



## **Lostwithiel Town Council Meeting**

**Tuesday 01 June 2021**

### **Meeting Minutes**

A meeting of the Town Council was held in the Community Centre on Tuesday 01 June 2021 at 7pm.

### **Councillors present**

Mayor Ross, Deputy Mayor Henderson  
Councillor Anders, Councillor Barrass  
Councillor Guiterman, Councillor Lindley  
Councillor Rawlings & Councillor Wisdom

### **In attendance**

8 members of the public were in attendance.

Town Clerk Mrs Harris and Administrative Assistant Mrs Doyle were in attendance.

### **029/21 Apologies**

None

### **030/21 Declarations of Interest**

None

In accordance with Standing Order 1a) Mayor Ross changed the order of the agenda.

**031/21 Appointment of Consorts**

- a) Mayor Ross appointed Mr Richard Rule as her Consort for the Civic Year 2021 – 2022.
- b) Deputy Mayor Henderson appointed Mr John Henderson as her Consort for the Civic Year 2021 – 2022.

**032/21 Appointment of the Mayor's Chaplain**

Mayor Ross appointed Reverend Shelia Bawden as the Mayor's Chaplain for the Civic Year 2021 – 2022.

**033/21 Appointment of Town Sergeant and Sergeants at Mace**

Mayor Ross reaffirmed the appointments of Mr Mark Jewels as Town Sergeant and Mr Paul Sweet and Mr Paul Doe as Sergeants at Mace for the Civic Year 2021-2022.

**034/21 Appointment of the Mayor's Charity**

Mayor Ross appointed 'Cornwall Search Dogs' as the Mayor's Charity for the Civic Year 2021-2022.

The meeting reverted to the agenda order as printed.

**035/21 Public Participation**

2 members of the public addressed the Council regarding Agenda items 16 – The Parade Lovely Projects Stretch Tent and 17 – Hire of Town Council land.

**036/21 Minutes 18 May 2021**

It was **resolved** that the minutes of the Annual Meeting held on 18 May 2021, are accepted, approved and duly signed by Mayor Ross. Votes – 8 votes in favour.

In the minutes of the ordinary meeting held on 18 May 2021 it was noted that it had not been recorded that Councillor Henderson left

the meeting after Agenda Item 9 - New River Business Venture (which had been moved to the start of the meeting). It was also noted that the voting under Minute ref **026/21** - Allotments had been incorrectly recorded and should be amended to 'Votes – 4 in favour, 1 abstention and 2 against.'

It was **resolved** with these amendments that the minutes of the Full Council Meeting held on 18 May 2021 are accepted, approved and duly signed by Mayor Ross.

Votes – 8 votes in favour.

### **037/21 Annual Town Meeting Minutes Tuesday 25 May 2021**

The draft minutes of the Annual Town Meeting held on Tuesday 25 May 2021 were noted by Council.

Votes – 7 in favour, 1 abstention.

### **038/21 Planning applications**

a)

#### **PA21/04537**

8 Polscoe Lostwithiel  
Proposed replacement dwelling  
(including attached garage) with  
noncompliance of condition 2 in  
relation to decision notice  
PA20/10875.

It was **resolved** to support the  
amendment to Planning Application  
PA20/10875 and it was noted that  
the applicant is seeking to work in  
conjunction with Cornwall Council  
Planning Team.

b) None.

### **039/21 Notice of Vacancy**

It was noted that a Notice of Vacancy in the Office of Town Councillor has been published due to the resignation of Ann Duffin.

**040/21 Covid 19 risk assessments**

The Town Clerk give a verbal report regarding the risk assessments. It was **resolved** that no changes are currently required to the Covid 19 Risk Assessments.

Votes – 8 votes in favour.

**041/21 Cornwall Community Flood Forum Property Flood Resilience Workshops**

It was **resolved** to give permission for representatives of Lostwithiel's Flood Plan (Co-ordinators & Wardens) to attend, participate and present at the CCFF summer workshops.

