



Lostwithiel Town Council Meeting Tuesday 05 October 2021

Mayor Ross read the following statement to the meeting regarding the removal of the Beech tree on the Parade.

On 13 September Land & Heritage inspected a Beech tree on the Parade. In the summary section of the report, it reads *'This report recommends the removal of the Beech tree on the Parade as soon as possible.'* In the Recommendations section of the report, it reads *'Removal should be undertaken as soon as possible. The tree officer will need to be notified that emergency removal is required, and this report will help with the process.'*

The Town Council office submitted a Dead & Dangerous Tree Notice form to Cornwall Council on 15 September 2021 and submitted the Land & Heritage report as part of the application.

At an Extraordinary Council Meeting on 21 September the Town Council, based on the report, authorised the felling of the tree and permission to fell the tree was granted by Cornwall Council under reference PA21/02506/PREAPP.

Cornwall Council Tree Officers visited the tree on Thursday 30 September at 7am and found no reason to change their decision. Tree felling commenced on 01 October 2021.

Cornwall Councillor Report

Cornwall Councillor Martin addressed the meeting regarding the removal of the tree on the Parade.

CC Martin advised the meeting that Cornwall Council's Planning Committee Meeting on 27 September refused planning consent for PA21/02004 Land west of 14 Victoria Lostwithiel.

He further advised that Cornwall Council has taken their Climate Emergency Development Plan a further step forward and CC Martin has contacted Coastline Housing to ask if it would not be more cost effective and better for the Environment if electric and not gas heating was installed at the Lostwithiel St Bartholomew's housing development.

Cornwall Council are starting to review their major policy documents including housing, transport & labour management plans and CC Martin recommends that everyone keeps an eye on Let's Talk Cornwall for the consultation dates.

Meeting Minutes

A meeting of the Town Council was held in the Community Centre on Tuesday 05 October 2021 at 7pm.

Councillors Present

Mayor Ross, Deputy Mayor Henderson,
Councillor Anders, Councillor Barrass,
Councillor Guiterman, Councillor Guy,
Councillor Henderson, Councillor Jarrett,
Councillor Marshall-Stevens, Councillor Micklethwaite,
Councillor Rawlings, Councillor Saundry,
Councillor Townsend & Councillor Wisdom.

In attendance

8 members of the public were in attendance
Town Clerk Mrs Harris was in attendance.

149/21 Apologies of Absence

Apologies of Absence were received and accepted from Councillor Lindley.

150/21 Declarations of Interest

Councillors Barrass declared a pecuniary interest in planning application PA21/08751.

Councillor Saundry declared a non-registerable interest in planning application PA21/08751.

Councillor Jarrett declared a non-registerable interests in agenda item 11 Lostwithiel Community Centre.

151/21 Public Participation

The Council was addressed regarding the capacity of the South West Water Sewage Treatment works at Coulson Park and asked to seek assurances from SW Water that it can meet current & future capacity requirements without regular discharges of raw sewage into the River Fowey.

The Council was also addressed regarding inaccuracies and objections to Planning Application PA21/07023

152/21 Meeting Minutes 21 September 2021

It was **resolved** that the minutes of the Council meeting held on 21 September 2021 should be amended under minute reference **145/21** as the Clerk had neglected to include that the Council approved the cost of felling the tree at £3250 plus VAT (noting that this is not in accordance with Standing Order 11.2h). Once this amendment had been made it was **resolved** that the amended minutes are accepted, approved and duly signed by Mayor Ross. Votes – 11 votes in favour.

153/21 Planning applications

a)

PA21/07023

Land North East of 9 Mill Hill,
Mill Hill, Lostwithiel

Outline application with all matters reserved.

It was **resolved** not to support this application for the following reasons: -

The application is not in accordance with Cornwall Local Plan Policy 12 Part 2 as it does not protect individuals and property from overlooking and unreasonable loss of privacy and overshadowing and overbearing impacts.

The application is not in accordance with Lostwithiel Neighbourhood Development Plan Policy HH5 as there is no provision for this proposed 3 bedroomed property to have two off-street parking spaces.

The loss of garden for number 8 Mill Hill means that both 8 Mill Hill and this proposed property will have no amenity space.

