



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 05 October 2021
at
Lostwithiel Community Centre at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – The Council requests that everyone attending Council meetings wears a facemask unless medically exempt or addressing the meeting and observes that the seating has been set out to allow for social distancing. The Council will restrict access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing clerk@lostwithieltowncouncil.gov.uk or if you are a member of a group you may wish to consider appointing a spokesperson.

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a

conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Extraordinary Council Meeting held on 21 September 2021 having previously been circulated and taken as read.

5. Planning applications-

a) To consider planning applications

PA21/07023

Land North East of 9 Mill Hill, Mill Hill, Lostwithiel

Outline application with all matters reserved for construction of a dwelling.

PA21/08751

6 Castle Hill Lostwithiel

Works to trees in a conservation area – cut 3 x leylandii back to gutter height as shown in the attached photo and remove Holly Tree spur overhanging driveway

PA21/09379

8 Lanwithan Road Lostwithiel

Non-Material Amendment in relation to Outline Decision PA17/09040 (dated: 23.11.2017) & Reserved Matters Decision No PA20/07891 (dated 23/11/2020) for the construction of a dwelling, namely alterations to the fenestration

PA21/08219

Land at Tredinnick Lanhydrock Bodmin Cornwall

Enhancements to decision PA18/07728 for the construction of

a single storey timber and glass extension.

PA21/08277

8 River Fowey Retreat, Cott Road
Lostwithiel
Retention of ground floor extension
and porch

b) To consider any planning applications received since the publication of the agenda.

6. Queen Elizabeth II Platinum Jubilee – to note the extended Bank Holiday weekend from 2-5 June 2022 and to discuss: -
 - a) If the Town Council wishes to arrange Lostwithiel celebrations in conjunction with other Town organisations.
 - b) If the Town Council wishes to order mugs for the children living in the Lostwithiel Parish.
7. External Audit year end March 2021 – to note receipt of an interim certificate.
8. Cornwall Council – Let’s Talk Homes Housing Strategy Survey – to agree Lostwithiel Town Council’s response.
9. Cornwall Council New Community Link Officer – to note that the new Community Link Officer for St Blazey, Fowey & Lostwithiel is Zoe Bernard-John.
10. Cornwall Council – to note Cornwall Council’s decision regarding waiving library overdue fees and to decide if Lostwithiel Town Council wishes to also waive these fees.
11. Lostwithiel Community Centre – to consider the grant application received for monies to replace a boiler.
(LGA 1976 s19)

12. Bodmin Town Council – to draft a response to the correspondence received from Bodmin Town Council regarding the National Planning Reform White paper.
13. Lostwithiel Town Council Maintenance contract working party – to consider the interim report from the working party.
14. Lostwithiel Town Council Flood Plan – to note the dates of the Cornwall Community Flood Forum Taster and Refresher Flood Warden Training.
 - a) to authorise attendance of all existing and potential Flood Wardens on this training
 - b) to authorise a Flood training event shortly after CCFF training to prepare for this Autumn/Winter.
15. Town Vitality Transport bid – to consider feedback received from Cornwall Council’s Town Vitality bid team
16. Town Vitality Listed Buildings bid - to consider the feedback received from Cornwall Council’s Town Vitality bid team.
17. Edgcumbe House – to appoint Council Members and members of the public to a new Heritage Buildings Committee incorporating Town Team membership.
18. Pill Walk potholes – to consider correspondence received from a member of the public and to note the comments forwarded from South West Water.
19. The Parade flood defence wall (river side) – to consider appointing contractors to remove all the vegetation which if left could impact on the integrity of the wall.
20. Lostwithiel Town Council Policy on Memorials & Dedications on Council owned Land and assets – to consider the first two

applications received and to decide how Council wishes future applications to be administered.

21. Council priorities – to collate from Councillor suggestions, the provisional priorities for the next 4-year term.

22. Exacta PLC – to consider the unsolicited correspondence received regarding rates overpayments for the Guildhall.

23. Castle Hill Cemetery – to consider payment of the following: -

a) £60 plus VAT to carry out remedial works to raise and level a gravestone which was hit by a car

b) £98 to level and turf a grave

24. Lostwithiel Town Council Budget 2022-23 – to formulate a list of projects and their anticipated financial requirements to be included in the first draft of the 2022-2023 budget.

25. Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
Direct Debit	Biffa	Cemetery bin collection	£45.60
101688	Cormac	Play inspections	£405.97
101689	EDF	Electric	£100.90
101690	S Harris	Book bags, hand sanitizer dispenser, paper towels, hand sanitiser & wipes	£152.78
101691	K Hill & Partners Ltd	Grass cutting	£1483.20
101692	Land & Heritage	Tree inspections	£300.00

	Ltd		
101693	Phoneta	Lone worker	£12.00
101694	PKF Littlejohn LLP	External audit	£720.00
101695 -696 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,489.52
		Total	£6,664.37

26. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.

S Harris

Mrs S Harris

Town Clerk

29 September 2021