



**Lostwithiel Town Council Meeting
will be held
on
Tuesday 01 June 2021
at
Lostwithiel Community Centre at 7pm**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Attendees will be advised that the meeting may be filmed or recorded.

Members and Members of the Public are asked to set device ring tones/alerts to silent

Return to physical meetings – The Covid secure capacity of the Lostwithiel Community Centre Hall will limit the number of people able to attend the meeting safely. The Council will restrict access when the room is full. Therefore, if you have any comments regarding a particular agenda item you may wish to submit these comments to the Council in writing clerk@lostwithieltowncouncil.gov.uk or if you are a member of a group you may wish to consider appointing a spokesperson.

- To receive the Cornwall Councillor Report

Meeting Agenda

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.'

4. To receive the minutes of the Annual Meeting and the Full Council Meeting both held on 18 May 2021 having previously been circulated and taken as read.
5. To note the draft minutes of the Annual Town Meeting held on Tuesday 25 May 2021.
6. Planning applications-
 - a) To consider planning applications

PA21/04537-	8 Polscoe Lostwithiel Proposed replacement dwelling (including attached garage) with noncompliance of condition 2 in relation to decision notice PA20/10875.
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 - b) To consider any planning applications received since the publication of the agenda.
7. Notice of Vacancy – to note that a Notice of Vacancy in the Office of Town Councillor has been published due to the resignation of Ann Duffin.
8. Appointment of Consorts – Mayor Ross & Deputy Mayor Henderson will appoint their Consorts for the Civic Year 2021-2022
 - a) Appointment of Mayor’s Consort
 - b) Appointment of Deputy Mayor’s Consort
9. Appointment of Mayor’s Chaplain – Mayor Ross will appoint her Mayor’s Chaplain for the Civic Year 2021-2022.
10. Appointment of Town Sergeant and Sergeants at Mace – Mayor Ross will reaffirm the appointment of Mr Mark Jewels as Town Sergeant and Mr Paul Sweet & Mr Paul Doe as Sergeants at Mace for the Civic Year 2021-2022.

11. Covid 19 risk assessments to review the following risk assessments: -
 - Lostwithiel Skatepark
 - Lostwithiel King George V MUGA
 - Lostwithiel King George V play area
 - Lostwithiel King George V outdoor gym
 - Coulson Park play area
 - Pendour Park play area
 - Lostwithiel Public Toilet
 - Lostwithiel Library courtyard click and collect service
 - Lostwithiel park and picnic benches
12. Cornwall Community Flood Forum Property Flood Resilience Workshops – to consider giving permission for representatives of Lostwithiel’s Flood Plan (Co-ordinators & Wardens) to attend, participate and present at the CCFF summer workshops.
13. Cornwall Council Town Vitality bids – to receive an update.
14. Allotments – to consider signing off the allotment contract.
15. Cemetery extension – to consider the price received to remove and dispose of the old wooden post and rail fence, grade the bank around and remove any old stumps without damaging the existing tarmac surface, rotavate/harrow the ground to provide a good depth for seeding, stone pick all stone and sow a suitable grass mix to the surface £2330 plus VAT.
16. The Parade Lovely Projects stretch tents – to consider the request received to do a training and rigging day on 18 June hoping that Coronavirus restrictions will be lifted on 21 June. Lovely Projects have provisionally booked a stretch tent rigging

specialist who will storm lash the tent and ensure it is rigged correctly to stay up over the summer. Lovely Projects will provide insurance for the rigging of the tent.

17. Hire of Town Council land – to consider the application to use the Parade submitted by Lovely Projects.
18. St Blazey, Fowey & Lostwithiel Community Network Meeting – to consider the verbal report following the meeting from Deputy Mayor Henderson.
19. Mole treatment – to consider the report provided.
20. Annual budget and Earmarked reserves – to discuss the reports provided.
21. GoToWebinar – to agree to reimburse a former Councillor phone charges paid to attend Council meetings. (Claim supported by phone bills).

22. Accounts & Finance

a) To approve payment of the following: -

Cheque Ref	Payee Name		Amount Paid
101619-623	Salary related expenses-	Salary related expenses-	£6,929.99
101624	Biffa	Cemetery bin	£57.00
101625	Cornwall ALC Ltd	Annual Membership	£986.28
101626	Cormac	Sexton & cleaning fees	£2142.71
101627	DCS Pest Control (Cornwall) Ltd	Pest control King George V playing field	£60.00
101628	EDF	Electric	£117.83
101629	EDF	Car park electric	£156.82

101630	S Harris	Stamps & stationery	£229.71
101631	SLCC Enterprises	Virtual Leadership in Action 2021	£90.00
101632	SW Water	Edgcumbe House	£44.38
101633	Phoneta	Lone worker	£12.00
101634	Ann Duffin	Phone charges	£47.52
		Total	£10,874.24

S Harris

Mrs S Harris

Town Clerk

26 May 2021