The area described as a courtyard is a very dark path with a right of way running through it. The use of this right of way will adversely impact the residents of this proposed dwelling. (www.defra.gov.uk Rights of Way circular 1/09)

The adjoining bank is steep and unstable.

Votes – 14 votes in favour.

Councillors Barrass & Saundry having previously declared interests in the following planning application left the meeting room.

PA21/08751

6 Castle Hill Lostwithiel

Works to trees in a conservation area – cut 3 x leylandii back to gutter height as shown in the

attached photo and remove Holly
Tree spur overhanging driveway

It was **resolved** to support this application.

Vote – 14 votes in favour

Councillors Barrass & Saundry re-joined the meeting.

PA21/09379

8 Lanwithan Road Lostwithiel
Non- Material Amendment in
relation to Decision PA17/09040
dated 23/11/17

It was **resolved** to support this application.

Vote – 14 votes in favour.

PA21/08219

Land at Tredinnick Lanhydrock
Enhancements to decision
PA18/07728 for the construction of
a single storey timber and glass
extension.

It was **resolved** to support this application.

Vote – 14 votes in favour

PA21/08277

8 River Fowey Retreat, Cott Road
Lostwithiel
Retention of ground floor extension
and porch

It was **resolved** to support this application.

Vote – 14 votes in favour

b) None

154/21 Queen Elizabeth II Platinum Jubilee

- a) It was **resolved** to authorise Mayor Ross to approach
Lostwithiel Rotary to ask if they would like to work with the

Lostwithiel Town Council Meeting – 05 October 2021

Town Council organising Lostwithiel's Platinum Jubilee celebrations. Vote – 14 votes in favour.

- b) It was **resolved** not to order mugs for children living in the Lostwithiel Parish. Vote – 14 votes in favour.

155/21 External Audit year end March 2021/

The receipt of the interim certificate was noted by Council.

156/21 Cornwall Council – Let's Talk Homes Housing Survey

It was **resolved** to defer this agenda item until the November Council Meeting, all members being asked to forward their individual comments for collation to the Council office by Tuesday 12 October. Vote – 14 votes in favour

157/21 Cornwall Council New Community Link Officer

It was **resolved** to note the appointment of Zoe Bernard-John as Lostwithiel's New Community Link Officer and to instruct the clerk to send an email to Zoe welcoming her to the post and an email to Tasha thanking her for all the work she has done.

Vote – 14 votes in favour

158/21 Cornwall Council – Library overdue fees waiver

It was **resolved** to waive library overdue fees for Lostwithiel library customers.

159/21 Lostwithiel Community Centre- Grant application

Councillor Jarrett having previously declared a non-registerable interest left the meeting room.

It was **resolved** to defer this agenda item to the November Council Meeting and to instruct the Clerk to ask the Community Centre the following: -

- a) Could they please obtain at least another two quotes minimum?
- b) Could they please advise why they have not investigated other sources of funding?

- c) Could they please advise if they have considered an alternative to gas?
- d) Have they considered offering lower prices to local community groups to try to attract more customers?

Vote 14 in favour

Councillor Jarrett re-joined the meeting.

160/21 Bodmin Town Council – National Planning Reform White paper

It was **resolved** to reply to Bodmin Town Council to advise that Lostwithiel Town Council has already responded to the Planning White Paper and as a Council Lostwithiel does support what Bodmin Town Council is trying to achieve.

Vote – 14 in favour

161/21 Lostwithiel Town Council Maintenance Contract

It was **resolved** to extend the remit of the working party as indicated in the report and to ask the working party to bring their revised proposals back to the December Council Meeting. Council Members were asked to forward their comments on the initial working party draft to the Council office by next Tuesday.

