

LOCAL COUNCIL PLAYGROUND RISK ASSESSMENT TEMPLATE

SITE LOCATION	King George V Outdoor gym		
UNDERTAKEN BY	Sandra Harris	DATE OF INSPECTION	02/03/2021
OVERALL RISK RATING	9	SITE STATUS LEVEL [1 – 4]	2
AGREED ACTION : (Open / Close / Partially reopen)	Close	REVIEW DATE	Monthly for the duration of the pandemic review date 03/11/20 review date 08/12/20 review date 12/01/2021 – closed due to government advice review date 02/02/21 – closed due to government advice Review date 02/03/21 – no change Next review date 06/04/21

Instructions:

1. This applies to all work activities that fall under this activity.
2. If this risk assessment does not cover all of the hazards and existing control measures required relevant to your service, you should add them below at 'Other risks (please detail)' and notify the Clerk and/or Service Manager by sending the risk assessment attached to the email.
3. If further controls are necessary, these should be recorded in the 'Additional controls to reduce risk' column and a revised lower score given.
4. Please communicate this risk assessment to all staff e.g. via email, team meetings etc evidencing how you do this.
5. Review the risk assessment annually, after an accident/incident or significant changes to the workplace or working processes.

Terminology:

- **Activity**- The use of facility being undertaken.
- **Hazard**- Something with the potential to cause harm. Harm can be physical, chemical, biological or psychological.
- **Control Measures**- Actions taken to prevent hazard being realised. Control measures can include such areas as training, supervision, safe systems of work, maintenance procedures, physical measures such as guarding and personal protective equipment.
- **Likelihood** – the chances of harm occurring on a scale of 1 to 5 with 1 being highly unlikely and 5 being highly likely
- **Risk Rating**- Multiply the likelihood figure by the severity figure to get the risk rating after the existing control measures have been considered.
- **Severity** – the level of harm/injury caused by the accident or incident, on a scale of 1 to 5 with 1 being First aid required and 5 being a fatality.

Likelihood (L) × Severity (S)

= Risk Rating (RR):

L = 1	L = 2	L = 3	L = 4	L = 5
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S = 1	1	2	3	S = 4	4	8	12	Possible Likelihood
S = 2	2	4	6	S = 5	5	10	15	5 Highly likely 4 Likely 3 Possible
S = 3	3	6	9		12	15		

2 Unlikely
1 Highly unlikely

Possible Severity
5 Fatality
4 Major injury
3 Hospital treatment
2 First aid required
1 No injury

Rating	Action
15-25 Very High	Work should not be undertaken without reducing risk
10-12 High	As above
8-9 Moderate	Work fine to continue. Additional controls should be considered
4-6 Low	Work fine to continue with existing controls
1-3 Very Low	As above

STAGE 1 : RISK ASSESSMENT

Nature of hazard or issue increasing risk of transmission	Persons at direct risk	Likelihood x Severity = Risk Rating			Recommended Control Measures (if RR > 6)	Potential additional controls to reduce risk, where reasonably practical (if RR > 10)
		L	S	RR		
Potential overcrowding on equipment	All users.				Signs to advise public to avoid when busy. High impact signage to limit number of users on any piece of equipment to members of the same household. Signage to promote a one-way system	Signs regularly checked. Monitor and re-close facility, if issue considered excessive and uncontrollable.
		3	3	9		
Virus left on surfaces.	All users				Signs requesting hand sanitation before and after using equipment. Signs to ask users to also use cleaning wipes to clean touch points before and after use. Encourage use of gloves whilst using equipment No eating	Signs regularly checked.
		3	3	9		
		L	S	RR		

Personal Hygiene	All users	3	3	9	Signage to:- Limit the number of users Encourage the use of hand sanitiser before and after using the play equipment Encourage the use of wipes before and immediately after using all equipment. Encourage the use of gloves No eating	
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Notes :Government reopened playgrounds on July 4th, 2020 and existing control measures have been reviewed and amended. During the drafting process we have carefully considered points raised in colleagues' feedback and have consulted the government guidance below.

NOTE : You are very unlikely to be infected by walking past another person. Public Health England (PHE) recommends trying to keep 2 metres away from people, where possible, as a precaution. However, this is not a rule and the science is complex. The key thing is not to be too close to people for more than a short amount of time, as much as you can.

