Budget 2022-23

The Town Clerk advised on the first draft of the budget.

It was **resolved** to accept expenditure on the budget, but that the precept is to be set circa £235,500.00 in line with last year's 2022/2023 projection and the additional funds £44,800 is to be taken from the Town Councils general reserves.

Voting – 12 votes in favour.

The meeting closed at 9.30pm.

Chairman

Date