



**Lostwithiel Town Council Virtual Extraordinary Meeting  
will be held  
on Tuesday 06 April 2021 at 7pm**

**Members of the public are able to join the meeting from a  
computer, tablet or smartphone**

<https://attendee.gotowebinar.com/register/1076315644918889995>

**If you wish to join the meeting via a landline please email  
[clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk)  
for a phone number and access code**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded. However, due to purdah, a recording of the

meeting will not be available on the Council's Facebook or website after the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

## **Meeting Agenda**

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council's Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to [clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk). For this meeting, please submit your questions by midday on Tuesday 06 April 2021.

Planning Applications & discussions – 'Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a

conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

4. To receive the minutes of the virtual extraordinary meeting held on 30 March 2021 having previously been circulated and taken as read.

5. To receive and adopt the Heritage Buildings Committee minutes dated 15/12/20, 11/01/21, 03/02/21, 23/02/21 & 09/03/21 having previously been circulated and taken as read.

6. Planning applications-

a) To consider planning applications

**PA21/00038 -**

Land at Gillyflower Farm, Cott Road, Lostwithiel New Centre for the Teaching and Learning of Agronomy (including a café/restaurant, exhibition spaces, market area and cookery school) 20 Holiday Accommodation units and associated access and parking arrangements

**PA21/02004**

Land west of 14 Victoria Lostwithiel  
Proposed construction of a detached dwelling and the formation of a vehicular access.

b) To consider any planning applications received since the publication of the agenda.

7. Covid 19 risk assessments to review the following risk assessments: -

Lostwithiel Skatepark

Lostwithiel King George V MUGA

Lostwithiel King George V play area

Lostwithiel King George V outdoor gym  
Coulson Park play area  
Pendour Park play area  
Lostwithiel Public Toilet  
Lostwithiel Library courtyard click and collect service  
Lostwithiel park and picnic benches

8. Cornwall Council Town Centre Revitalisation Fund – Town Vitality Funding – to approve the two applications for submission: -
  - a) Lostwithiel Sustainable Traffic & Travel Plan
  - b) Lostwithiel’s Heritage Buildings.
  
9. Cornwall Council consultation – Climate Emergency Development Plan Document (DPD) Pre-submission draft – Consultation under Regulation 19 of the Town & Country Planning (Local Planning) (England) Regulation 2012 - to consider if Lostwithiel Town Council wishes to submit any further comments. (Closing date 16/04/2021)
  
10. Cornwall Council consultation – Minerals Planning St Austell China Clay Restoration and Tipping Supplementary Planning Document (SPD) - to consider if Lostwithiel Town Council wishes to comments. (Closing date 14/04/2021)
  
11. Cornwall Council consultation – European Sites Mitigation Supplementary Planning Document (SPD) - to consider if Lostwithiel Town Council wishes to comments. (Closing date 23/04/2021)
  
12. Lostwithiel Skatepark – to consider further correspondence regarding waste separation and a water fountain.

13. Fun Fair – to advise Council that a request has been received to site 10 small children’s rides and bouncy castles on King George V playing field using protective matting & to decide if Council wishes to set a weight limit for vehicles on the field.

14. Delegation to the Town Clerk – to note actions taken by the Town Clerk under delegated powers.

15. Accounts & Finance

a) To approve payment of the following: -

<b>Cheque Ref</b>	<b>Payee Name</b>		<b>Amount Paid</b>
101598	Biffa	Annual fee for rubbish collection from skatepark & Rosehill bins	£561.60
101599	Cormac	Cleaning and sexton fees	£3,320.38
101600	Cornwall ALC Limited	Politics before and after elections training	£24.00
101601	Cornwall Council	Rates	£13335.70
101602	DCS Pest Control (Cornwall) Ltd	Pest control King George V	£60.00
101603	EDF Energy	Electric	£106.29
101604	K Hill & Partners Ltd	Cemetery tree removal	£716.00
101605	Phoneta Business Ltd	Lone worker service	£12.00
101606	Duchy of Cornwall	Second Island rent	£408.00
101607 & 101608 & 2 bank transfers	Salary related expenses-	Salary related expenses - February	£3,290.08

101609	South West Water	Public toilets	£62.58
101610	WesternWeb Ltd	Diagnose network issues & add password protected Members' document area to website	£162.00
		<b>Total</b>	<b>£22,058.63</b>

S Harris

Mrs S Harris

Town Clerk

29 March 2021