



**Lostwithiel Town Council Extraordinary Meeting  
will be held  
on  
Tuesday 15 June 2021  
at  
Lostwithiel Community Centre at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – The Covid secure capacity of the Lostwithiel Community Centre Hall will limit the number of people able to attend the meeting safely. The Council will restrict access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing [clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk) or if you are a member of a group you may wish to consider appointing a spokesperson.

- To receive the Cornwall Councillor Report

### **Meeting Agenda**

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Full Council Meeting held on 01 June 2021 having previously been circulated and taken as read.

5. Planning applications-

a) To consider planning applications

**PA21/05318-**

Land known as Bartholomew Meadow Grenville Road Lostwithiel  
Modification of existing S106 Agreement dated 30 July 2019 relating to PA19/11224 to increase the affordable housing being delivered from 17 to 47 affordable homes.

**PA21/05828**

Lostwithiel Station Grenville Road Lostwithiel  
Crown lift all trees adjacent highway (B3268) to 4m from ground level and minor crown lift to T2 (Alder) and T3 (Sycamore).  
*As this application is for works to trees in a Conservation Area, it will be decided under delegated authority. There is no need for Lostwithiel Town Council to submit comments to Cornwall Council.*

b) To consider any planning applications received since the publication of the agenda.

6. Safe38 – to consider the correspondence received and to decide if Lostwithiel Town Council wishes to add its support to the campaign group Safe 38 and declare a Road Safety Emergency on the A38.

7. Hire of Town Council land – to consider the application to use the Parade submitted by Lovely Projects.

8. Coulson Park Railway Bridge – to consider the correspondence received and to reaffirm, if appropriate, that the Council wishes the ground to be reinstated to grass.
9. Coulson Park Railway bridge – to consider the verbal update from Network Rail’s contractor and to agree what the Council wishes to see in place for the arch which has a tarmac pedestrian path.
10. Council’s Fixed Asset Register Review – to review the inventory of land and other assets.
11. Internal Audit year end 31 March 2021 – to consider the Internal Auditor’s report.
12. Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2020/21 Part 3 – to approve and authorise the signature of Section 1 Annual Governance Statement 2020/21.
13. Local Councils, Internal Drainage Boards and other Smaller Authorities in England Annual Governance and Accountability Return 2020/21 Part 2 – to approve and authorise the signature of Section 2 Accounting statements 2020/21.
14. Pendour Park play area litter bin – to consider the information received and to arrange for the bin to be removed until a regular collection can be arranged.
15. Council volunteers – to consider the correspondence received from the Council’s insurers.
16. Councillor Co-option under Representation of the People Act 1985 Section 21 (2) a) – to receive the written applications for the seven office of Town Councillor vacancies and to consider co-opting to fill the vacancies. (10 applications)

*K Ross* – Karen Ross – Mayor of Lostwithiel - 09 June 2021