Votes – 8 votes in favour.

**042/21 Cornwall Council Town Vitality bids**

It was **resolved** to invite Mayor Ross, Councillor Guiterman, Professor John Scott and Michelle Nineham to meet with Cornwall Council Officers to view the buildings and discuss the bids submitted on 16 June 2021.

Votes – 8 votes in favour.

**043/21 Allotments**

It was **resolved** to ask the contractor to install a length of timber under the gate for the gate to close against to make the gate area more rabbit proof. It was **resolved** to instruct the Town Clerk, with the benefit of photos supplied by Councillor Guiterman, to check if the rabbit-proof fence, as per the tender document, had been galvanised after weaving. It was **resolved** to allow the Town Clerk to approve the allotment contract if the fencing was galvanised after weaving. However, if it transpires that this was not the fencing used then the contract should not be signed off and the contractor should

be asked to replace the fencing with the specified galvanised after weaving fencing.

Votes – 8 votes in favour.

**044/21 Cemetery extension**

It was **resolved** to accept the price received £2330 plus VAT to remove and dispose of the old wooden post and rail fence, grade the bank around and remove any old stumps without damaging the existing tarmac surface, rotavate/harrow the ground to provide a good depth for seeding, stone pick all stone and sow a suitable grass mix to the surface.

**045/21 The Parade Lovely Projects stretch tents**

It was **resolved** to instruct the Town Clerk to allow Lovely Projects to provide training to put up the stretch tent and to allow the stretch tent to be put up on or after the day that coronavirus restrictions (that allow for the events) have been lifted.

Votes – 8 votes in favour.

**046/21 Hire of Town Council land**

It was **resolved** in accordance with Standing Order 3f) to allow Michelle Nineham to address the Council in order to answer questions.

Votes – 8 votes in favour.

Michelle Nineham answered questions from the Council.

It was **resolved** to ask Michelle Nineham to resubmit the application for the Hire of Town Council form for the Town Council meeting on 15 June 2021. The Council asked that Lovely Projects contact local pubs regarding their plans and that the project should perhaps consider moving the events to a Thursday evening instead of a Friday evening.

Votes – 8 votes in favour.

### **047/21 St Blazey, Fowey & Lostwithiel Community Network Meeting**

The Council noted the verbal report from Deputy Mayor Henderson.

### **048/21 Mole treatment**

Thanks was given to the Town Clerk for her research into the methods used for mole removal. After consideration it was **resolved** to continue with the current method.

### **049/21 Annual budget and Earmarked reserves**

Council discussed the Annual Budget and Earmarked Reserves reports provided.

Votes – 8 votes in favour.

### **050/21 GoToWebinar**

It was **resolved** to agree to reimburse a former Councillor £47.52 (claim supported by phone bills) in phone charges, to attend Council meetings.

Votes – 8 votes in favour.

### **051/21 Accounts & Finance**

<b>Cheque Ref</b>	<b>Payee Name</b>		<b>Amount Paid</b>
101619-623	Salary related expenses	Salary related expenses	£6,929.99
101624	Biffa	Cemetery bin	£57.00
101625	Cornwall ALC Ltd	Annual Membership	£986.28
101626	Cormac	Sexton & cleaning fees	£2142.71
101627	DCS Pest Control (Cornwall) Ltd	Pest control King George V playing field	£60.00
101628	EDF	Electric	£117.83

101629	EDF	Car Park electric	£156.82
101630	S Harris	Stamps & stationery	£229.71
101631	SLCC Enterprises	Virtual Leadership in Action 2021	£90.00
101632	SW Water	Edgcumbe House	£44.38
101633	Phoneta	Lone worker	£12.00
101634	Ann Duffin	Phone charges	£47.52
101635	Lostwithiel Community Association	Main hall room hire	£182.00
		<b>Total</b>	<b>£11,056.24</b>

It was **resolved** to approve the payment of cheques 101619-101635.  
 Votes – 8 votes in favour.

The meeting closed at 8.30pm.

Chairman

Date