



**Lostwithiel Town Council
Heritage Buildings Committee Meeting
will be held in Lostwithiel Library
on Tuesday 26 October 2021 at 7.30pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Ross will advise that the meeting may be filmed or recorded

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – The Council requests that everyone attending Council meetings wears a facemask unless medically exempt or addressing the meeting. We ask that everybody observes that the seating has been set out to allow for social distancing. The Council will restrict access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing

clerk@lostwithieltowncouncil.gov.uk or if you are a member of a group you may wish to consider appointing a spokesperson.

Meeting Agenda

1. To elect a Heritage Buildings Committee Chairman
2. To elect a Heritage Buildings Committee Vice-Chairman
3. Apologies – to receive and accept Apologies of Absence.
4. To receive from Council Committee Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Committee Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

5. Public Participation - Time allowed for members of the public to address the Council Committee on matters on the agenda – Maximum time allowed 15 minutes.
6. To receive the minutes of the virtual Heritage Buildings Committee meeting held on 23 March 2021 having previously been circulated and taken as read.
7. Heritage Buildings Committee Terms of Reference – to note the current Terms of Reference and to make any recommendations to Council if changes are considered appropriate.
8. Cornwall Council Town Centre Revitalisation Fund Applications – to formally note (as previously advised by email) that the Council's

bids have been successful and to consider the responses received from Cornwall Council:-

- a) Transport bid
- b) Heritage Buildings bid

9. Cornwall Council Town Centre Revitalisation Fund Applications – to outline the content (and to consider final approval via email) of the draft responses for both bids in order that the draft wording can be submitted to the Town Council for approval prior to submission to Cornwall Council.

10. Community Consultation – to review in light of the response received from Cornwall Council arrangements for the Community Consultation.

11. Items for next agenda

12. Future meeting dates – to agree the date and frequency of future meetings

S Harris

Mrs S Harris

Town Clerk

20 October 2021