



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 03 August 2021
at
Lostwithiel Community Centre at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – The Council requests that everyone attending Council meetings wears a facemask unless medically exempt or addressing the meeting and observes that the seating has been set out to allow for social distancing. The Council will restrict access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing clerk@lostwithieltowncouncil.gov.uk or if you are a member of a group you may wish to consider appointing a spokesperson.

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Extraordinary Council Meeting held on 27 July 2021 having previously been circulated and taken as read.

5. Planning applications-

a) To consider planning applications

PA21/05143

The Old Carriage Works, Carriage Works Dental, Brunel Quays, Great Western Village Lostwithiel
Listed Building Consent to install air conditioning to unit 10. The external condenser units will be covered with louvered boxes painted to match existing units and windows/doors.

PA21/06056-

7/8 Old Grammar School Court Lostwithiel
Replacement external door for communal entrance to 7/8 Old Grammar School Court.

PA21/06533

27 Cott Road Lostwithiel
New front entrance porch to existing dwelling.

PA21/06632

Delancey House Bodmin Hill Lostwithiel
Proposed extensions and alterations

PA21/06667

Construction of front and side extensions. Introduction of external cladding to existing walls and reroofing in similar materials

PA21/07525

3 Coffa Bridge Close Lostwithiel

Complete removal of dead Black Poplar Tree which has suffered storm damage

- b) To consider any planning applications received since the publication of the agenda.
6. Cornwall Council 5-day Planning Protocol for Local Councils – to consider the following: -
- a) approving the new policy as drafted
 - b) approving the new arrangements for uploading planning applications to the Town Council’s website.
7. Allotments – to consider the following: -
- a) the report from the allotment gardeners
 - b) the addendum – current concerns from the allotment gardeners (attached to report & read to Council on 06 July)
 - c) allotment concerns 09 July 2021
 - d) allotment email 21 July 2021
8. Forest for Cornwall Landmark Tree Project – to consider if Lostwithiel Town Council wishes to apply for a celebratory Landmark tree for the Parade to plant this winter or next to celebrate a person, place or event in their community.
9. River Joyz – to consider the use of Town Council land for commercial activity.
10. Library – to consider the following: -
- a) an update on the reopening of the building
 - b) a request to loan the Library Lego to the Community Centre’s Toddler club for the duration of the summer holidays.
11. Highways Schemes TRO amendments – to note Cornwall Councillor Martin’s final amendments to the Traffic regulation Order drawings.

12. Grounds Maintenance Contract – to decide if the Council wishes the Parade and the Second Island paths spraying as per the existing contract.

13. Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101654 -655 & 2 Standing Orders	Salary related expenses-	Salary related expenses-	£3,287.59
101656	Biffa	Cemetery bin collection	£45.60
101657	Cormac	Salt bin	£257.77
101658	CALC	Benchmark training	£24.00
101659	K Hill & Partners Ltd	Grass cutting & allotment contract payment	£24,289.20
101660	Lostwithiel Community Centre	Room hires 2 x £91	£182.00
101661	Phoneta	Lone worker	£12.00
101662	Sandra Harris	Library stationery & Cemetery books	£42.58
		Total	£28,140.74

14. Councillor Co-option under Representation of the People Act 1985 Section 21 (2) a) – to receive the written applications for the seven office of Town Councillor vacancies and to consider co-opting to fill the vacancies.

15. Councillor Co-option in pursuant of Rule 8 of the Local Elections (Parishes and Communities) Rule 1986 – to receive the written

applications for the office of Town Councillor vacancy and to consider co-opting to fill the vacancy.

S Harris

Mrs S Harris

Town Clerk

28 July 2021