

**MINUTES OF A MEETING OF**  
**LOSTWITHIEL TOWN COUNCIL**  
**HELD IN THE GUILDHALL AT 7P.M.**  
**TUESDAY 7<sup>TH</sup> JUNE 2011**

**PRESENT** The Worshipful The Mayor Cllr. C.D. Robson. The Deputy Mayor Cllr. Mrs. G.M. Parsons. Councillors D.A. Abbiss, Mrs. P. Jarrett, C.L. Jewels, V.A. May, Hon. Burgess A.W. Nicholls, D.L. Parsons, Hon. Burgess R.H.T. Peareth, M. Stead, P. Sweet, R. Warwick, Mrs. S.M. Wilkinson

**IN ATTENDANCE** The Town Clerk Mrs. L. Austen. Cornwall Councillor G. Shakerley

**PRAYERS** The Council was led in prayer by Hon. Burgess Cllr. A.W. Nicholls

**APOLOGIES** were received and accepted from Hon. Burgess Cllr. M. Jones, Cllr. J.H. Pegg and Mayor's Chaplain Rev. M. Turner.

**DECLARATIONS OF INTEREST**

The Worshipful The Mayor    Agenda item 16  
Cllr. V.A. May                      Agenda item 16

*The meeting was suspended to take questions from the public.*

Q.     The picnic area by the bridge where recent work has been carried out has left a very steep incline. Is anything going to be done about it?

A.     The work is not yet complete and the situation will improve.

**POLICE REPORT**

There were 9 reported crimes during May of which 4 have been detected.

*The meeting was reconvened.*

**CORNWALL COUNCILLOR'S REPORT**

Cllr. Shakerley gave a comprehensive report including

- Cabinet reorganisation. There will now be 4 Cabinet support members
- Payment Cards. There was an article in the press recently about Cornwall Council inappropriately using a Credit Card. This is incorrect. The Council does have a Payment Card and there has been a thorough investigation which has shown that there has been no inappropriate usage.
- Cornwall Floods. There was a recent visit to Lostwithiel by members of the Cabinet Office. Cornwall is to be used as an example of best practice.
- Waste. Weekly black bag collections will continue.

## **ENVIRONMENT AGENCY – FLOOD PLAN**

A presentation was given by Andrew Houghton and Martin Clemo of the Environment Agency and Martin Eddy of Cornwall Council giving an overview of the current situation. There is funding available to help affected households but the scheme only runs until March 2012. There is a Flood Fair and exhibition being held jointly by the Environment Agency, Cornwall Council and the National Flood Forum at St. Austell Rugby Club on Thursday 23<sup>rd</sup> June and is open between 2.30p.m. and 7.30p.m.

*The meeting was suspended to enable members of the public to ask questions and was then reconvened.*

The Mayor thanked the team for their helpful presentation.

**70/11 The Minutes of the Meeting held on 3<sup>rd</sup> May 2011** were approved and adopted and signed by The Mayor. Proposed Cllr Jarrett. Seconded Cllr. Stead. All in favour.

### **71/11 MATTERS ARISING**

**69/11 second item. Monthly Surgeries.** The Deputy Mayor informed the meeting that Wadebridge has recently started surgeries and found them very beneficial, particularly for people unable to attend the monthly Council meetings. It was **resolved** that surgeries should take place for a trial six month period on the third Saturday with two Councillors present. Proposed Cllr. Peareth, seconded Deputy Mayor Mrs. Parsons. All in favour. A rota will be set up and circulated.

## **COMMITTEE REPORTS**

**72/11 Planning 10<sup>th</sup> May.** The Minutes were approved and adopted and signed by The Mayor. Proposed Cllr. Peareth. Seconded Cllr. Stead. All in favour.

**73/11 Town Plan 12<sup>th</sup> May.** The Minutes were approved and adopted and signed by The Mayor. Proposed Cllr. Warwick. Seconded Cllr. Stead. All in favour.