Resources consulted

<https://www.gov.uk/guidance/safer-public-places-urban-centres-and-green-spaces-covid-19>

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/construction-and-other-outdoor-work#outdoors-5-3>

ADDITIONAL CONTROL MEASURES – POSSIBLE SOLUTIONS

The Risk Assessment will have identified areas of concern which must be addressed in order to operate the play area safely. The Action Plan is the statement of measures put in place to address and reduce the risks. The list below identifies actions which may be suitable for managing the risks identified in your play areas. Record these additional measures in your action plan – template below.

Some of the actions will be associated with reopening the play areas, other actions are about the management of the space and the people using them in the long term.

****** WARNING : THE LIST BELOW IS NOT EXHAUSTIVE ******

IN NO PARTICULAR ORDER, THE FOLLOWING LIST GIVES POSSIBLE ACTIONS FOR MANAGING PLAYGROUNDS RESPONSIBLY TO MITIGATE THE RISKS OF COVID-19. ANY ACTIONS TAKEN MUST BE RELEVANT TO EACH FACILITY. THERE MAY BE OTHER, BETTER OR MORE LOCALLY APPROPRIATE SOLUTIONS.

PLAY AREA

Measures could include :

- A full clean prior to opening
- Normal risk inspections undertaken
- Reconfiguring seat to avoid face to face contact and promote side by side seat if required
- Assessment of individual pieces of play equipment for suitability of opening

SOCIAL DISTANCING

Measures could include :

- Strong signage to educate users
- Regular site inspections for signage
- Guidance on the maximum number of children on a piece of equipment at any time
- Guidance on the maximum number of people within the play area at any time

- Markings on the ground at least 2m (or 1m + if unavoidable) spacing to ensure social distance queuing
- A maximum number of queue positions so as not to interfere with those using the play equipment beyond
- A one way system and clear waiting point which allows the first person in the queue to avoid coming into contact with the users of the equipment i.e. slides, climbing towers. This will be marked on the ground by a clear line or by using a temporary barrier at least 1m high.
- Removal of seating and tables to discourage gatherings within play areas
- That the facility is closed during cleaning to protect cleaners

CLEANING AND CLEANLINESS OF HARD SURFACES

Measures could include :

- Strong signage to educate users
- Regular site inspections for signage
- Promotion of the importance of keeping equipment clean from bodily fluids
- Disinfecting areas of high contact such as handles, locks and gates
- Contact details for reporting of incidents
- Encouraging users to bring their own cleaning materials and to take their litter home
- Use of facemasks

PUBLIC HYGIENE

Measures could include :

- Strong signage to educate users
- Regular site inspections for signage
- Using signs and posters to build awareness of
 - Good hand washing, using soap and water for at least 20 seconds following NHS guidance when users get home
 - Avoid touching your face
 - Cough or sneeze into your arm
- Setting clear guidance on the use of the play area

- Setting clear guidance for the inspection of the play areas to ensure they are kept clean and can be used safely.
- Reinforce the need for social distancing

MANAGING STAFF AND CONTRACTORS AT WORK

Measures could include :

- Written agreement from staff that they are prepared to enter the facility and undertake the work
- A copy of a staff-based risk assessment is provided by any contractor providing cleaning or maintenance services on site.
- Adequate measures to protect staff/contractors who are working alone
- Where more than one contractor is required on site , that they travel separately – 1 person per vehicle
- Managed distancing between cleaners, avoiding face to face contact. Create opportunities for work side-by-side or facing away from each other
- Hand washing for 20 seconds in accordance with NHS guidance after all workwear and protective clothing has been removed
- Clothing to be washed after use
- Ensure that the premises have been adequately cleaned before allowing any maintenance contractors on site.
- Suitable provision of first aid and emergency equipment is available. All accidents at work must be reported in the usual manner

STAGE 2 : ACTION PLAN OF ADDITIONAL PRECAUTIONS

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PLAYGROUND COVID-19 ACTION PLAN – ADDITIONAL PRECAUTIONS				
DATE :	SITE :	AGREED		
	What additional precautions do you need to take to eliminate or reduce the Covid-19 risks to least Medium or ideally Low Risk Rating	Who	When	Done
Play Area	Please see Stage 1 above			
Social Distancing	Please see Stage 1 above			
Public hygiene	Please see Stage 1 above			
Cleaning of hard surfaces	Please see Stage 1 above			