



Lostwithiel Town Council Meeting Tuesday 02 February 2021

Cornwall Councillor Report

Cornwall Councillor Colin Martin noted that there has been a lot of interest in the Gillyflower Farm planning application. Cornwall Councillor Martin wanted to check that everybody knew how comment on this planning application and where to ask questions. He stated that comments should be uploaded to the Cornwall Council Planning Portal and that the Planning Officer has confirmed that they are accepting comments past the deadline. Cornwall Councillor Martin reported that he is organising a virtual meeting for Wednesday 10 February 2021, to discuss the planning application and that anyone can register to attend this meeting via his webpage.

Cornwall Councillor Colin Martin thanked the Town Council for facilitating the multi-agency meeting regarding the floods in December in Lostwithiel. He reported that it was a really good opportunity to reflect and to identify actions going forward.

Cornwall Councillor Martin reported on a minor landslide on the A390 which is taking a while to clear up and he assured people that he is chasing the clear up.

Cornwall Councillor Martin reported that renewable energy resources and better greener planning rules are often highlighted as an area that needed to be looked at by the public in Cornwall.

Cornwall Councillor Martin said he is pleased to announce that Cornwall Council is now in its final stages of putting together a new policy which is much tougher than the previous national policies.

Cornwall Councillor Martin reported that the Cornwall Council has been asked again by the Government to add a levy to their Council Tax for Social Care.

Meeting Minutes

A virtual meeting of the Town Council was held on Tuesday 02 February 2021.

Councillors Present

Mayor Hughes, Deputy Mayor Ross
Councillor Anders, Councillor Clarke
Councillor Duffin, Councillor Guiterman
Councillor Hatton, Councillor Henderson
Councillor Hensman, Councillor P Jarrett
Councillor T Jarrett, Councillor Lindley
& Councillor Sweeney

In attendance

Thirty-two members of the public were in attendance.
Town Clerk Mrs Harris and Administrative Assistant Mrs Doyle were in attendance.

189/20 Apologies of Absence

Apologies of Absence were sent and accepted from the following Councillor: - Councillor Morgan

190/20 Declarations of Interest

Mayor Hughes declared a non-registerable interest in agenda item 13 Castle Hill Cemetery.

Deputy Mayor Ross and Councillor P Jarrett declared non-registerable interests in Planning Application PA21/00062.

Councillor Hatton declared a non-registerable interest in Agenda Item 11 – St Blazey, Fowey & Lostwithiel Community Network Traffic Regulation Order.

191/20 Public Participation

Five members of the public addressed the Council regarding planning application PA20/00038 Gillyflower Farm.

One member of the public addressed the Council regarding the closed session in the Town Council meeting held on 19 January 2021.

Councillor Hatton, Councillor Mrs Jarrett and Councillor Duffin left the meeting.

192/20 Minutes 19 January 2021

It was **resolved** that the minutes of the virtual meeting held on 19 January 2021 are accepted, approved and duly signed by Mayor Hughes.

Votes, 9 votes in favour.

Deputy Mayor Ross left the meeting.

193/20 Planning applications

a) PA21/00062

Buildings 4 & 5, The Yard,
Grenville Road, Lostwithiel
Variation of S106 agreement to
PA18/04962 dated 26/11/2018 to
remove units 1, 4 and 7 from
schedule of affordable dwellings.
It was **resolved** to object to the
proposed variation of this S106 to
remove units 1, 4 and 7 from the

schedule of affordable dwellings. Lostwithiel is in desperate need of affordable housing and unless it can be shown conclusively that this proposal is financially unviable the Council wishes to see the affordable dwellings remain within the proposal.

Votes, 9 votes in favour.

Deputy Mayor Ross re-joined the meeting.

PA21/00518

Wren Cottage

24 Grenville Road Lostwithiel

Reduction works to Bay tree.

As this application is for works to trees in a Conservation Area it will be decided, by Cornwall Council, under delegated authority. There is no need for Lostwithiel Town Council to submit any comments to the Local Planning Authority.

This application was noted by Council.

PA21/00001/NDP

St Sampson Parish Council

Plan proposal submitted for

St Sampson

Neighbourhood Development Plan

The receipt of the St Sampson

Parish Council Neighbourhood

Development Plan was noted by

Council.

Councillor Mrs Jarrett re-joined the meeting

b) None.

194/20 PA19/11224 Land known as St Bartholomew's Meadow

It was **resolved** that the Town Council does not want to withdraw support for 48 affordable homes, however the council, despite the information received, still considers that it is absolutely unsuitable to build a housing estate with one access on the A390 without reducing the speed limit. The Council also wishes to mention that the water storage tank is not shown on any of the plans.

Votes – 11 in favour.

It was **resolved** that the clerk is instructed to reply to the member of the public advising that the Council acknowledges the concerns raised, the planning permission given for this site predates the Neighbourhood Plan and that the Council is raising issues with the planning officer.

Votes – 11 in favour, 1 abstention.

Councillor Hatton re-joined the meeting.