Vote – 14 in favour

162/21 Lostwithiel Town Council Flood Plan

- a) It was **resolved** to authorise Mayor Ross to contact and ask all existing and potential Flood Wardens to attend the Cornwall Council Flood Forum Taster Training & Refresher Training on 19 & 21 October respectively. Vote – 14 in favour
- b) It was **resolved** to authorise Mayor Ross to arrange a Flood training event shortly after the CCFF training to prepare for this Autumn/Winter. Vote – 14 in favour

163/21 Town Vitality Transport bid

It was **resolved** to refer the report received to Heritage Buildings Committee for comment. Vote – 14 in favour

164/21 Town Vitality Listed Buildings bid

It was **resolved** to refer the report received to Heritage Buildings Committee for comment. Vote – 14 in favour

165/21 Heritage Buildings Committee incorporating Town Team membership

It was **resolved** to appoint the following Members to the Committee:

-

Councillor Anders, Councillor Guy, Councillor Jarrett, Councillor Marshall-Stevens, Councillor Wisdom, Michelle Nineham, Jeff Pearce, John Scott, Dai Sweeney, Christine Walton & Caroline Yates.

Vote – 14 in favour

166/21 Pill Walk potholes

It was **resolved** to put a padlock on the gate at the end of Coulson Park and to authorise the Town Clerk to liaise with South West Water to discuss how to take forward improving the surface of Pill Walk.

Vote – 14 in favour

167/21 Parade Flood defence wall

It was **resolved** to instruct the Clerk to ask the Environment Agency due to the Council's concerns regarding flooding if they would be able to remove the vegetation from the river side of the Parade Flood defence wall by the end November. If this is not possible the Clerk is further instructed to ask the EA if they can offer any support at all or any suggestions on how to take this issue forward.

Vote – 14 in favour

168/21 Lostwithiel Town Council Policy on Memorials & Dedications

It was **resolved** to approve the application in the name of Chris Hambley as drafted.

It was **resolved** to instruct the Clerk to advise the other applicant that the Council is not permitting any further benches on the Parade. The Clerk was further instructed to offer two alternative locations the grass verge on Quay Street and if this is not acceptable Coulson Park.

Vote 13 in favour 1 against

It was further **resolved** to authorise the Clerk to administer future applications and only bring policy exceptions back to Council for consideration. Vote 14 in favour

169/21 Lostwithiel Town Council priorities

Council Members suggested the following in no particular order: - Library volunteers, allotments, Heritage buildings, designation of Shire Hall Moor as a Nature Reserve, maintenance of the Parade, Pill Walk, River Fowey River bank erosion, Tree planting programme, Tree Management plan, desilting around bridge, conservation appraisal management plan, second set of steps in King George V playing field, parking, affordable housing, housing generally, improved signage on parks regarding dog fouling, traffic flow & traffic generally.

It was also noted that having declared a Climate Emergency this should be an underlying principle in everything undertaken by the Town Council.

170/21 Exacta PLC

It was **resolved** not to take up the offer from Exacta PLC regarding rates overpayments for the Guildhall.

Vote – 14 in favour

171/21 Castle Hill Cemetery

- a) It was resolved to approve payment of £60 plus VAT to carry out remedial works to raise and level a gravestone which was hit by a car
- b) It was resolved to approve payment of £98 to level and turf a raised grave.

Vote – 14 in favour

172/21 Lostwithiel Town Council Budget 2022-23

The Clerk was instructed to include costs associated with the following items in the first draft of the budget: -

Flood plan, Car Park devolution, Maintenance working party, Memorial Garden & to amend the budget headings to ensure they make more specific reference to projects.

173/21 Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£45.60
101688	Cormac	Play inspections	£405.97
101689	EDF	Electric	£100.90
101690	S Harris	Book bags, hand sanitizer dispenser, paper towels, hand sanitiser & wipes	£152.78
101691	K Hill & Partners	Grass cutting	£1483.20

	Ltd		
101692	Land & Heritage Ltd	Tree inspections	£300.00
101693	Phoneta	Lone worker Aug.	£12.00
101694	PKF Littlejohn LLP	External audit	£720.00
101695 -697 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,489.52
101698	Clarity Copiers	Copy charges	£12.00
101699	Lostwithiel Community Centre	Main hall room hire	£182.00
101700	Phoneta	Lone worker Sept	£12.00
DD	GoToWebinar	Virtual meeting service	£66.00
		Total	£6,981.97

It was **resolved** to approve the payment of the cheques numbered 101688 – 101700, two standing orders & two direct debits.

174/21 Delegation to the Town Clerk

No report

The meeting closed at 21.20pm.

Chairman

Date