**74/11 Lands & Parks 17<sup>th</sup> May.** The Minutes were approved and adopted and signed by The Mayor. Proposed Cllr. Jarrett. Seconded Cllr. Nicholls. All in favour.

**75/11 Flood Prevention Plan 25<sup>th</sup> May.** The Minutes were approved and adopted and signed by The Mayor. Proposed Cllr. May. Seconded Cllr. Jarrett. All in favour.

**76/11 Corporate Property 18<sup>th</sup> May.** The Minutes were approved and adopted and signed by The Mayor. Proposed Cllr. Peareth. Seconded Cllr. Nicholls. All in favour.

**77/11 MEETINGS ATTENDED ON BEHALF OF THE COUNCIL.**  
No meetings were attended.

**78/11 Annual Return.** Annual Governance Statement, Section 2 was completed and the document signed. Proposed Cllr. Jewels. Seconded Cllr. May. All in favour.  
The Mayor thanked Councillor Sweet for all his work with the accounts during the year.

**79/11 Elliott Exhibition Foundation.** It was **resolved** to make a grant of £200. Proposed Cllr. May. Seconded Cllr. Nicholls. All in favour.

**80/11 Town Clerk.** The Town Clerk has formally submitted her retirement. The position will be advertised once our Quality Status application has been accepted.

**81/11 CORRESPONDENCE**

1. Cornwall Council has advised that the current contract with Serco will expire on 31<sup>st</sup> March 2012. They will be invited to bid for the new contract which will run from 1<sup>st</sup> April 2012 for an 8 year period.
2. Jo Salter has emailed thanking the Town Council for the use of Coulson Park for the community coracle and currach boatmaking project. The event was a great success.
3. Melanie Jago has advised that she is no longer with the Cornish Guardian and saying that she had enjoyed working with the Town Council.
4. Queens Award for Voluntary Service informing that the Lostwithiel Garden Society was unsuccessful in receiving an award.

**82/11 FINANCE**

*The Deputy Mayor took the chair.*

It was proposed by Councillor Jewels and seconded by Councillor Peareth that Councillors Robson and May should remain in the room. All in favour.

The following schedule was approved for payment.

T.D. Pengelley Landscapes (fencing – retrospective)	£332.08
EDF (car park)	£78.83
C.D. Robson (refreshments)	£60.88
Duchy Timber (hardware)	£22.80
Cumbria Clock (maintenance)	£120.00
Jefferys (valuation)	£180.00
B.E. White (Accountant)	£300.00
Town Man	£158.71
E.H. Veerman (grass)	£1951.20
M. Rollings (war memorial)	£30.00
BT	£86.26
Bridge Mill (Memorial)	£1800.00
Eclipse Internet	£15.31
Clarity Copiers (photocopier)	£53.02
Simon May (reimbursement)	£50.00
Salaries as agreed	
Cash	£30.00
Walter Bailey (chippings)	£204.34

Proposed Cllr. Peareth. Seconded Cllr. Warwick. All in favour.

*The Mayor resumed the chair.*

**83/11 COUNCILLORS' QUESTIONS/COMMENTS**

- Amongst a variety of questions/comments were
- Will the picnic bench and the notice board be replaced? It has been suggested that the Business Group could make a contribution towards the cost. This will be referred to the Corporate Property Committee.

- No plants will be available from Serco this year. Cllr. Nicholls asked if someone could please water the plants at the memorial. Cllr. D. Parsons agreed to do this.
- Town Clerk informed the meeting that there had been some comments concerning whether or not the Deputy Mayor should have removed her hat in church. It was perfectly correct for her to keep it on.
- South Street granites still not replaced. Conservation Officer needs contacting again.

#### **84/11 CO-OPTION OF COUNCILLOR**

Four candidates had come forward for co-option. They were Rebecca Bettin, Rosemary Clarke, Colin Davis and John McKennall. A vote was taken by written ballot and Rebecca Bettin was co-opted onto the Council. Mrs. Bettin signed the Declaration of Acceptance of Office and was welcomed by The Mayor.

There being no other business the meeting closed at 9.40p.m.