195/20 PA21/00038

It was **resolved** in response to the petition received that Lostwithiel Town Council will hold an extraordinary meeting to facilitate a Question & Answer session regarding the Gillyflower Farm planning application and that the meeting on 2 March 2021 is to be solely dedicated to the planning application for Gillyflower Farm.

Votes – 12 in favour.

196/20 PA21/00038 Land at Gillyflower Farm, Cott Road

The Council **resolved** that the Council will agree it's response to the Gillyflower Farm planning application at the virtual Council meeting to be held on 02 March 2021.

197/20 Covid 19 risk assessments

The Town Clerk advised that the risk assessments remain unchanged. It was **resolved** that the Library click and collect service remains unchanged with one session per week and not to reduce the service to one session per fortnight.

Votes - 7 in favour and 4 against.

198/20 Councillor vacancies

It was **noted** that the Town Council will now advertise to fill the vacancies by co-option with a closing date of 10 March in order that application can be considered by Council on 16 March 2021.

Councillor Hatton left the meeting.

199/20 St Blazey, Fowey & Lostwithiel Community Network Traffic Regulation Order

It was **resolved** to encourage members of the public to engage with the Cornwall Council public consultation regarding parking. It was further **resolved** to ask Cornwall Council to clarify the proposed Quay Street restrictions and to ask them if they would look at moving the parking restrictions on Summer Street to just the narrowest areas. It was further **resolved** to reply to the member of the public and explain that we have taken on board the comments and that the Council is seeking clarification from Cornwall Council.

Votes – 10 in favour.

Councillor Hatton re-joined the meeting.

200/20 Community Network Meetings

It was **resolved** that Deputy Mayor Ross was appointed as a second representative to attend the bi-monthly Community Network meetings.

Votes – 9 in favour.

Mayor Hughes left the meeting.

201/20 Cemetery

It was **resolved** to confirm that the Council wishes to uphold Clause 1.12 in the Castle Hill Cemetery – Cemetery Policy and Operating Procedures.

Votes – 9 in favour.

Mayor Hughes re-joined the meeting and resumed the chair.

202/20 Cormac Solutions Ltd Service Level Agreement

It was **resolved** to approve the SLA for quarterly play inspections for all play areas and to add the new Outdoor Gym to the SLA.

Votes – 11 votes in favour.

203/20 Monmouth Lane bollards

It was **resolved** to defer this agenda item.

Votes – 11 votes in favour to defer agenda items 15 – 18.

204/20 Quay Street flood defence wall

It was **resolved** to defer this agenda item.

205/20 Multi-agency flood meeting

It was **resolved** to defer this agenda item.

206/20 Bench seat

It was **resolved** to defer this agenda item.

Councillor Clarke left the meeting.

207/20 Allotments

It was **resolved** to agree the following changes to the tender based on the recommendations from Neil Dixon, National Allotment Society South West representative namely:-

a) To extend the end of the tender date to 31st May,

- b) To change the side path surface to grass and to change the 2m wide centre path to a mesh with infill
- c) To amend the individual allotment plot sizes to include half plots.
- Votes – 11 votes in favour.

It was **resolved** to pay the contractor's interim payment of £12,000 plus VAT.

Votes – 11 in favour.

208/20 SLCC

It was **resolved** to pay the following:-

- a) £263.00 for the Clerk's annual SLCC subscription,
- b) Purchase the Local Council's Administration (12th Addition) book at £119.00.
- c) To pay £45.00 (plus VAT) for the Town Clerk to attend the virtual Regional Training Seminar.

Votes – 10 votes in favour.

209/20 Guildhall flagpole

It was **resolved** to authorise the removal and storage of the flag pole.

Votes – 10 in favour.

210/20 Delegation to the Town clerk

This agenda item was deferred to the next meeting.

211/20 Accounts & Finance

Cheque Ref	Payee Name		Amount Paid
101581	Biffa	Cemetery bin	£40.80
101582	Phoneta Ltd	Lone worker service	£12.00
101583	South West Water Business	Public toilet & Edgcumbe House water	£46.18

101584 & 101585 & 2 bank transfers	Salary related expenses	Salary related expenses	£3,290.08
101586	K Hill & Partners Ltd	Allotment stage payment	£14,400.00
101587	SLCC	Virtual Regional Training Seminar	£54.00
101588	SLCC	Clerk's annual membership fee	£263.00
101589	Lostwithiel Community Centre	Town Council grant for roof repairs	£2,820.00
		Total	£20,926.06

It was **resolved** to approve the cheque payments 101581 – 101585, two bank transfers, and the payments discussed during this meeting i.e. the interim Allotment payment and the payments to SLCC.

It was **resolved** to confirm the instruction to refill all the salt bins in town at a cost of £1,173.13

Votes – 11 votes in favour.

212/20 For Information

It was **resolved** to defer this agenda item.

Votes - 11 votes in favour for deferring agenda items 24 and 25.

213/20 Report on the private meeting held with a prospective developer

It was **resolved** to defer this agenda item.

The meeting closed at 9.50pm.

Chairman

Date