



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 02 November 2021
at
Lostwithiel Community Centre at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – The Council requests that everyone attending Council meetings wears a facemask unless medically

exempt or addressing the meeting and observes that the seating has been set out to allow for social distancing. The Council will restrict access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing clerk@lostwithieltowncouncil.gov.uk or if you are a member of a group you may wish to consider appointing a spokesperson.

- Short presentation by Joshua Harmon new Tri Service Officer for Lostwithiel
- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a

conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

4. To receive the minutes of the Council Meeting held on 05 October 2021 having previously been circulated and taken as read.

5. Planning applications-

a) To consider planning applications

PA21/05899

29 Summers Street Lostwithiel
Variations to current dwelling

PA21/08082

4 The Towerhouse Albert Terrace
Lostwithiel
Listed Building Consent to change
existing guttering and 4 downstairs
windows

PA21/08626

Land South West of Millham Farm
Lostwithiel
Siting of a small office

PA21/08866

1 Old Grammar School Court
Lostwithiel
Listed Building Consent for
replacement windows and doors

PA21/08898

Atticus and Willow Quay Street,
Lostwithiel
Listed Building Consent for
replacement guttering, localised re-
pointing, joinery repairs and
isolated slate repairs.

PA21/09548

Trystan 9 Knights Court Lostwithiel
Addition of bespoke garden room
and associated raised terrace and
steps

PA21/09687

Byways 15 Bodmin Hill Lostwithiel
Works to trees under a Tree
Preservation Order, namely. To
raise the crown to a height of 5m
and reduce the crown back from
current radius of 12m to 9m
(removal of approx. 3m radius)

PA21/10323

31 Grenville Road Lostwithiel
Works to trees namely: - Beech
tree, removal of dead limb,
completely dead with blown bark
and fungus along limb – subject to a
tree Preservation order (TPO).

b) To consider any planning applications received since the
publication of the agenda.

6. Cornwall Council – Let’s Talk Homes Housing Strategy Survey – to agree Lostwithiel Town Council’s response.
7. Cornwall Council – Consultation regarding licensed vehicles in Cornwall– to agree Lostwithiel Town Council’s response.
8. Cornwall Council – to consider the request received via Cornwall Council’s Emergency Management Team for Wadebridge Town Council to use Lostwithiel Town Council’s Flood Plan as a template for their Flood Plan and to allow, if requested,
Mayor Ross & available Flood Wardens to meet with
Wadebridge Town Council to discuss set up.
9. People’s Climate Festival for Mid-Cornwall – to consider the request for funding of between £50 - £100 (LGA 1972 s144 1b)

10. Lostwithiel Town Council Heritage Buildings Committee – to consider authorising the submission of the outline Town Vitality Fund responses to Cornwall Council as drafted.
11. Remembrance Sunday 2021 – to discuss the arrangements for this year’s Commemorations and to approve a cheque for the Town Council wreath (2019 £120, 2020 £150) (LGA1972 s137)
12. Remembrance Sunday 2021 – to consider the request received from 169 (St Blazey) Sqn RAF Air Cadets to join Lostwithiel’s Remembrance commemorations due to Tywardreath not holding a Parade this year.
13. Lostwithiel Community Centre – to consider the grant application received for monies to replace a boiler.
(LGA 1976 s19)
14. Pill Walk potholes – to receive an update and to consider a request from South West Water for consent to erect 5mph signs.
15. Station parking – to consider the correspondence and photos from a concerned resident.
16. Parade Beech tree stump grinding – to consider the price of £625 plus VAT to grind stump to below ground level and remove arisings.
17. Parade Tree Management Plan – to consider the price received to prepare a plan giving professional advice regarding planting, replacement & the maintenance of existing trees.
18. Forest for Cornwall Landmark Tree Project – to advise Council that Lostwithiel has been successful in applying for a Darley oak sapling and to request consent to purchase a

protective cage for the sapling. It is suggested that the tree is planted during National Tree Week Saturday 27 November – Sunday 05 December. (Advice is being sought from Land & Heritage if the Parade is a suitable location for the sapling)

18. Parade – to consider the request received to hold a pop-up Christmas table top sale on 06 November to fund raise for Guide Dogs.

19. Council quarterly budget report – to consider approving the report as drafted.

20. Lostwithiel Town Council Budget 2022-23 – to consider the first draft of the budget.

21. Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£45.60
101701	Cormac	Sexton services, cleaning library & toilets and toilet door visit	£8,418.54
101702	EDF	Electric	£198.50
101703	S Harris	Exterior paint, stain stop & mileage	£82.28
101704	K Hill & Partners Ltd	Removal allotment ash trees, Parade beech tree, Second Island brambles & grass	£7,644.00

		cutting	
DD	Logmein	GoToWebinar virtual meeting service	£66.00
101705	Phoneta	Lone worker	£12.00
101706	RoSPA	Staff training x 2	£1,119.00
101707-709 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,435.72
101710	Tozers	12 months Council Advice Service retainer from 01 July 2021	£1800.00
101711	WesternWeb Ltd	Councillor email service until 29/10/22	£180.00
101712	A Sanchez	Grave levelling	£98.00
		Total	£23,099.64

S Harris

Mrs S Harris

Town Clerk

27 October 2021