



**Lostwithiel Town Council Virtual Extraordinary Meeting  
will be held  
on Tuesday 30 March 2021 at 7pm**

**Members of the public are able to join the meeting from a  
computer, tablet or smartphone**

<https://attendee.gotowebinar.com/register/817361964771954445>

**If you wish to join the meeting via a landline please email  
[clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk)  
for a phone number and access code**

This meeting is open to the public and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **the council cannot guarantee this**, especially if you are speaking or taking an active role. The council asks those recording proceedings not to edit the film or recording in a way that could lead to misinterpretation of the proceedings or infringe the core values of the council. This includes refraining from editing an image or views expressed in a way that may ridicule or show lack of respect towards those being filmed or recorded.

Housekeeping – Mayor Hughes will advise that the meeting may be filmed or recorded. However, due to purdah, a recording of the meeting will not be available on the Council’s Facebook or website after the meeting.

Members and Members of the Public are asked to set device ring tones/alerts to silent

## **Meeting Agenda**

1. Apologies – to receive and accept Apologies of Absence.
2. To receive from Council Members any Declarations of Interest, written requests for new DPI dispensations and declarations of any gifts or hospitality.

Members are invited to declare disclosable pecuniary interests and other (non-registerable) interests in items on the agenda as required by Lostwithiel Town Council’s Code of Conduct for Members and by the Localism Act 2011.

3. Public Participation - Time allowed for members of the public to address the Council on matters on the agenda – Maximum time allowed 15 minutes.

The Council has varied meeting Standing Orders and until physical meetings can be re-established Members of the Public are asked to submit any questions regarding items on the agenda to [clerk@lostwithieltowncouncil.gov.uk](mailto:clerk@lostwithieltowncouncil.gov.uk). For this meeting, please submit your questions by midday on Monday 29 March 2021.

Planning Applications & discussions – ‘Whilst Members may express an opinion for or against the proposed development plans at this meeting Members minds are not closed and they will only come to a

conclusion on whether they should support the scheme or offer an objection after they have listened to the full debate.’

4. To receive the minutes of the virtual extraordinary meeting held on 16 March 2021 having previously been circulated and taken as read.
5. Town Council insurance – to undertake the annual review of the Town Council’s insurance policy and to approve renewal.
6. Allotments – to consider the following:-
  - a) Delegating to the Town clerk the authority to decide the wording of the new allotment tenancy agreements based on advice from the National Allotment Society.
  - b) Authorising the issue of the notice to quit due to redevelopment to all existing allotment holders in order to facilitate redevelopment of the remainder of Cemetery field and Long field.
  - c) If the Council wishes to offer any incentives to existing allotment holders to move from their allotment to the new field and if so to agree the incentives.
  - d) Authorising the issue of the notice to quit, as drafted, to give allotment holders who have not paid their annual rent notice their agreement has ended and they need to remove all personal possessions from their former allotment.
7. **PA21/00038** – Land at Gillyflower Farm, Cott Road, Lostwithiel – New centre for the teaching and learning of Agronomy (including a café/restaurant, exhibition spaces, market area and cookery school) 20 no Accommodation units and Owners House – to decide if Lostwithiel Town Council wishes to submit comments on this planning application having been advised by Cornwall Council’s Planning Officer that the applicants are proposing to change the access (revised plans yet to be received by Cornwall Council). The Planning Officer has advised that if the Town Council provides

comments now the Officer will consult the Town Council on any formal amendments to the scheme.

8. **PA21/00038** – Land at Gillyflower Farm, Cott Road, Lostwithiel – New centre for the teaching and learning of Agronomy (including a café/restaurant, exhibition spaces, market area and cookery school) 20 no Accommodation units and Owners House – to consider this application in the context of the following:-

a) Cornwall Local Plan

b) National Planning Policy Framework

(The Town Council will not be submitting their consultee response to Cornwall Council after this meeting.)

*T Hughes*

Councillor T Hughes

Mayor of Lostwithiel

24 March 2021